



REGULAR CITY COUNCIL MEETING MINUTES

JUNE 18, 2019

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Shahid Shafi, Ronell Smith and Christopher Archer.

CITY COUNCIL ABSENT: Councilmember Chad Patton

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Ben Thatcher, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant to the City Manager Lauren LaNeave, Chief Performance & Innovation Officer Dale Dean, Deputy Director of Public Relations Pilar Schank, Communications Manager Vicky Schiber, Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, Strategic Operations Manager Cassie Tucker, Assistant to the Community Services Director Cordie Hatch, Deputy Director of Economic Development Daniel Cortez, Police Chief James Brandon, Deputy Fire Chief Kurt Hall, Director of Human Resources Stacey Black, Deputy Director of Information Technology Jerry Weitzel, Senior Director of Planning and Development Services Ken Baker, Policy & Strategic Initiative Principal Planner Jerod Potts, Director of Public Works Rob Cohen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill at 5:33pm.

2. INVOCATION: CLAYTON REED

Mr. Reed gave the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – REV19

Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski introduced Corey Young, Managing Partner, CEO of Rev19, Southlake's Business Spotlight. REV19 is a credit card processing company.

4. ANNUAL SISTER CITIES REPORT

Assistant to the Community Services Director Cordie Hatch introduced Barbara Walker, Vice President of Southlake Sister Cities. Ms. Walker provided a report on the 2019 trips to Suzhou Wuzhong, China and Toma, Japan.

5. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on tonight's consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 6:19pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071 consultation with city attorney; 551.074 deliberation regarding personnel matters; and, Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 6:19pm. Executive Session began at 6:20pm and concluded at 7:40pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:47pm.

As a result of Executive Session, a motion was made to direct the City Manager to negotiate a memorandum of understanding as discussed in the Executive Session.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
Approved: 6-0
Absent: Patton

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. FINANCIAL REPORT (WRITTEN)

This report is provided to Council in written format and was not discussed.

4. CONSENT AGENDA:

Consent Agenda items are considered to be routine by the City Council and are enacted with one motion.

- 4A. APPROVE MINUTES FROM THE JUNE 4, 2019 REGULAR CITY COUNCIL MEETING.**
- 4B. CANCEL THE JULY 2, 2019 AND THE JULY 16, 2019 CITY COUNCIL MEETINGS.**
- 4C. APPROVE AN ANNUAL PURCHASE AGREEMENT FOR PROVIDING ODOR CONTROL TREATMENT AT CITY WASTEWATER LIFT STATIONS WITH PREMIER MAGNESIA, LLC. IN AN AMOUNT NOT TO EXCEED \$140,000 FOR A 12-MONTH PERIOD.**
- 4D. APPROVE RESOLUTION NO. 19-002, REQUEST THE REALIGNMENT OF UNITED STATES POSTAL SERVICE ZIP CODE BOUNDARIES TO INCLUDE THE WEST SIDE OF THE CITY FOR ADDRESSES LOCATED IN SOUTHLAKE BUT RECEIVING MAIL DELIVERY FROM KELLER.**
- 4E. APPROVE RESOLUTION NO. 19-024, AMENDING THE BYLAWS OF THE SOUTHLAKE TAX INCREMENT REINVESTMENT ZONE NUMBER ONE.**
- 4F. TABLE: ZA19-0032, SITE PLAN FOR IL CALABRESE ON PROPERTY DESCRIBED AS LOT 3, GREENWAY-CARROLL ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1281 EAST STATE HIGHWAY 114, SOUTHLAKE, TEXAS. CURRENT ZONING: "C-3" GENERAL COMMERCIAL DISTRICT. SPIN NEIGHBORHOOD #8. (THIS ITEM AND THE PUBLIC HEARING ARE BEING TABLED TO THE AUGUST 6, 2019 CITY COUNCIL MEETING, AWAITING THE RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION.)**

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4F; including Tabling Item 4F.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
Approved: 6-0
Absent: Patton

REGULAR AGENDA:

5. PUBLIC FORUM

5A. HOUSE OF REPRESENTATIVE GIOVANNI CAPRIGLIONE.

House of Representative Giovanni Capriglione provided the City Council an 86th Legislature Session Summary.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS

6A. ORDINANCE NO. 1219, (CP19-0001), 2ND READING, ADOPTING THE CITY OF SOUTHLAKE HEALTH & WELLNESS MASTER PLAN, AN ELEMENT OF THE SOUTHLAKE 2035 COMPREHENSIVE PLAN. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 8:31pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 8:31pm.

Motion was made to approve Item 6A, Ordinance No. 1219, (CP19-0001), 2nd reading, adopting the City of Southlake Health & Wellness Master Plan, an element of the Southlake 2035 Comprehensive Plan, subject to the Staff Report dated June 11, 2019.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
Approved: 6-0
Absent: Patton

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 1219

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, ADOPTING THE HEALTH & WELLNESS MASTER PLAN AS AN ELEMENT OF THE SOUTHLAKE 2035 COMPREHENSIVE PLAN AND PROVIDING AN EFFECTIVE DATE.

