



REGULAR CITY COUNCIL MEETING MINUTES

MARCH 3, 2020

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Shahid Shafi, Chad Patton, Ronell Smith and Christopher Archer.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant City Manager Ben Thatcher, Assistant to the City Manager Lauren LaNeave, Chief Performance & Innovation Officer Dale Dean, Deputy Director of Public Relations Pilar Schank, Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, Deputy Director of Economic Development Daniel Cortez, Police Chief James Brandon, Fire Marshal Kelly Clements, Director of Human Resources Stacey Black, Deputy Director of Information Technology Jerry Weitzel, Senior Director of Planning and Development Services Ken Baker, Director of Public Works Rob Cohen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill at 5:30pm.

2. INVOCATION: CLAYTON REED

Mr. Reed gave the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – MALOUF’S

Deputy Director of Economic Development Daniel Cortez introduced Mr. Michael Malouf who provided an overview of Malouf’s.

4. MID-CITIES CARE CORPS

Mayor Hill introduced Mr. Duane Buuck, the Executive Director of Mid-Cities Care Corps, who shared the mission, programs, services and community impact of the Mid-Cities Care Corps.

5. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on tonight's consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 5:59pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney and Section 551.072 deliberation regarding real property. City Council adjourned for Executive Session at 5:59pm. Executive Session began at 6:05pm and concluded at 6:50pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:04pm.

As a result of Executive Session, a motion was made to direct the City Manager to purchase property for City facilities on Brumlow Avenue as discussed in executive session in an amount not to exceed \$4,169,513.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

3. REPORTS:

3A. MAYOR'S REPORT

Mayor Hill had nothing to report.

3B. CITY MANAGER'S REPORT

3B1. EMPLOYEE AWARD RECOGNITION

City Manager Shana Yelverton introduced Director of Human Resources Stacey Black who provided highlights of the employees recognized during employee appreciation week.

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT AGENDA:

Consent Agenda items are considered to be routine by the City Council and are enacted with one motion.

- 4A. APPROVE MINUTES FROM THE FEBRUARY 18, 2020 REGULAR CITY COUNCIL MEETING.**
- 4B. AWARD THE CONTRACT FOR THE CONSTRUCTION OF BICENTENNIAL PARK PHASE 3 TO DEAN ELECTRIC, INC. DBA DEAN CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$975,000.**
- 4C. ZA20-0008, PRELIMINARY PLAT FOR THE CANOPY ON PROPERTY DESCRIBED AS TRACT 2A02, SAMUEL FREEMAN SURVEY, ABSTRACT NO. 525, SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 395 SHADY LN. (ADDRESSED AS 409 SHADY LN. BY TARRANT APPRAISAL DISTRICT), SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #4.**
- 4D. VARIANCE TO SUBDIVISION ORDINANCE NO. 483, SECTION 4.01(I), AS AMENDED, REGARDING PLAT EXPIRATION, TO EXTEND THE VALIDITY OF CASE ZA18-0052, PLAT REVISION FOR LOTS 3R1 AND 3R2, BLOCK 1, PARKWAY OFFICE CENTER ADDITION ON PROPERTY DESCRIBED AS TRACT 6C, THOMAS M. HOOD SURVEY, ABSTRACT NO. 706, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND A PORTION OF LOT 3, BLOCK 1, PARKWAY OFFICE CENTER ADDITION (ALSO DESCRIBED AS LOT 3A, BLOCK 1, PARKWAY OFFICE CENTER ADDITION), AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1700 N. WHITE CHAPEL BOULEVARD AND 190 W. STATE HWY. 114, SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-1" DETAILED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #3.**
- 4E. APPROVE PURCHASE OF REPLACEMENT VEHICLE FROM CALDWELL COUNTRY CHEVROLET IN THE AMOUNT OF \$56,830.**
- 4F. APPROVE THE PURCHASE OF CISCO SECURITY SUITE FROM PRESIDIO IN AN AMOUNT NOT TO EXCEED \$81,500.**
- 4G. APPROVE TOSHIBA COPIER SERVICE EXPENSES IN AN AMOUNT NOT TO EXCEED \$120,000.**
- 4H. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH KIMLEY-HORN AND ASSOCIATES, INC. TO PROVIDE ENGINEERING DESIGN**

SERVICES ASSOCIATED WITH THE RELOCATION AND ACCOMMODATION OF EXISTING SANITARY SEWER FACILITIES FOR THE SH 114 FRONTAGE ROAD AND RAMP IMPROVEMENTS FROM KIRKWOOD BOULEVARD TO DOVE ROAD PROJECT IN AN AMOUNT NOT TO EXCEED \$158,100.

