



REGULAR CITY COUNCIL MEETING MINUTES

JANUARY 5, 2021

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Kathy Talley, Chad Patton, Ronell Smith, John Huffman and Randy Williamson.

STAFF PRESENT: City Manager Shana Yelverton, Deputy Director of Public Relations Pilar Schank, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Director of Economic Development and Tourism Daniel Cortez, Senior Director of Planning and Development Services Ken Baker, Policy and Strategic Initiative Planner Jerod Potts, Director of Community Services Chris Tribble, Director of Public Works Rob Cohen, Assistant City Attorney Cara White, and Deputy City Secretary Veronica Lomas.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill 5:32pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – SPRUCE HOME + CLOSET

Director of Economic Development and Tourism Daniel Cortez introduced a video showcasing Spruce Home + Closet, a local Southlake business.

4. FINANCIAL LITERACY PROGRAM CREATED BY NOAH KANN

Mayor Laura Hill introduced Mr. Noah Kann, who provided a review of his financial literacy program.

5. UPDATES TO THE CITY OF SOUTHLAKE PUBLIC HEARING NOTIFICATION PROCESS

Policy and Strategic Initiative Principal Planner Jerod Potts provided an update to the way the Planning & Zoning Commission public hearings and Zoning Board of Adjustment public hearings will be notified.

6. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 6:16pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney, and Section 551.074 deliberation regarding personnel matters. City Council adjourned for Executive Session at 6:16pm. Executive Session began at 6:31pm and concluded at 7:40pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:45pm.

As a result of Executive Session, a motion was made to approve an amendment to the City Manager's contract to include a three-year renewal and a 1.5% pay increase.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of

items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

- 4A. APPROVE MINUTES FROM THE DECEMBER 1, 2020 REGULAR CITY COUNCIL MEETING.**
- 4B. APPROVE AN EXPENDITURE TO DAVISON CONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$55,000 TO RETROFIT THE FRONT DESK AREA OF THE POLICE DEPARTMENT LOBBY WITH PROTECTIVE GLASS.**
- 4C. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH HALFF ASSOCIATES, INC. TO PROVIDE ENGINEERING DESIGN AND BIDDING SERVICES TO REPLACE ROADWAY CROSSINGS AT KIRKWOOD BRANCH AND SOUTH FORK KIRKWOOD IN AN AMOUNT NOT TO EXCEED \$542,800.**
- 4D. AUTHORIZE EXPENDITURES WITH JOHNSON CONTROLS, INC. FOR VARIOUS EFFICIENCY, CONTROLLING AND AUTOMATION HVAC SERVICES AND SOLUTIONS IN CITY FACILITIES IN AN AMOUNT NOT TO EXCEED \$65,000.**

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4D, as written, including moving Item 7A from the regular agenda to consent to table until January 19, 2021.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:46pm.

There being no one wishing to speak, Mayor Hill closed the public forum at 7:46pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

- 6A. ORDINANCE NO. 480-775, (ZA20-0052), 2ND READING, ZONING CHANGE AND CONCEPT PLAN FOR 2311 LONESOME DOVE RD. ON PROPERTY DESCRIBED AS LOT 1, L. LINCOLN NO. 981 ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 2311 LONESOME DOVE RD., SOUTHLAKE, TEXAS. CURRENT ZONING:**

"AG" AGRICULTURAL DISTRICT. PROPOSED ZONING: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #2. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 7:49pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 7:49pm.

Motion was made to approve Item 6A, Ordinance No. 480-775, (ZA20-0052), 2nd Reading, Zoning Change and Concept Plan for 2311 Lonesome Dove Rd. on property described as Lot 1, L. Lincoln No. 981 Addition, an addition to the City of Southlake, Tarrant County, Texas and located at 2311 Lonesome Dove Rd., subject to Staff Report dated December 29, 2020, and Concept Plan Review Summary No. 2 dated November 12, 2020.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 480-775

