



SOUTHLAKE CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING MINUTES:
FEBRUARY 13, 2018

LOCATION: Southlake DPS Headquarters Facility
600 State Street, Fourth Floor – CCPD Board Room
Southlake, Texas 76092

TIME: 6:30 p.m.

CRIME CONTROL AND PREVENTION DISTRICT BOARD MEMBERS PRESENT: President Ken McMillan, Richard Sandow, Craig Sturtevant, MaryGrace Thoennes & Vice-President Robert Williams

CRIME CONTROL AND PREVENTION DISTRICT BOARD MEMBERS ABSENT: William McGuire, Frank Powers

STAFF PRESENT: Assistant City Manager Alison Ortowski, Police Chief James Brandon, Fire Chief Michael Starr, Chief Financial Officer/Board Treasurer Sharen Jackson and Diana Smith taking minutes for Secretary Diana Green.

1. CALL TO ORDER: 6:30 PM

- 2. PUBLIC FORUM:** *(This is the Public's opportunity to address the board about non-agenda items. During this proceeding, the Board will not discuss, consider or take action on any items presented. We respectfully ask that anyone stepping forward to speak during public forum limit remarks to three minutes or less.)*

Forum opened. No one was present to address the Board.
Forum closed.

3. CONSIDER:

3A. APPROVAL OF THE MINUTES FROM THE OCTOBER 10, 2017 CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING APPROVED 5-0

Four corrections were suggested and noted.

Motion: Robert Williams made a motion to approve the minutes from the October 10, 2017 CCPD Board meeting with corrections.

Second: Richard Sandow

Ayes: All

3B. APPROVAL OF CRIME CONTROL DISTRICT OFFICERS APPROVED 5-0

The positions of President, Vice President, Secretary and Treasurer need to be determined. Comments were made.

Motion: Richard Sandow made a motion to appoint the current incumbent Diana Green as Secretary and Sharen Jackson as Treasurer.

Second: MaryGrace Thoennes

Ayes: All

The position of President and Vice President were considered. APPROVED 5-0

Motion: Richard Sandow made a motion to re-elect the current officers Ken McMillan for President and Robert Williams for Vice President.

Second: Craig Sturtevant

Ayes: All

3C. Approval of expenditure not to exceed \$12,000 for purchase of additional police body worn cameras and related equipment. APPROVED 5-0

Chief Brandon referenced the handout to explain the request to purchase additional body cameras and related equipment. The request is for eight additional body cameras and clips and an additional transfer station. Chief Brandon explained why this expenditure needed to be brought back before the Board.

Discussion took place.

Questions were addressed by Chief Brandon.

Motion: Robert Williams made a motion to approve the expenditure to Watch Guard for the purchase of body worn cameras and accessories in an amount not to exceed \$12,000.

Second: Craig Sturtevant

Ayes: All

4. DISCUSSION:

4A. UPDATE ON DPS WEST REMODEL

Chief Starr informed the Board that the remodel is in Phase I of the project which includes the remodel of the community room, the bunk rooms and the offices on the South side of the building. Work has also been performed on the entrance. Phase I is estimated to be completed in May. Phase II will include renovation of the kitchen and the day room. Phase II will also include the completion of the bathrooms and the workout room. Phase III will encompass work on the bay area. The front property work has been completed and the security gate has been installed but is not working yet.

Discussion took place.

Questions were addressed by Chief Starr and Sharen Jackson.

4B. UPDATE ON CRIME CONTROL & PREVENTION DISTRICT SALES TAX

Sharen Jackson reviewed the sales tax handout. She informed the Board that \$546,240 in sales tax was collect for the first quarter of 2018 which is 3.3 percent above the first quarter of the previous year. Sales tax collection is on budget for the year.

Discussion took place.

Questions were addressed by Sharen Jackson.

4C. UPDATE ON SCHOOL RESOURCE OFFICER PROGRAM

Chief Brandon informed the Board that the vacant SRO position at Carroll Elementary has been filled. The new SRO has been in the school since the first week of January. The program is still working well.

City of Southlake Values:

Integrity ♦ Innovation ♦ Accountability ♦ Commitment to Excellence ♦ Teamwork

Discussion took place.
Questions were addressed by Chief Brandon.

4D. DISCUSSION OF THE 2017 CITIZEN SURVEY.


Chief Brandon reviewed the results of the Citizen Survey with the Board.

Discussion took place. The Board Members would like to see a question about the School Resource Officer Program added to the next citizen survey.
Questions were addressed by Chief Brandon and Assistant City Manager Alison Ortowski.

5. ADJOURNMENT: 7:33 PM



Ken McMillan, President
Crime Control and Prevention District Board



Diana Green, Secretary
Crime Control and Prevention District Board