



SPIN MEETING REPORT

CASE NO. ZA09-029

PROJECT NAME: Southlake Senior Center Addition

SPIN DISTRICT: SPIN # 9 – City Wide

MEETING DATE: August 17, 2009

MEETING LOCATION: Southlake Senior Center
307 Parkwood Drive

TOTAL ATTENDANCE: Thirty-one (31)

- **SPIN REPRESENTATIVE(S) PRESENT:** Ray Tremain
- **APPLICANT(S) PRESENTING:** Ben Thatcher, Asst. City Manager; Bob Price, Director of Public Works
- **STAFF PRESENT:** Jeff Parrack, Facility Manager; Kerry McGeath, City Librarian / Deputy Director of Community Services; Lorrie Fletcher, Planner I
- **SAC REPRESENTATIVES PRESENT:** David Baltimore; Amanda Troum

STAFF CONTACT: Lorrie Fletcher, (817)748-8069; lfletcher@ci.southlake.tx.us

EXECUTIVE SUMMARY

Property Situation

The property is located at 307 Parkwood Drive, just west of the Byron Nelson entrance into Timarron (Northwood).

Development Details

- The City of Southlake is requesting approval of a site plan to allow the addition of approximately 1,000 square feet of floor area to the existing 3,200 square foot Senior Center building for a total 4,200 square feet. The proposal also includes the addition of 19 parking spaces northwest of the existing building and parking area.

Discussion / Comments

- Address current traffic flow on Parkwood Drive into the Center
- Concerned about school traffic and safety of the children
- Would like to see driveway access from Parkwood Court
- Future access if City decides to use this property for multi-purpose facility
- Consider a gate at the entrance that can be locked after business hours
- Consider right turns only out of Parkwood Court
- Why not connect the two parking lots?
- Concerned about late night loitering

- Investigate problems with Calloway's access and delivery trucks
- Consider changing the name of Parkwood Court to avoid confusion for delivery trucks
- Consider installing security cameras to catch violators
- Allow the community to get involved with investing in desired changes
- Install a stop sign at Senior Center driveway
- Get the Department of Public Safety involved in safety issues

SPIN Meeting Reports are general observations of SPIN Meetings by City staff and SPIN Representatives. The report is neither verbatim nor official meeting minutes; rather it serves to inform elected and appointed officials, City staff, and the public of the issues and questions raised by residents and the general responses made. Responses as summarized in this report should not be taken as guarantees by the applicant. Interested parties are strongly encouraged to follow the case through the Planning and Zoning Commission and final action by City Council.