6B. ORDINANCE NO. 480-ZZZZ, 2ND READING, AN AMENDMENT TO THE CITY OF SOUTHLAKE ZONING ORDINANCE, NO. 480, AS AMENDED, TO PROVIDE FLEXIBILITY FOR RESIDENTIAL ACCESSORY BUILDINGS AND FAMILY/DOMESTIC EMPLOYEE QUARTERS. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Hill opened the public hearing at 8:31pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 8:31pm.

Motion was made to approve Item 6B, Ordinance No. 480-ZZZZ, 2nd Reading, an amendment to the City of Southlake Zoning Ordinance, No. 480, as amended, to provide flexibility for residential accessory buildings and family/domestic employee quarters, subject to the Staff Report dated June 11, 2019.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
Approved: 6-0
Absent: Patton

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 480-ZZZZ

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; AMENDING SECTION 4 (DEFINITIONS), SECTION 34 (ACCESSORY USES), SECTION 44 (BOARD OF ADJUSTMENTS), AND SECTION 45 (SPECIFIC USE PERMITS) TO PROVIDE FLEXIBILITY FOR RESIDENTIAL ACCESSORY BUILDING COVERAGES, AND FAMILY/DOMESTIC EMPLOYEE QUARTERS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

- 7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS: (THERE ARE NO ITEMS ON THIS AGENDA.)**
- 8. RESOLUTIONS:**
- 8A. RESOLUTION NO. 19-008, APPOINTING MEMBERS TO VARIOUS POSITIONS ON THE BUILDING BOARD OF APPEALS, PARKS AND RECREATION BOARD, PLANNING AND ZONING COMMISSION, SOUTHLAKE PARKS DEVELOPMENT CORPORATION, AND ZONING BOARD OF ADJUSTMENT.**

APPROVED

Motion was made to approve Item 8A, Resolution No. 19-008, appointing members to various positions on the Building Board of Appeals, Parks and Recreation Board,

Planning and Zoning Commission, Southlake Parks Development Corporation, and Zoning Board of Adjustment. [as listed below] to serve a one-year term, ending June 2020, and noting the appointment of Jeff Medici as Chair of the Zoning Board of Adjustment and David Treichler as Vice Chair of the Zoning Board of Adjustment, as follows:

BUILDING BOARD OF APPEALS

Name	Place	Term Expiring
Clinton Snead	Place 1	June 2020
Cynthia Bishop	Place 3	June 2020
William Kanewske	Place 5	June 2020
Vandana Tannera	Alternate No. 1	June 2020
Somesh Nayana	Alternate No. 2	June 2020

PARKS AND RECREATION BOARD

Name	Place	Term Expiring
Kevin Craddock	Place 1	June 2020
Jeffery Ng	Place 2	June 2020
Frances Scharli	Place 3	June 2020
Stacy Driscoll	Place 5	June 2020

PLANNING AND ZONING COMMISSION

Name	Place	Term Expiring
Amy Torres-Lepp	n/a	June 2020
Michael Springer	n/a	June 2020
Chris Greer	n/a	June 2020
Craig Rothmeier	n/a	June 2020

SOUTHLAKE PARKS DEVELOPMENT CORPORATION

Name	Place	Term Expiring
Jonathan Young	Citizen Representative	June 2020
Frances Scharli	Parks and Recreation Board	June 2020
Tamara McMillan	Citizen Representative	June 2020
Chad Patton	City Council Representative	June 2020

ZONING BOARD OF ADJUSTMENT

Name	Place	Term Expiring
David Treichler	Place 2	June 2020
Sabreena Hakemy	Place 3	June 2020
Jeff Medici	Place 5	June 2020
Akash Shah	Alternate No. 1	June 2020
Austin Reynolds	Alternate No. 3	June 2020

Motion: McCaskill
 Second: Huffman
 Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
 Approved: 6-0

Absent: Patton

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 19-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, APPOINTING MEMBERS TO VARIOUS POSITIONS ON THE BUILDING BOARD OF APPEALS, PARKS AND RECREATION BOARD, PLANNING AND ZONING COMMISSION, SOUTHLAKE PARKS DEVELOPMENT CORPORATION, AND ZONING BOARD OF ADJUSTMENT, PROVIDING AN EFFECTIVE DATE.

8B. RESOLUTION NO. 19-009, APPOINTING CITY COUNCIL REPRESENTATIVES TO POSITIONS ON THE AUDIT COMMITTEE.

APPROVED

Motion was made to approve Item 8B, Resolution No. 19-009, Appointing City Council representatives to positions on the Audit Committee to serve a one-year term, ending June 2020, as follows:

Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, and Deputy Mayor Pro Tem John Huffman

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Smith, Huffman, Archer
Approved: 6-0
Absent: Patton

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 19-009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, APPOINTING CITY COUNCIL REPRESENTATIVES TO POSITIONS ON THE AUDIT COMMITTEE AND PROVIDING AN EFFECTIVE DATE.

9. OTHER ITEMS FOR CONSIDERATION: (THERE ARE NO ITEMS ON THIS AGENDA.)

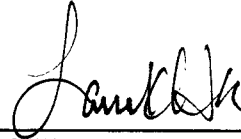
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:39pm.

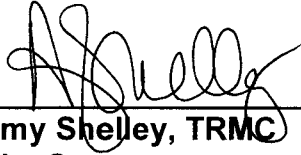
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 6TH DAY OF AUGUST 2019.



**Laura Hill
Mayor**

ATTEST:



**Amy Shelley, TRMC
City Secretary**

