



REGULAR CITY COUNCIL MEETING MINUTES

JANUARY 19, 2021

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Kathy Talley, Chad Patton, Ronell Smith, John Huffman and Randy Williamson.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Deputy Director of Public Relations Pilar Schank, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Director of Economic Development and Tourism Daniel Cortez, Senior Director of Planning and Development Services Ken Baker, Operations Manager, Special Projects Robert Briggs, Director of Community Services Chris Tribble, Director of Public Works Rob Cohen, Assistant City Attorney Cara White, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill 5:31pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE CHAMBER OF COMMERCE UPDATES BY JUSTIN LEWIS

Mayor Hill introduced Mark Gilbert, Justin Lewis was not present, with the Southlake Chamber of Commerce who provided an update.

4. INTRODUCTION OF THE NEW CARROLL INDEPENDENT SCHOOL DISTRICT SUPERINTENDENT DR. LANE LEDBETTER

Mayor Hill introduced the new Carroll Independent School District Superintendent Dr. Lane Ledbetter. Mayor and Council wished him well and offered their support in his new role.

5. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 6:04pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; Section 551.072 deliberation regarding real property; and Section 551.074 deliberation regarding personnel matters. City Council adjourned for Executive Session at 6:05pm. Executive Session began at 6:12pm and concluded at 7:10pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:14pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. NATIONAL LAW ENFORCEMENT DAY

City Manager Shana Yelverton recognized National Law Enforcement Day. Mayor Hill and Council took a photo with the members of the Police Department present during the meeting.

3B2. FINANCIAL REPORT (WRITTEN)

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

4A. APPROVE MINUTES FROM THE JANUARY 5, 2021 REGULAR CITY COUNCIL MEETING.

- 4B. APPROVE RESOLUTION NO. 21-001, ORDERING A GENERAL ELECTION TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING THE CITY COUNCIL FOR MAYOR AND PLACE 2; AND ORDERING A SPECIAL ELECTION TO BE HELD ON MAY 1, 2021, FOR THE PURPOSE OF ELECTING THE CITY COUNCIL FOR PLACE 5, TO FILL A VACANCY.
- 4C. APPROVE CONTRACT RENEWAL FOR TREE SERVICES WITH SHAWNEE MISSION TREE SERVICE, INC., DBA ARBOR MASTERS TREE SERVICE.
- 4D. APPROVE CONTRACT RENEWAL FOR TREE SERVICES WITH THE PAYSAGE GROUP, LLC, DBA SMITH LAWN AND TREE.
- 4E. APPROVE CONTRACT RENEWAL FOR TREE SERVICES WITH THE F.A. BARTLETT TREE EXPERT COMPANY.
- 4F. APPROVE CONTRACT RENEWAL FOR PREVENTATIVE MAINTENANCE AND GENERAL REPAIR SERVICES WITH BLAGG TIRE AND SERVICE.
- 4G. APPROVE CONTRACT RENEWAL FOR PREVENTATIVE MAINTENANCE AND GENERAL REPAIR SERVICES WITH GRAPEVINE FORD LINCOLN.
- 4H. APPROVE THE PURCHASE OF SOFTWARE SUPPORT SERVICES AND ANNUAL MAINTENANCE FROM TYLER TECHNOLOGIES IN AN AMOUNT NOT TO EXCEED \$212,000.
- 4I. APPROVE THE PURCHASE OF SOFTWARE AND SUPPORT SERVICES FROM SHI GOVERNMENT SOLUTIONS FOR MICROSOFT LICENSES IN AN AMOUNT NOT TO EXCEED \$123,000.
- 4J. APPROVE A CONTRACT RENEWAL FOR CONCRETE SERVICES TO APEX CONCRETE CONSTRUCTION INC. IN AN AMOUNT NOT TO EXCEED \$950,000.
- 4K. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH DATA TRANSFER SOLUTIONS, LLC. (DTS) TO PROVIDE PAVEMENT ANALYSIS SERVICES OF LOCAL ROADWAYS FOR THE DEVELOPMENT OF THE PAVEMENT REHABILITATION PROGRAM IN AN AMOUNT NOT TO EXCEED \$51,458.
- 4L. APPROVE A CONTRACT WITH O'DONNELL'S LANDSCAPE SERVICES, INC. FOR AN AMOUNT NOT TO EXCEED THE APPROVED ANNUAL BUDGET FOR CONTRACT LANDSCAPE SERVICES.
- 4M. MSP20-0006, MASTER SIGN PLAN AMENDMENT FOR THE DELTA HOTEL LOCATED AT 1351 N. WHITE CHAPEL BLVD., SOUTHLAKE, TEXAS.

