

**TAX INCREMENT REINVESTMENT ZONE NUMBER ONE  
CITY OF SOUTHLAKE  
BOARD OF DIRECTORS MEETING MINUTES  
JANUARY 23, 2018**

**LOCATION:** The Marq, 285 Shady Oaks Drive, Southlake, TX 76092

**MEMBERS PRESENT:** Vice Chairman Shawn McCaskill, Laura Hill, Randy Williamson, Shahid Shafi, Chad Patton, John Huffman, Christopher Archer, Read Ballew, Mark McClendon, and Scott Wrehe

**MEMBERS ABSENT:** Rebecca Barksdale, Scott Rule

**STAFF PRESENT:** City Manager Shana Yelverton, Assistant City Manager Ben Thatcher, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant to the City Manager Lauren LaNeave, Chief Strategic Performance & Innovation Officer Dale Dean, Deputy Director of Marketing and Communications Pilar Schank, Chief Financial Officer Sharen Jackson, Deputy Director of Community Services Kate Meacham, Deputy Director of Community Services Candice Edmondson, Police Chief James Brandon, Assistant Chief of Police Ashleigh Douglas, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Director of Information Technology Greg Hendricks, Senior Director of Planning and Development Services Ken Baker, Director of Public Works Rob Cohen, Deputy Director of Public Works Kyle Hogue, and City Secretary Carol Borges.

**1. CALL TO ORDER**

The meeting was called to order by Vice Chairman Shawn McCaskill at 5:40pm.

**2. CONSIDERATION: APPROVAL OF THE MINUTES FROM THE AUGUST 1, 2017 TAX INCREMENT REINVESTMENT ZONE NUMBER ONE BOARD OF DIRECTORS MEETING.**

A motion was made to approve the minutes from the August 1, 2017 Tax Increment Reinvestment Zone Number One Board of Directors meeting.

Motion: Huffman

Second: Shafi

Ayes: McCaskill, Hill, Williamson, Shafi, Patton, Huffman, Archer, Ballew, McClendon, and Wrehe

Approved: 10-0

**3. CONSIDERATION: APPROVAL OF RECOMMENDATION TO THE SOUTHLAKE CITY COUNCIL FOR THE APPOINTMENT OF THE CHAIR OF THE BOARD OF DIRECTORS FOR TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF SOUTHLAKE, TEXAS, FOR 2018.**

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A motion was made to appoint John Huffman to Chairman of the Board of Directors of the Tax Increment Reinvestment Zone Number One, subject to City Council approval on February 6, 2018.

Motion: McCaskill  
Second: Shafi  
Ayes: McCaskill, Hill, Williamson, Shafi, Patton, Huffman, Archer, Ballew, McClendon, and Wrehe  
Approved: 10-0

**4. CONSIDERATION: ELECTION OF VICE-CHAIR FOR TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF SOUTHLAKE, TEXAS, FOR 2018.**

A motion was made to appoint Shawn McCaskill to Vice-Chair of the Board of Directors of the Tax Increment Reinvestment Zone Number One.

Motion: McCaskill  
Second: Hill  
Ayes: McCaskill, Hill, Williamson, Shafi, Patton, Huffman, Archer, Ballew, McClendon, and Wrehe  
Approved: 10-0

**5. APPROVAL OF THE 2017 ANNUAL REPORT FOR TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF SOUTHLAKE, TEXAS.**

Chief Financial Officer Sharen Jackson presented Item 5 and answered questions from the Board.

A motion was made to approve the 2017 annual report for Tax Increment Reinvestment Zone Number One, City of Southlake, Texas.

Motion: Huffman  
Second: Shafi  
Ayes: McCaskill, Hill, Williamson, Shafi, Patton, Huffman, Archer, Ballew, McClendon, and Wrehe  
Approved: 10-0

**6. DISCUSSION: TAX INCREMENT REINVESTMENT ZONE NUMBER ONE PROJECT STATUS UPDATE.**

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Southlake Town Square representative Frank Bliss updated the Board on Town Square commercial and residential projects. David Ayer with RPAI reported on tenant leases. No action required.

**7. ADJOURNMENT**

The meeting was adjourned by Vice Chairman Shawn McCaskill at 6:02pm.

MINUTES APPROVED ON THIS, THE 7<sup>th</sup> DAY OF August, 20 18.

  
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John Huffman, Chairman

ATTEST:

  
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Carol Ann Borges, TRMC  
City Secretary

