

SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING MINUTES**February 4, 2020****LOCATION:** Southlake Town Hall, City Council Chambers, 1400 Main Street, Southlake, Texas**MEMBERS PRESENT:** President John Huffman, Vice President Shawn McCaskill, Secretary Frances Scharli, and members Chad Patton, Tamara McMillan, and Jonathan Young**ABSENT:** Shahid Shafi**STAFF PRESENT:** Director of Community Services Chris Tribble, Chief Financial Officer Sharen Jackson, and City Secretary Amy Shelley.**REGULAR AGENDA:****1. CALL TO ORDER**

President John Huffman called the meeting to order at 4:30 p.m.

2. CONSENT**2A. APPROVAL OF THE MINUTES FROM THE SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING HELD ON DECEMBER 3, 2019**

President John Huffman presented Item 2A, and there were no questions from the board.

APPROVED

A motion was made to approve the minutes from the Southlake Parks Development Corporation meeting held on December 3, 2019.

Motion: Patton
Second: McMillan
Ayes: Patton, Huffman, McCaskill, McMillan, Scharli and Young
Approved: 6-0
Absent: Shafi

3. PUBLIC FORUM

President John Huffman opened the public forum. There being no one wishing to speak, President John Huffman closed the public forum.

4. CONSIDER

4A. RECOMMENDATION TO APPROVE A CONTRACT RENEWAL WITH O'DONNELL'S LANDSCAPE SERVICES, INC., FOR CITYWIDE LANDSCAPING SERVICES.

Director of Community Services Chris Tribble presented Item 4A and answered questions from the Board relative to equipment, contract length, satisfaction of services performed, and TxDOT areas covered, specifically during special events.

APPROVED

A motion was made to approve Item 4A, recommendation to a contract renewal with O'Donnell's Landscape Services, Inc., for citywide landscape services.

Motion: McMillan
Second: Patton
Ayes: Patton, Huffman, McCaskill, McMillan, Scharli and Young
Approved: 6-0
Absent: Shafi

5. DISCUSSION

5A. SALES TAX REPORT

Chief Financial Officer Sharen Jackson provided an overview of the sales tax report, and no action was required.

5B. SPDC ATTENDANCE REPORT

Secretary Scharli stated she was appointed to the Board after the June appointments; therefore, the 2019 attendance report needs to be updated to reflect such.

6. ADJOURNMENT

Meeting was adjourned by President John Huffman at 4:40 p.m.

MINUTES APPROVED ON THIS, THE 9th DAY OF March, 2020.



John Huffman, President
Southlake Parks Development Corporation

ATTEST:



Amy Shelley, City Secretary
Southlake Parks Development Corporation Liaison