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; GRANTING A ZONING CHANGE ON A CERTAIN TRACT OR TRACTS OF LAND WITHIN THE CITY OF SOUTHLAKE, TEXAS BEING DESCRIBED AS LOT 1, L. LINCOLN NO. 981 ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, BEING APPROXIMATELY 1.002 ACRES, AND MORE FULLY AND COMPLETELY DESCRIBED IN EXHIBIT "A" FROM "AG" AGRICULTURAL DISTRICT TO "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT AS DEPICTED ON THE APPROVED CONCEPT PLAN ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B", SUBJECT TO THE SPECIFIC REQUIREMENTS CONTAINED IN THIS ORDINANCE; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; DETERMINING THAT THE PUBLIC INTEREST, MORALS AND GENERAL WELFARE DEMAND THE ZONING CHANGES AND AMENDMENTS HEREIN MADE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

6B. ORDINANCE NO. 480-776, (ZA20-0056), 2ND READING, ZONING CHANGE AND CONCEPT PLAN FOR 1507 E. DOVE RD. ON PROPERTY DESCRIBED AS TRACT 4A5, FRANCIS THROOP SURVEY, ABSTRACT NO. 1511, SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1507 E. DOVE RD., SOUTHLAKE, TEXAS. THE CONCEPT PLAN ALSO INCLUDES PORTIONS OF TRACTS 3A AND 5D1A, FRANCIS THROOP SURVEY, ABSTRACT NO. 1511, CURRENTLY ZONED "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT, ON PROPERTY LOCATED AT 1515 E. DOVE RD. CURRENT ZONING OF TRACT 4A5: "AG" AGRICULTURAL DISTRICT. PROPOSED ZONING OF TRACT 4A5: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #4. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Hill opened the public hearing at 7:53pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 7:53pm.

Motion was made to approve Item 6B, Ordinance No. 480-776, (ZA20-0056), 2nd reading, Zoning Change and Concept Plan for 1507 E. Dove Rd. on property described as Tract 4A5, Francis Throop Survey, Abstract No. 1511, Southlake, Tarrant County, Texas and located at 1507 E. Dove Rd., subject to Staff Report dated December 29, 2020, and Revised Concept Plan Review Summary No. 2 dated November 20, 2020.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 480-776

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; GRANTING A ZONING CHANGE ON A CERTAIN TRACT OR TRACTS OF LAND WITHIN THE CITY OF SOUTHLAKE, TEXAS BEING DESCRIBED AS TRACT 4A5, FRANCIS THROOP SURVEY, ABSTRACT NO. 1511, SOUTHLAKE, TARRANT COUNTY, TEXAS, BEING APPROXIMATELY 0.962 ACRES, AND MORE FULLY AND COMPLETELY DESCRIBED IN EXHIBIT "A" FROM "AG" AGRICULTURAL DISTRICT TO "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT AS DEPICTED ON THE APPROVED CONCEPT PLAN ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B", SUBJECT TO THE SPECIFIC REQUIREMENTS CONTAINED IN THIS ORDINANCE; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; DETERMINING THAT THE PUBLIC INTEREST, MORALS AND GENERAL WELFARE DEMAND THE ZONING

CHANGES AND AMENDMENTS HEREIN MADE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 480-740, (ZA18-006), 1ST READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR CREEKSIDE POINT (FORMERLY KNOWN AS SOUTHWEST MEADOWS) ON PROPERTY DESCRIBED AS LOT 1R1R2, BLOCK 1, SABRE GROUP CAMPUS ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1901 W. KIRKWOOD BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "NR -PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #1. (IF APPROVED, THE PUBLIC HEARING WILL BE HELD AT THE JANUARY 19, 2021 CITY COUNCIL MEETING.)

TABLED UNDER CONSENT

8. RESOLUTIONS: *(THERE ARE NO ITEMS ON THIS AGENDA.)*
9. OTHER ITEMS FOR CONSIDERATION: *(THERE ARE NO ITEMS ON THIS AGENDA.)*
10. OTHER ITEMS FOR DISCUSSION: *(THERE ARE NO ITEMS ON THIS AGENDA.)*
11. ADJOURNMENT

Mayor Hill adjourned the meeting at 7:54pm.

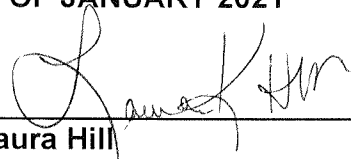
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 19TH DAY OF JANUARY 2021

ATTEST:

Amy Shelley, TRMC
City Secretary





Laura Hill
Mayor