



REGULAR CITY COUNCIL MEETING MINUTES

FEBRUARY 2, 2021

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Kathy Talley, Chad Patton, Ronell Smith, John Huffman and Randy Williamson.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Deputy Director of Public Relations Pilar Schank, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Director of Economic Development and Tourism Daniel Cortez, Operations Manager Special Projects Robert Briggs, Senior Director of Planning and Development Services Ken Baker, Operations Manager, Director of Community Services Chris Tribble, Director of Public Works Rob Cohen, Assistant City Attorney Cara White, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill 5:31pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – EPICENTER FOR THE ARTS

Director of Economic Development and Tourism Daniel Cortez introduced a video showcasing Epicenter for the Arts, a local Southlake business.

4. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 5:40pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; Section 551.072 deliberation regarding real property; and Section 551.089 deliberation regarding security devices or security audits. City Council adjourned for Executive Session at 5:40pm. Executive Session began at 5:50pm and concluded at 6:50pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:05pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

4A. APPROVE MINUTES FROM THE JANUARY 19, 2021 REGULAR CITY COUNCIL MEETING.

4B. APPROVE MINUTES FROM THE JANUARY 27, 2021 CITY COUNCIL WINTER WORKSHOP.

4C. APPROVE RESOLUTION NO. 21-003, APPOINT A CHAIRPERSON OF THE BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER ONE FOR THE 2021 CALENDAR YEAR.

4D. APPROVE A CONTRACT RENEWAL FOR THE SOUTHLAKE TOWN SQUARE PARKING GARAGE & STREET SWEEPING, POWER WASHING, AND PORTER SERVICES TO SOUTHLAKE LEASING AND MANAGEMENT DBA REGENT SERVICES IN AN AMOUNT NOT TO EXCEED \$135,000.

4E. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH KSA ENGINEERS, INC. (KSA) TO PROVIDE ENGINEERING DESIGN SERVICES

FOR PAVING AND DRAINAGE IMPROVEMENTS AT CREEKSIDE DRIVE IN AN AMOUNT NOT TO EXCEED \$173,852.

- 4F. APPROVE THE RENEWAL OF A CONTRACT WITH TACTICAL SYSTEMS NETWORK FOR TOWN HALL AND MARQ SECURITY IN AN AMOUNT NOT TO EXCEED \$274,200.**
- 4G. APPROVE ZA21-0002 PLAT SHOWING FOR LOTS 25 AND 26, O.W. KNIGHT NO. 899 ADDITION ON PROPERTY DESCRIBED AS TRACT 6C, OBEDIAH W. KNIGHT SURVEY, ABSTRACT NO. 899, SOUTHLAKE, TARRANT COUNTY, TEXAS AND TRACT 1A5B, J.W. HALE SURVEY, ABSTRACT NO. 803, SOUTHLAKE, TARRANT COUNTY, TEXAS, AND LOCATED AT 1000 BREEZE WAY, SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-20A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #9.**
- 4H. APPROVE A ONE (1) YEAR EXTENSION OF THE VALIDITY OF CASE ZA20-0007 FINAL PLAT FOR LOTS 1-7, BLOCK 1, STANFIELD ADDITION (FKA WHEELHOUSE ADDITION) ON PROPERTY DESCRIBED AS TRACTS 6C01A, 6C02, 6C AND 6C03, JESSE G. ALLEN SURVEY, ABSTRACT NO. 18, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 880 – 950 DAVIS BLVD. (F.M. 1938), SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-1" DETAILED SITE PLAN DISTRICT AND "I-1" LIGHT INDUSTRIAL DISTRICT.**
- 4I. SV20-0020, SIGN VARIANCE FOR SOHN DENTAL LOCATED AT 165 STONEBRIDGE LANE, SOUTHLAKE.**
- 4J. TABLE: ORDINANCE NO. 480-740, (ZA18-006), 1ST READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR CREEKSIDE POINT (FORMERLY KNOWN AS SOUTHWEST MEADOWS) ON PROPERTY DESCRIBED AS LOT 1R1R2, BLOCK 1, SABRE GROUP CAMPUS ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1901 W. KIRKWOOD BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "NR-PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #1. (THE APPLICANT HAS REQUESTED THIS ITEM BE TABLED UNTIL THE FEBRUARY 16, 2021 CITY COUNCIL MEETING.)**

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4J, as written, including moving Items 7A and 8A from Regular Agenda to Consent Agenda for approval, 7-0, and noting the following:

- Item 4C – Appointing Councilmember Chad Patton as TIRZ Chair and Councilmember Ronell Smith as Vice Chair.
- Item 4I – Approve SV20-0020 – Sign Variance as outlined in the staff report dated January 26, 2021 for Sohn Dental.

