



Tree Protection Permit Application
Planning and Development Department – Building Services

Property Address:

Number	St. prefix (if any)	Street Name	St. suffix (if any)	Suite Number (if any)
Subdivision: _____ Block: _____ Lot: _____				
Property Owner: _____ Phone Number: _____				
E-mail: _____ Cell Phone Number: _____				
Contractor: _____ Phone Number: _____				
Contractor Cell Phone: _____ E-mail: _____				
Contractor Address: _____				
(Street)			(City, State, Zip)	

THIS PERMIT IS FOR TREE PROTECTION NOT FOR TREE REMOVAL

The Tree Preservation Inspection is needed for (check all that apply):

<input type="checkbox"/> Earth disturbance permit	<input type="checkbox"/> New commercial subdivision	<input type="checkbox"/> New residential subdivision
<input type="checkbox"/> New commercial structure/building	<input type="checkbox"/> New residential structure/building	<input type="checkbox"/> Installation of utilities, streets
<input type="checkbox"/> Tree removal permit	<input type="checkbox"/> Other (please Specify) _____	

Items Required

Copy of the approved Tree Conservation Plan for the development or subdivision
Site specific tree conservation plan for the building site of lot to include the following:
- Tree survey imposed onto detailed site plan/plot plan showing common name of each tree and trunk diameter of all canopy trees greater than 6" inches in diameter (include and label dead trees)
- Trees to be saved or removed clearly identified
- Clear delineation of all protected tree stands where no construction or grading will occur
- Placement of all required tree protection fencing and trunk skirting clearly shown
- Location of all trenching for plumbing and utilities
- Clear delineation of construction related parking, storage, staging, and access areas
- Required tree protection plan measures clearly noted on the plan
Required tree protection fencing and trunk skirting installed on the site in accordance with the approved tree conservation plan
Tree protection signage installed in accordance with the Tree Preservation Ordinance No. 585 and Tree Preservation Specifications for Construction Sites, as amended
Permit Sign installed with the approved Tree Conservation Plan, Tree Preservation Specification Details and Tree Protection Signage properly posted on the site in accordance with the Tree Preservation Ordinance No. 585 and Tree Preservation Specifications for Construction Sites, as amended

Applicant/owner acknowledgement: I certify that all the information provided above is accurate to the best of my knowledge and ability.

Signature of applicant/owner: _____ Date: _____

**** Failure to provide complete and accurate information required above will delay the permit review process or result in permit denial****

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