



Senior Advisory Commission Meeting Minutes:
FEBRUARY 12, 2019

LOCATION: Senior Activity Center
The Marq Southlake
285 Shady Oaks Drive
Southlake, Texas

Members Present: Chair Beverly Blake, Vice Chair MaryLee Alford, Secretary Marge Kyle and SAC members, Kathryn Orlor, Patty Howell (Alt #1), Greta Schumacher (Alt #2)

Commission Members Absent: Ed Grondahl, Barbara Pappy, Esther Spickler

Staff Members Present: Assistant to the City Manager Lauren LaNeave, Deputy Director Economic Development & Tourism Daniel Cortez, Deputy Director of Community Services Kate Meacham, Hospitality & Sales Manager Ashley Newhart, and Senior Services Coordinator Soheila Phelps

Guests: CARS President Ernie Meyer, MMOW Executive Director Mary King, SSFI officer and former Senior Advisory Commission member Bernie McCauley

1. CALL TO ORDER

Chair Beverly Blake called the meeting of the Senior Advisory Commission to order at 1:02 p.m.

2. PUBLIC FORUM – Chair Beverly Blake opened Public Forum.

Bernie McCauley, 900 Wildwood, Southlake, former Senior Advisory Commission member and current SSFI officer, spoke concerning Legends Hall senior center parking lot and inviting SAC members and City department directors to senior congregate luncheons.

Chair Blake acknowledged the Public Forum comments will be taken under consideration and any information acquired about the mentioned topics will be provided at the next meeting.

There being no one else to address the Commission, Public Forum was closed.

3. DISCUSSION

3A. CITY MANAGER'S OFFICE REPORT

Assistant to the City Manager Lauren LaNeave provided a City Manager's Office Report handout on upcoming events, including the City's Crud Cruiser and Household Hazardous Waste event March 9, 2019, upcoming City and CISD elections, and early voting in April, City candidate forum April 9th, and responded to questions. Information concerning these events may be found on the City's website www.cityofsouthlake.tx.us.

3B. ECONOMIC DEVELOPMENT

Deputy Director of Economic Development & Tourism Daniel Cortez updated the Commission about the City's Business Climate Survey and Engagement Program, and provided a comprehensive report about economic issues, development projects within the City, and responded to questions.

3C. METROPORT MEALS ON WHEELS REPORT

Metroport Meals On Wheels (MMOW) Executive Director Mary King presented the MMOW year-end report and reviewed participation and financial statistics for the congregate and home delivered meals programs and responded to questions. Ms. King also addressed discrepancies in reports that were mentioned at the previous meeting. A copy of the December MMOW detail report and the 2018 cumulative report were included in the meeting packet.

3D. CALL A RIDE SOUTHLAKE REPORT

Call A Ride Southlake, Inc. (CARS) Chairman Ernie Meyer presented a yearly comparison of ridership data, the 2018 ridership stats, driver stats and volunteer driver issues, CARS advertising campaign initiatives, and was available to answer questions. The Commission received a copy of the CARS 2018 cumulative report in the meeting packet. A suggestion was made for CARS to developing partner relationships with area churches and missions.

3E. SOUTHLAKE SENIOR FUNDING, INC.

Southlake Senior Funding, Inc. (SSFI) representative Bernie McCauley presented a report and was available to answer questions regarding SSFI activities. A summary of recent SSFI's financial support for Southlake senior programs and activities was provided. Fundraising efforts present an on-going struggle due to loss of SSFI members. Regarding donations to non-profit organizations, a suggestion was given to have IRS Form 990 for SSFI available as a non-profit organization.

3F. COMMUNITY SERVICES REPORT

Hospitality & Sales Manager Ashley Newhart presented the December Senior Center Dashboard Report and an update on the Champions Club construction.

City of Southlake Values:

Integrity ♦ Innovation ♦ Accountability ♦ Commitment to Excellence ♦ Teamwork

3G. SENIOR SERVICES REPORT

Senior Services Coordinator Soheila Phelps updated the Commission on current and planned activities and programs and responded to questions. Ms. Phelps updated the Commission about Senior Center membership statistics, the quarterly Newsletter, upcoming changes and increases to classes/programs with the opening of Champions Club, and the new group fitness program at Champions Club. The Commission discussed how registration “wait-list” is handled.

