



CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING

AUGUST 8, 2019

LOCATION: 1400 Main Street, Southlake, Texas
Executive Conference Room, Suite 268 of Town Hall

MEMBERS PRESENT: Daniel Kubiak, Craig Rothmeier, Scott Dyche, Gina Phalen, Amy Torres-Lepp

STAFF PRESENT: Chief Financial Officer, Sharen Jackson; Senior Director of Planning and Development Services, Ken Baker; Principal Planner; Richard Schell; Principal Planner, Jerod Potts; Planner, Lorrie Fletcher; Planner, Patty Moos; Civil Engineer, Kevin Ferrer; and Commission Secretary, Selena Serrano.

MEETING

Item No. 1- Call to Order:

Chairman Kubiak called the meeting to order at 5:32 P.M.

Item No. 2- Implementation of the 10 Year Capital Improvements:

Senior Director of Planning and Development Services, Ken Baker provided an overview on the purpose of the Capital Improvements Advisory Committee and the actions that the Committee would be considering this evening which was to the implementation of the Impact Fee Capital Improvements Program and report any perceived inequities in implementing the plan or imposing the impact fee.

Principal Planner Jerod Potts provided a Capital Projects update (Attached to the minutes).

Member Rothmeier asked for an update on the status of the FM 1938/Continental Intersection project.

Item No. 3- Implementation of the 10 year Capital Improvement Plan:

Chief Financial Officer, Sharen Jackson came forward and provided the Committee a status report with the respect to the implementation of the Impact Fee Capital Improvements Plan (Attached to Minutes).

Member Phalen requested that at the next CIAC meeting that total expenditures for each year in relation to the 10 year expenditure clock be presented.

Following the presentation the Chairman asked the committee if they had any questions or if there are any perceived inequities in implementing the plan or imposing the impact fee.

The committee indicated that there were no perceived inequities in implementing the plan or imposing the impact fee.

A motion was made that this Capital Improvements Plan Status Report is hereby submitted to the

Southlake City Council by the Capital Improvements Advisory Committee on this the 8th day of August, 2019. We find no perceived inequities in implementing the plan or imposing the impact fee.

Motion: Kubiak


Second: Dyche

Ayes: Kubiak, Rothmeier, Dyche, Phalen, Torres-Lepp

Nays: None


Approved: 5-0

Item No. 4 – Meeting Adjournment. Meeting adjourned at 5:48 p.m.



Daniel Kubiak
Chairman

ATTEST:



Selena Serrano
Commission Secretary