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4M, as written, including moving Item 9A from the regular agenda to consent and approve.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:33pm.

August Schilling, 1260 Taylor Street, spoke about the Presidential Election and requested a resolution be passed congratulating the President Elect Joe Biden and Vice President Elect Kamala Harris.

C. Suzanne Huffman, 1260 Taylor Street, did not wish to speak, but wished to register her support of Mr. August Schilling's comment.

There being no one else wishing to speak, Mayor Hill closed the public forum at 7:35pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

- 6A. RESOLUTION NO. 20-055, (ZA20-0062), SPECIFIC USE PERMIT FOR A RESIDENTIAL SOLAR ENERGY SYSTEM ON PROPERTY DESCRIBED AS LOT 38, BLOCK 5, TIMARRON ADDITION PHASE 2, SECTION A, ESTATES AT BENT CREEK, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1500 BENT CREEK DRIVE, SOUTHLAKE, TEXAS. CURRENT ZONING: "R-PUD" RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. SPIN NEIGHBORHOOD #9. PUBLIC HEARING**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 7:39pm.

The following person did not wish to speak, but wished to oppose this request:
Abigail Roberts Chung, 307 Augusta Ct., Southlake.

The following person did not wish to speak, but wished to support this request:
Robert H. Moore, 220 E. Illinois St. Apt. 1306, Chicago, IL.

There being no one wishing to speak, Mayor Hill closed the public hearing at 7:40pm.

Motion was made to approve Item 6A, Resolution No. 20-055, (ZA20-0062), Specific Use Permit for a Residential Solar Energy System on property described as Lot 38, Block 5, Timarron Addition Phase 2, Section A, Estates at Bent Creek, City of Southlake, Tarrant County, Texas and located at 1500 Bent Creek Drive, subject to Staff Report dated January 12, 2021, and Specific Use Permit Review Summary No. 2 dated December 31, 2020, and noting the following:

-Approving the solar array (37 panels) presented this evening.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 20-055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, GRANTING A SPECIFIC USE PERMIT FOR A SOLAR ENERGY SYSTEM ON RESIDENTIAL PROPERTY WITHIN THE CITY OF SOUTHLAKE, TEXAS LOT 38, BLOCK 5, TIMARRON ADDITION PHASE 2, SECTION A, ESTATES AT BENT CREEK, CITY OF SOUTHLAKE AS DEPICTED ON THE APPROVED SITE EXHIBIT ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

6B. RESOLUTION NO. 20-056, (ZA20-0063), SPECIFIC USE PERMIT FOR A RESIDENTIAL SOLAR ENERGY SYSTEM ON PROPERTY DESCRIBED AS LOT 27, BLOCK 7, MYERS MEADOW PHASE TWO, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1909 WATER LILY DRIVE, SOUTHLAKE, TEXAS. CURRENT ZONING: "R-PUD" RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. SPIN NEIGHBORHOOD #6. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Hill opened the public hearing at 7:45pm.

The following persons did not wish to speak, but wished to oppose this request:
Ian and Emily Setford, 1911 Water Lily Drive.

There being no one wishing to speak, Mayor Hill closed the public hearing at 7:45pm.