- Tabling Item 4J – Case ZA 18-006 – Zoning Change and Concept/Site Plan for Creekside Point – formerly Southwest Meadows per the applicant’s request to February 16, 2021 City Council meeting.
- Item 7A – Approve 1st reading, Zoning Change and Concept/Site plan for Kimball Park.
- Item 8A – Appointing Austin Reynolds to the Planning and Zoning Commission.

Motion: McCaskill
 Second: Huffman
 Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
 Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:11pm.

Nicole Tesoriero, 912 Hampton Manor Way, read a letter of concern.

There being no one else wishing to speak, Mayor Hill closed the public forum at 7:18pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

- 6A. RESOLUTION NO. 20-057, (ZA20-0064), SPECIFIC USE PERMIT FOR A RESIDENTIAL SOLAR ENERGY SYSTEM ON PROPERTY DESCRIBED AS LOT 1, BLOCK 7, CHAPEL DOWNS ADDITION, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 923 DOVE CREEK TRAIL, SOUTHLAKE, TEXAS. CURRENT ZONING: “SF-20A” SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #7. PUBLIC HEARING**

APPROVED TO TABLE TO THE FEBRUARY 16, 2021 COUNCIL MEETING

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Applicant requested this item be tabled to the next Council meeting.

Motion was made to Table Item 6A, Resolution No. 20-057, (ZA20-0064), Specific Use Permit for a Residential Solar Energy System on property described as Lot 1, Block 7, Chapel Downs Addition, City of Southlake, Tarrant County, Texas and located at 923 Dove Creek Trail to the February 16, 2021 Council meeting.

Motion: McCaskill
 Second: Huffman
 Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson

Approved: 7-0

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 480-657E, (ZA20-0066), 1ST READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR DISTRICT 114 AT KIMBALL PARK ON PROPERTY DESCRIBED AS LOTS 1, 2R AND 3-6, KIMBALL PARK, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 2102-2116 E. STATE HWY. 114, SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #4. (IF APPROVED, THE PUBLIC HEARING WILL BE AT THE FEBRUARY 16, 2021 CITY COUNCIL MEETING.)**

APPROVED UNDER CONSENT

- 7B. ORDINANCE NO. 480-DDDDD, 1ST READING, AMENDMENTS TO ZONING ORDINANCE 480, AS AMENDED TO ALLOW THE ADMINISTRATIVE APPROVAL OF SOLAR ENERGY SYSTEMS (SOLAR PANELS) MEETING CERTAIN DESIGN AND LOCATION CRITERIA.**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 7B and answered questions from Council.

Motion was made to approve Item 7B, Ordinance No. 480-DDDDD, 1st Reading, Amendments to Zoning Ordinance 480, as amended to allow the administrative approval of Solar Energy Systems (Solar Panels) meeting certain design and location criteria, subject to Staff Report dated January 26, 2021, and noting the following:

- Approval of ordinance 480- DDDD as presented noting that the council is approving amendment #5.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

8. RESOLUTIONS:

- 8A. RESOLUTION NO. 21-004, APPOINTING A MEMBER TO THE PLANNING AND ZONING COMMISSION.**

APPROVED UNDER CONSENT, APPOINTING AUSTIN REYNOLDS

9. OTHER ITEMS FOR CONSIDERATION:

9A. SV20-0019, SIGN VARIANCE FOR IL CALABRESE LOCATED AT 1281 E. SH 114, SOUTHLAKE.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9A and answered questions from Council.

Motion was made to approve Item 9A, SV20-0019, Sign Variance for Il Calabrese located at 1281 E. SH 114, subject to Staff Report dated January 26, 2021, and noting the following:

- Approving the east elevation upper story sign as presented and granting the variances outlined in the staff report.
- Approving the north elevation sign, Option A and granting the variances outlined in the staff report.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Patton, Hill, Smith, Huffman, Williamson
Approved: 7-0

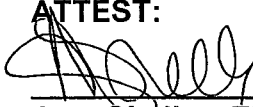
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

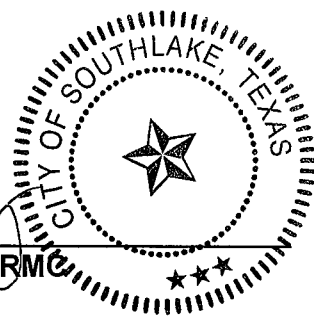
Mayor Hill adjourned the meeting at 7:57pm.

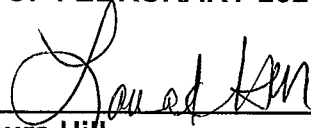
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 16TH DAY OF FEBRURARY 2021.

ATTEST:


Amy Shelley, TRMC
City Secretary





Laura Hill
Mayor