Deputy Director Kate Meacham discussed plans for Champions Club. Boards and commissions will be invited to the Champions Club Dedication on March 26, 2019. The grand opening for the Champions Club is scheduled for April 6, 2019.

4. CONSENT

CONSENT AGENDA Consent Agenda items are considered routine by the Commission and are enacted with one motion.

4A. APPROVAL OF THE MINUTES FROM THE JANUARY 8, 2019 REGULAR SENIOR ADVISORY COMMISSION MEETING.

Chair Beverly Blake presented the Consent Agenda, including approval of the minutes of the January 8, 2019 meeting.

APPROVED

A motion was made to accept the minutes of January 8, 2019 meeting as presented.

Motion: Kyle
Second: Alford
Ayes: Alford, Blake, Kyle, Orlor, Howell (Alt #1), Schumacher (Alt #2)
[SAC Alternates substituted for the absent regular members]
Nays: None
Abstention: None
Vote: 6-0
Motion passed.

5. CONSIDER

5A. APPROVE SENIOR ADVISORY COMMISSION 1ST QUARTER DASHBOARD REPORT

Chair Beverly Blake presented the Q1 Senior Advisory Commission Dashboard Report for feedback and approval.

APPROVED

A motion was made to approve the Senior Advisory Commission 1st Quarter Dashboard Report.

Motion: Alford
Second: Schumacher
Ayes: Alford, Blake, Kyle, Orlor, Howell (Alt #1), Schumacher (Alt #2)
[SAC Alternates substituted for the absent regular members]
Nays: None
Abstention None
Vote: 6-0
Motion passed.

NON-AGENDA ITEM

CONSIDER CANCELLATION OF THE MARCH 12, 2019 SENIOR ADVISORY COMMISSION MEETING

Although not on the agenda for the February 12, 2019 meeting, SAC members desired to make a motion to cancel the March 12, 2019 meeting.

APPROVED

A motion was made not to hold a Senior Advisory Commission meeting during March.

Motion: Schumacher
Second: Orlor
Ayes: Alford, Blake, Kyle, Orlor, Howell (Alt #1), Schumacher (Alt #2)
[SAC Alternates substituted for the absent regular members]
Nays: None
Abstention None
Vote: 6-0
Motion passed.

6. ADJOURNMENT

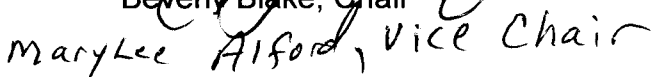
APPROVED

A motion was made to adjourn the meeting at 2:40 p.m.

Motion: Alford
Second: Kyle
Ayes: Alford, Blake, Kyle, Orlor, Howell (Alt #1), Schumacher (Alt #2)
[SAC Alternates substituted for the absent regular members]

Nays: None
Abstention None
Vote: 6-0
Motion passed.


Beverly Blake, Chair


MaryLee Alford, Vice Chair


Community Services Department

A digital recording of this meeting is available by request in the Office of the City Secretary.



Senior Advisory Commission Sign-in Sheet
February 12, 2019 @ 1pm
Senior Activity Center – The Marq Southlake
285 Shady Oaks Dr. - Southlake, TX

Ed Grondahl (Place 1)

Absent

MaryLee Alford (Place 2), Vice Chair

MaryLee Alford

Kathryn Orlor (Place 3)

Kathryn Orlor

Barbara Pappy (Place 4)

Absent

Esther Spickler (Place 5)

Absent

Beverly Blake (Place 6), Chairman

Beverly Blake

Margie Kyle (Place 7), Secretary

Margie Kyle

Patty Howell (Alt 1)

Patty Howell

Greta Schumacher (Alt 2)

Greta Schumacher

STAFF

Chris Tribble

Chris Tribble

Kate Meacham

Kate Meacham

Ashley Newhart

Ashley Newhart

Soheila Phelps

Soheila Phelps

GUESTS (PLEASE PRINT)

Ernie Meyer (CARS)

Ernie Meyer

Brighton Greene (CARS)

Brighton Greene

Erik Phelps (CARS)

Erik Phelps

Mary King (MMOW)

Mary King

Lauren LaNeave (CMO)

Lauren LaNeave

Daniel Cortez (ED)

Daniel Cortez

Bernie McCauley (SSFI)

Bernie McCauley