- 4I. APPROVE AN INTERLOCAL AGREEMENT (ILA) WITH THE TROPHY CLUB MUNICIPAL UTILITY DISTRICT (MUD) NO. 1 FOR SHARED CONSTRUCTION COSTS FOR THE RELOCATION OF SANITARY SEWER LINES FOR THE SH 114 FRONTAGE ROAD AND RAMP IMPROVEMENTS FROM KIRKWOOD BOULEVARD TO DOVE ROAD PROJECT.**

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4I as written.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:15pm.
There being no one wishing to speak, Mayor Hill closed the public forum at 7:15pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

- 6A. RESOLUTION NO. 20-012, ADOPTING A TAX ABATEMENT POLICY; ESTABLISHING GUIDELINES AND CRITERIA FOR TAX ABATEMENT AGREEMENTS; AND, ELECTING TO CONTINUE ELIGIBILITY TO PARTICIPATE IN TAX ABATEMENT. PUBLIC HEARING**

APPROVED

Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 7:18pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 7:18pm.

Motion was made to approve Item 6A, Resolution No. 20-012, adopting a tax abatement policy; establishing guidelines and criteria for tax abatement agreements; and, electing to continue eligibility to participate in tax abatement.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 20-012

A RESOLUTION OF THE CITY OF SOUTHLAKE, TEXAS, ADOPTING A TAX ABATEMENT POLICY; ESTABLISHING GUIDELINES AND CRITERIA FOR TAX ABATEMENT AGREEMENTS; ELECTING TO CONTINUE ELIGIBILITY TO PARTICIPATE IN TAX ABATEMENT; AND PROVIDING AN EFFECTIVE DATE.

7. **ORDINANCES, FIRST READINGS, AND RELATED ITEMS: (THERE ARE NO ITEMS ON THIS AGENDA.)**
8. **RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)**
9. **OTHER ITEMS FOR CONSIDERATION:**
- 9A. **SV20-0002, SIGN VARIANCE TO SIGN ORDINANCE NO. 704, AS AMENDED, FOR C.H. ROBINSON LOCATED AT 2106 E. SH 114, SUITE 405. SOUTHLAKE, TX.**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9A and answered questions from Council.

Motion was made to approve Item 9A, SV20-0002, Sign Variance to Sign Ordinance No. 704, as amended, for C.H. Robinson located at 2106 E. SH 114, Suite 405, subject to the Staff Report dated February 25, 2020, and granting the following:

- Allowing an upper story attached building sign to be located on a wall that is not entirely congruent with the tenant's lease space and to allow larger than permitted letter with logo heights of 48".

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

- 9B. **SCN20-0004, AT&T - SMALL CELL NODE, LOCATED AT 1080 S. CARROLL AVENUE ADJACENT TO NOBLE OAKS PARK**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9B and answered questions from Council.

Motion was made to approve Item 9B, SCN20-0004, AT&T - Small Cell Node, located at 1080 S. Carroll Avenue adjacent to Noble Oaks Park, subject to the Staff Report dated February 24, 2020, and noting the following:

- Node shall have a fluted base and no light

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

9C. SCN20-0005, AT&T - SMALL CELL NODE, LOCATED AT 1211 S. WHITE CHAPEL BLVD.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9C and answered questions from Council.

Motion was made to approve Item 9C, SCN20-0005, AT&T - Small Cell Node, located at 1211 S. White Chapel Blvd., subject to the Staff Report dated February 24, 2020, and noting the following:

- Node shall have a fluted base and no light

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

9D. SCN20-0006, AT&T - SMALL CELL NODE, LOCATED AT 371 STATE ST.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9D and answered questions from Council.

Motion was made to approve Item 9D, SCN20-0006, AT&T - Small Cell Node, located at 371 State St., subject to the Staff Report dated February 24, 2020, and noting the following:

- Node shall have a fluted base and side light

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

9E. SCN20-0007, AT&T - SMALL CELL NODE, LOCATED AT 351 CENTRAL AVE.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9E and answered questions from Council.

Motion was made to approve Item 9E, SCN20-0005, AT&T - Small Cell Node, located at 351 Central Ave., subject to the Staff Report dated February 25, 2020, and noting the following:

- Node shall have a fluted base and side light

Motion: McCaskill

Second: Huffman

Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer

Approved: 7-0

9F. SCN20-0008, AT&T - SMALL CELL NODE, LOCATED AT 1651 E. SH 114 AT THE INTERSECTION OF CENTRAL AVE.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9F and answered questions from Council.

Motion was made to approve Item 9F, SCN20-0005, AT&T - Small Cell Node, located at 1651 E. SH 114 at the intersection of Central Ave., subject to the Staff Report dated February 25, 2020, and noting the following:

- Node shall have a fluted base and no light

Motion: McCaskill

Second: Huffman

Ayes: Shafi, McCaskill, Patton, Hill, Smith, Huffman, Archer

Approved: 7-0

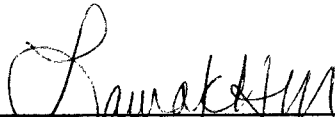
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:03pm.

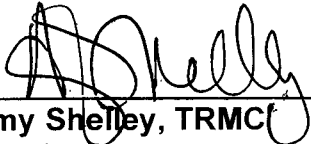
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 17TH DAY OF MARCH 2020.



Laura Hill
Mayor

ATTEST:



Amy Shelley, TRMC
City Secretary

