



August 25, 2009

Welcome!

It is my pleasure to welcome you to the wonderful City of Southlake. Being an instructor is a great opportunity to share your talents with others and help them experience recreation to the fullest. Recreational classes are a vital element to every city and the City of Southlake appreciates you choosing us.

Please fill out the Contract Instructor Application, Class Proposal Form and Consent for Criminal Background History Check. The City of Southlake classes run year round but are divided into three sessions. The session dates and times are:

Session Name	Class Proposals Due	Southlake Scene Out	Class Dates
Winter/Spring	September 1 st	December	January-May
Summer	January 1 st	April	June-August
Fall/Winter	April 1 st	July	September-December

Thank you and I hope to make your experiences with the City of Southlake the best they can be.

Sincerely,

Recreation Coordinator – City of Southlake
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