



**SIGN BOARD MEETING**

**AUGUST 22, 2019**

**LOCATION:** 1400 Main Street, Southlake, Texas

Work Session - Executive Conference Room, Suite 268 of Town Hall  
or City Council Chambers of Town Hall

Regular Session - City Council Chambers of Town Hall

**COMMISSIONERS PRESENT:** Amy Torres-Lepp, Craig Rothmeier, Chris Greer, Daniel Kubiak, Michael Springer, and Gina Phalen.

**STAFF PRESENT:** Deputy Director of Planning & Development Services, Dennis Killough; Principal Planner, Richard Schell, and Commission Secretary, Selena Serrano

**WORK SESSION:**

1. NO DISCUSSION
2. ADJOURNMENT

**REGULAR SESSION:**

1. CALL TO ORDER

Chairman Kubiak called the Sign Board Meeting to order at 8:28 P.M.

2. EXECUTIVE SESSION

No Executive Session held.

3. CONSIDER: APPROVAL OF THE MINUTES FROM THE AUGUST 8, 2019 SIGN BOARD MEETING.

A motion was made to approve the minutes from the August 8, 2019 Sign Board meeting.

**Motion: Greer**

**Second: Rothmeier**

**Ayes: Torres-Lepp, Rothmeier, Greer, Kubiak, Springer, Phalen**

**Nays: None**

**Approved: 6-0**

4. CONSIDER: SV19-0010, VARIANCES TO THE MASTER SIGN PLAN FOR SOUTHLAKE TOWN SQUARE, PHASE I, FOR TRAVIS MATHEW LOCATED AT 1402 MAIN STREET, SOUTHLAKE, TEXAS.

Richard Schell came forward to present Item 4, SV19-0010.

Applicant, Michael Gary with Giant Signs, 11226 Ables Lane, Dallas, Texas, came forward to speak and answer any questions.

A motion was made to approve Item 4, SV19-0010 with the following conditions:

- Signs A1, A2 and B are approved as presented allowing the dual illumination;
- Signs C1 and C2 are allowed under current MSP regulations – no variances in size and no GOBO projections; and
- Sign E is approved with a predominant letter height of 12 inches and not illuminated.

**Motion: Greer**


**Second: Springer**

**Ayes: Torres-Lepp, Rothmeier, Greer, Kubiak, Springer, Phalen**

**Nays: None**

**Approved: 6-0**

**7. CONSIDER: MEETING ADJOURNMENT AT 9:04 P.M.**

  
\_\_\_\_\_  
Daniel Kubiak  
Chairman

ATTEST:

  
\_\_\_\_\_  
Selena Serrano  
Commission Secretary