



**CITY COUNCIL WINTER WORKSHOP MINUTES**

**JANUARY 23, 2020**

**LOCATION:** The Marq Southlake  
285 Shady Oaks Drive  
Southlake, Texas 76092

**CITY COUNCIL PRESENT:** Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Chad Patton, Ronell Smith, and Chris Archer.

**ABSENT:** Councilmember Shahid Shafi

**STAFF PRESENT:** City Manager Shana Yelverton, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant City Manager Ben Thatcher, Assistant to the City Manager Lauren LaNeave, Chief Performance & Innovation Officer Dale Dean, Deputy Director of Public Relations Pilar Schank, Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, Deputy Director of Economic Development Daniel Cortez, Police Chief James Brandon, Fire Chief Mike Starr, Deputy Fire Chief Kurt Hall, Director of Human Resources Stacey Black, Director of Planning and Development Services Ken Baker, Deputy Director of Public Works Kyle Hogue, and City Secretary Amy Shelley.

**1. CALL TO ORDER**

Mayor Laura Hill called the workshop to order at 5:52p.m.

**2. DINNER/WELCOME**

Mayor Hill welcomed everyone. Council had dinner during the onset of the meeting.

City Manager Shana Yelverton made opening comments.

**2A. EXECUTIVE SESSION**

An executive session was not convened for this meeting.

**3. DISCUSSION: INFRASTRUCTURE**

**3A. BOND ELECTION FOR STORM WATER MANAGEMENT/OPEN SPACE PROGRAM**

City Manager Shana Yelverton introduced Assistant City Manager Ben Thatcher and Chief Financial Officer Sharen Jackson provided an overview of a proposed bond election for a storm water management/open space program. They provided details that

*City of Southlake values:  
Integrity ♦ Innovation ♦ Accountability ♦ Commitment to Excellence ♦ Teamwork*

included initial ideas regarding possible bond proposal for open space, debt capacity, guidelines for identifying property, the bond election calendar, election and communication plan timeline. They further sought direction on the next steps.

**4. DISCUSSION: PERFORMANCE MANAGEMENT**

**4A. 2019 CITIZEN SATISFACTION SURVEY RESULTS**

City Manager Shana Yelverton introduced Assistant to the City Manager Lauren LaNeave who provided an overview of the 2019 Citizen Satisfaction Survey results that included the survey objectives, research structure, the City's performance in meeting the needs of residents, where the City should focus its efforts, and moving forward with survey results.

**MAYOR HILL CALLED FOR A SHORT BREAK AT 6:50 P.M., AND RECONVENED AT 6:58 P.M.**

**5. DISCUSSION: PERFORMANCE MANAGEMENT**

**5A. 2019 EMPLOYEE ENGAGEMENT SURVEY RESULTS**

City Manager Shana Yelverton introduced Director of Human Resources Stacey Black, who presented the results of the 2019 Employee Engagement Study and answered questions from Council.

**6. DISCUSSION: SAFETY & SECURITY**

**6A. HUMAN TRAFFICKING**

City Manager Shana Yelverton introduced Fire Chief Mike Starr and Police Chief James Brandon who discussed measurements in place relative to Safety & Security and Human Trafficking and answered questions from Council.

**7. FOCUS AREA DISCUSSION**

The purpose of this section was to provide time for Council to discuss key policy issues in each of the focus area categories. There were no questions or discussion from Council relative to items 7A-7F.

**7A. SAFETY & SECURITY**

**7B. MOBILITY**

**7C. INFRASTRUCTURE**

**7D. QUALITY DEVELOPMENT**

**7E. PARTNERSHIPS & VOLUNTEERISM**

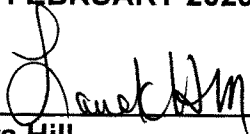
**7F. PERFORMANCE MANAGEMENT**

**8. ADJOURNMENT**

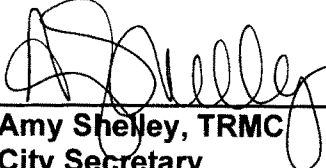
Mayor Hill thanked the staff for their hard work and dedication to the City and adjourned the meeting at 7:39pm.

*\*An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

**MINUTES APPROVED ON THIS, THE 4<sup>TH</sup> DAY OF FEBRUARY 2020.**

  
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**Laura Hill**  
**Mayor**

**ATTEST:**

  
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**Amy Shelley, TRMC**  
**City Secretary**