Motion was made to approve Item 6B, Resolution No. 20-056, (ZA20-0063), Specific Use Permit for a Residential Solar Energy System on property described as Lot 27, Block 7, Myers Meadow Phase Two, an addition to the City of Southlake, Tarrant County, Texas

and located at 1909 Water Lily Drive, subject to Staff Report dated January 12, 2021, and Specific Use Permit Review Summary No. 2 dated December 31, 2020, and noting the following:

- Approving the optional solar layout that relocates the west roof panels to an east facing roof slope facing the pool area. Approving the (20) solar panel array, as presented this evening.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 20-056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, GRANTING A SPECIFIC USE PERMIT FOR A SOLAR ENERGY SYSTEM ON RESIDENTIAL PROPERTY WITHIN THE CITY OF SOUTHLAKE, TEXAS LOT 27, BLOCK 7, MYERS MEADOW ADDITION, CITY OF SOUTHLAKE AS DEPICTED ON THE APPROVED SITE EXHIBIT ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

6C. ZA20-0057, SITE PLAN FOR 175 MIRON DRIVE ON PROPERTY DESCRIBED AS LOT 2R1, BLOCK 1, MIRON ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 175 MIRON DRIVE, SOUTHLAKE, TEXAS. CURRENT ZONING: "B-1" BUSINESS SERVICE PARK DISTRICT. SPIN NEIGHBORHOOD #8. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6C and answered questions from Council.

Mayor Hill opened the public hearing at 7:52pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 7:52pm.

Motion was made to approve Item 6C, ZA20-0057, Site Plan for 175 Miron Drive on property described as Lot 2R1, Block 1, Miron Addition, an addition to the City of Southlake, Tarrant County, Texas and located at 175 Miron Drive, subject to Staff Report dated January 12, 2021, and Site Plan Review Summary No. 2 dated December 31, 2020, and noting the following:

- Approving the site plan as presented.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 480-740, (ZA18-006), 1ST READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR CREEKSIDE POINT (FORMERLY KNOWN AS SOUTHWEST MEADOWS) ON PROPERTY DESCRIBED AS LOT 1R1R2, BLOCK 1, SABRE GROUP CAMPUS ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1901 W. KIRKWOOD BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "NR -PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #1. (IF APPROVED, THE PUBLIC HEARING WILL BE HELD AT THE FEBRUARY 2, 2021 CITY COUNCIL MEETING.)**

APPROVED TO TABLE TO FEBRUARY 2, 2021

Senior Director of Planning and Development Services Ken Baker presented Item 7A and answered questions from Council.

Motion was made to table Item 7A, Ordinance No. 480-740, (ZA18-006), 1st Reading, Zoning Change and Concept/Site Plan for Creekside Point (formerly known as Southwest Meadows) on property described As Lot 1R1R2, Block 1, Sabre Group Campus Addition, an addition to the City of Southlake, Tarrant County, Texas and located at 1901 W. Kirkwood Blvd., and noting the following:

- Provide the following for review during the next Council meeting:
 - o Renderings & elevations for all buildings, including the hotel
 - o Materials for buildings and retaining wall
 - o More descriptive definition of "showroom uses"
 - o Renderings relative to topography for buildings and SH 114 and Kirkwood Blvd.

Motion: McCaskill

Second: Huffman

Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson

Approved: 7-0

8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)

9. OTHER ITEMS FOR CONSIDERATION:

- 9A. APPROVE AN INTERLOCAL AGREEMENT (ILA) WITH THE CITY OF COLLEYVILLE FOR SHARED COSTS AND MAINTENANCE OF FACILITIES NECESSARY TO INTERCONNECT THE CITY OF COLLEYVILLE'S PROPOSED WATER LINE EXTENSION ALONG PLEASANT RUN ROAD TO THE CITY OF SOUTHLAKE'S EXISTING WATER MAIN NEAR THE BRIDGE FOR SOUTH WHITE CHAPEL BOULEVARD AT BEAR CREEK.**

APPROVED UNDER CONSENT

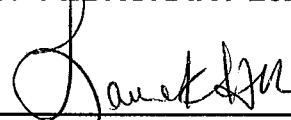
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:22pm.

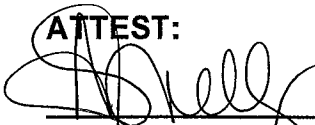
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 2ND DAY OF FEBRUARY 2021



**Laura Hill
Mayor**

ATTEST:



**Amy Shelley, TRMC
City Secretary**

