



**SENIOR ADVISORY COMMISSION MEETING MINUTES: JANUARY 11, 2022**

**LOCATION:** THE MARQ SOUTHLAKE  
Legends Hall – Executive Board Room  
285 Shady Oaks Drive  
Southlake, Texas 76092

**Members Present:** Chair MaryLee Alford, Vice Chair Greta Schumacher, and SAC members, Bernadette MacDermott, Kathryn Orler, Julie Walter and Scott Cox (Alt #2)

**Commission Members Absent:** SAC member Esther Spickler

**Staff Members Present:** Hospitality and Sales Manager of Legends Hall at The Marq Southlake Crystal Maddalena and Senior Services Coordinator Soheila Mashat-Phelps

**1. CALL TO ORDER**

Chair MaryLee Alford called the meeting of the Senior Advisory Commission to order at 1:00 p.m.

**2. PUBLIC FORUM**

Chair Alford opened Public Forum. There being no one to address the Commission, Public Forum was closed.

**3. DISCUSSION**

**3A. METROPORT MEALS ON WHEELS UPDATE**

Due to staffing issues, MMOW Executive Director Mary King was unable to present a quarterly report to the Commission. *Item 3A tabled.*

**3B. COMMUNITY SERVICES UPDATE**

Hospitality & Sales Manager Crystal Maddalena presented a Community Services update to include Legends Hall was named Venue of Choice by Southern Social Magazine, Champions Club new years promotion, the Barn raising event at Bob Jones Nature Preserve, and the Community Services business planning and was available to answer questions.

**3C. SENIOR SERVICES UPDATE**

Senior Services Coordinator Soheila Mashat-Phelps presented an update to the Commission on current and future senior programming and events to include the senior trips, educational seminars, and the SWC Annual Valentine's Day lunch and was available to respond to questions.

**4. CONSENT**

**CONSENT AGENDA**

Consent Agenda items are considered routine by the Commission and are enacted with one motion.

**4A. APPROVAL OF THE MINUTES FROM THE NOVEMBER 9, 2021  
REGULAR SENIOR ADVISORY COMMISSION MEETING.**

Chair Alford presented the Consent Agenda, including approval of the minutes of the November 9, 2021 meeting. Chair Alford asked if there were any revisions to the minutes. No revisions were discussed.

**APPROVED**

A motion was made to accept the minutes of November 9, 2021 meeting as read.

Motion: Schumacher  
Second: MacDermott  
Ayes: Alford, Cox, MacDermott, Orlor, Schumacher, Walter  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

**5. CONSIDER**

**5A. ELECTION OF OFFICERS FOR SENIOR ADVISORY COMMISSION**

Chair Alford presented a brief presentation describing the job duties of the Secretary.

The Commission discussed who was interested and who was not interested in serving as an officer.

**APPROVED**

A motion was made to elect Julie Walter as Secretary for the Senior Advisory Commission.

Motion: Orlor  
Second: MacDermott  
Ayes: Alford, Cox, MacDermott, Orlor, Schumacher, Walter  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

**5B. RECOMMENDATION ON SENIOR ADVISORY COMMISSION 1<sup>ST</sup> QUARTER DASHBOARD REPORT**

Senior Services Coordinator, Soheila Mashat-Phelps presented the quarterly dashboard with no direct questions.

**APPROVED**

A motion was made to recommend the Senior Advisory Commission 1st Quarter Report as presented.


Motion: Schumacher  
Second: Orlor  
Ayes: Alford, Cox, MacDermott, Orlor, Schumacher, Walter  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.


**6. ADJOURNMENT**

**APPROVED**

A motion was made to adjourn the meeting at 1:46p.m.

Motion: Walter  
Second: MacDermott  
Ayes: Alford, Cox, MacDermott, Orlor, Schumacher, Walter  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

  
~~MaryLee Alford, Chair~~  
Greta Schumacher

  
Crystal Maddalena, Community Services  
Department