



SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING MINUTES
JANUARY 3, 2023

LOCATION: Southlake Town Hall, City Council Chambers, 1400 Main Street, Southlake, Texas

SPDC MEMBERS PRESENT: Members Tamara McMillan, Lori Palmer, Secretary Frances Scharli, Kathy Talley, Ronell Smith, and Randy Williamson.

SPDC MEMBERS ABSENT: Amy Torres-Lepp

STAFF PRESENT: Director of Community Services Chris Tribble, Chief Financial Officer Sharen Jackson, and City Secretary Amy Shelley.

REGULAR AGENDA:

1. CALL TO ORDER

Southlake Parks Development Corporation President Randy Williamson called the SPDC meeting to order at 4:34pm.

2. CONSENT

2A. APPROVAL OF THE MINUTES FROM THE SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING HELD ON NOVEMBER 1, 2022.

President Williamson presented Item 2A, and there were no questions from the board.

APPROVED

A motion was made to approve the minutes from the November 1, 2022, meeting, with corrections noted under Public Forum.

Motion: McMillan
Second: Smith
Ayes: Talley, Smith, Williamson, McMillan, Scharli, Palmer
Abstain: None
Absent: Torres-Lepp
Approved: 6-0

3. PUBLIC FORUM

President Williamson opened the public forum at 4:36pm. There being no one wishing to speak, President Williamson closed the public forum at 4:36pm.

4. CONSIDER

4A. RECOMMENDATION CONTRACT RENEWAL WITH O'DONNELL'S LANDSCAPE SERVICES, INC. FOR LANDSCAPE SERVICES IN AN AMOUNT NOT TO EXCEED \$365,000.

Director of Community Services Chris Tribble presented Item 4A and answered questions from the Board.

APPROVED

A motion was made to approve Item 4A, recommendation on contract renewal with O'Donnell's Landscape Services, Inc. for landscape services in an amount not to exceed \$365,000.

Motion: McMillan
Second: Smith
Ayes: Talley, Smith, Williamson, McMillan, Scharli, Palmer
Abstain: None
Absent: Torres-Lepp
Approved: 6-0

5. DISCUSSION

5A. SALES TAX REPORT

Chief Financial Officer Sharen Jackson provided an overview of the sales tax report, and no action was required.

5B. SPDC ATTENDANCE REPORT

There was no discussion on this item.

6. ADJOURNMENT

Meeting was adjourned by President Williamson at 4:44pm.

MINUTES APPROVED BY SPDC ON THIS, THE 21 DAY OF march 2023.



**Randy Williamson, President
Southlake Parks Development Corporation**

ATTEST:



**Amy Shelley, City Secretary
Southlake Parks Development Corporation Liaison**

