



REGULAR CITY COUNCIL MEETING MINUTES, FEBRUARY 23, 2021, POSTPONED FROM FEBRUARY 16, 2021 DUE TO INCLEMENT WEATHER

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Kathy Talley, Ronell Smith, John Huffman and Randy Williamson.

CITY COUNCIL ABSENT: Councilmember Chad Patton

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Deputy Director of Public Relations Pilar Schank, Police Chief James Brandon, Fire Chief Mike Starr, Deputy Director of Human Resources Chad Minter, Director of Economic Development and Tourism Daniel Cortez, Operations Manager Special Projects Robert Briggs, Senior Director of Planning and Development Services Ken Baker, Operations Manager, Director of Community Services Chris Tribble, Director of Public Works Rob Cohen, Assistant City Attorney Cara White, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill 5:30pm.

2. INVOCATION: CLAYTON REED

Deputy Mayor Pro Tem John Huffman provided the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE CHAMBER OF COMMERCE UPDATES BY JUSTIN LEWIS

Due to Mr. Lewis not being able to attend the meeting, no update was provided.

4. SOUTHLAKE HISTORICAL SOCIETY UPDATES BY CONNIE COOLEY

Mayor Hill introduced Southlake Historical Society President Connie Cooley who provided a Southlake Historical Society update.

5. RECOGNIZE EMPLOYEE APPRECIATION WEEK

Assistant City Manager Alison Ortowski highlighted employees who received awards during employee appreciation week.

6. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 6:17pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney and Section 551074 deliberation regarding personnel matters. City Council adjourned for Executive Session at 6:17pm. Executive Session began at 6:30pm and concluded at 7:05pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:15pm.

3. REPORTS:

3A. MAYOR'S REPORT

Mayor Hill provided an overview of the inaugural joint Elementary PTO virtual event, Dragons Light the Night.

3A1. DRAGONS LIGHT THE NIGHT

3B. CITY MANAGER'S REPORT

3B1. UPCOMING COMMUNITY ACTIVITIES AND EVENTS

City Manager Shana Yelverton introduced Director of Community Services Chris Tribble who provided an overview of upcoming community activities and events.

3B2. FINANCIAL REPORT (WRITTEN)

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

- 4A. APPROVE MINUTES FROM THE FEBRUARY 2, 2021 REGULAR CITY COUNCIL MEETING.**
- 4B. APPROVE THE PURCHASE OF CISCO SMARTNET FROM PRESIDIO IN AN AMOUNT NOT TO EXCEED \$109,000.**
- 4C. APPROVE RESOLUTION NO. 21-007, AUTHORIZING THE ACCEPTANCE OF THE 2019 SWAT EQUIPMENT ENHANCEMENT UNDER THE 2019 HOMELAND SECURITY GRANT PROGRAM; EXECUTING AN AGREEMENT WITH THE OFFICE OF THE GOVERNOR; AND AUTHORIZING THE EMERGENCY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY.**
- 4D. APPROVE ZA21-0001, PLAT REVISION FOR LOT 9R, BLOCK B, LAKEWOOD RIDGE ADDITION, ON PROPERTY DESCRIBED AS LOTS 9 AND 13, BLOCK B, LAKEWOOD RIDGE ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, DENTON COUNTY, TEXAS AND LOCATED AT 4488 SODA RIDGE RD. AND 4489 N. WHITE CHAPEL BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #1.**
- 4E. APPROVE ORDINANCE NO. 1161A, (CP20-0002), 1ST READING, ADOPTING AN ADDENDUM TO THE EXISTING SOUTHLAKE 2035 ECONOMIC DEVELOPMENT MASTER PLAN, AN ELEMENT OF THE SOUTHLAKE 2035 COMPREHENSIVE PLAN.**
- 4F. ORDINANCE NO. 480-777, (ZA20-0068), 1ST READING, ZONING CHANGE AND CONCEPT PLAN FOR 1029 SHADY OAKS DRIVE ON PROPERTY DESCRIBED AS TRACT 8A2, THOMAS M. HOOD SURVEY ABSTRACT NO. 706, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, AND LOCATED AT 1029 SHADY OAKS DRIVE, SOUTHLAKE, TEXAS. CURRENT ZONING: "AG" AGRICULTURAL DISTRICT. REQUESTED ZONING: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #7.**
- 4G. TABLE: ORDINANCE NO. 480-740, (ZA18-006), 1ST READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR CREEKSIDE POINT (FORMERLY KNOWN AS SOUTHWEST MEADOWS) ON PROPERTY DESCRIBED AS LOT 1R1R2, BLOCK 1, SABRE GROUP CAMPUS ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1901 W. KIRKWOOD BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "NR**

-PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #1. (THE APPLICANT HAS REQUESTED THIS ITEM BE TABLED UNTIL THE MARCH 2, 2021 CITY COUNCIL MEETING.)

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4G, as written, and moving Item 7A from the Regular Agenda to Consent for approval, subject to Staff Report dated February 9, 2021 and Concept Plan Review Summary No. 3 dated February 9, 2021, granting the following:

- Driveway Ordinance No. 634 requires a minimum centerline to centerline driveway spacing of 100' for residential driveways on arterials. A variance is approved to allow the existing spacing to the east and west along E. Dove Rd., which is approximately 85' to the west and approximately 98' to the east.

And noting:

- Variances to allow 10' side yard setbacks as shown on the concept plan and a septic system on a lot less than one acre were approved by the Zoning Board of Adjustment on May 26, 2005 under Case No. ZBA-459.
- Also noting that the City Council finds that the lot configuration is consistent with the low-density land use plan designation since the existing tract not being further subdivided and only one home can be built on the lot.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Hill, Smith, Huffman, Williamson
Abstain: Huffman – Item 4D
Approved: 6-0-1

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:27pm.

Amy Newby, 2885 Burney Lane, spoke about concerns about Harbor Oaks, specifically gas outage.

Jack Fredmeks, 2960 Burney Lane, spoke about concerns about Harbor Oaks, specifically about utilities.

Kathleen Carrabine, 961 Thousand Oaks, spoke about concerns about Harbor Oaks.

There being no one else wishing to speak, Mayor Hill closed the public forum at 7:45pm.

6. **ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:**
- 6A. **ORDINANCE NO. 480-657E, (ZA20-0066), 2ND READING, ZONING CHANGE AND CONCEPT/SITE PLAN FOR DISTRICT 114 AT KIMBALL PARK ON PROPERTY DESCRIBED AS LOTS 1, 2R AND 3-6, KIMBALL PARK, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 2102-2116 E. STATE HWY. 114, SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. PROPOSED ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #4. PUBLIC HEARING**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 7:55pm.

There being no one wishing to speak, Mayor Hill closed the public hearing at 7:55pm.

Motion was made to approve Item 6A, Ordinance No. 480-657E, (ZA20-0066), 2nd Reading, Zoning Change and Concept/Site Plan for District 114 at Kimball Park on property described as Lots 1, 2R and 3-6, Kimball Park, an addition to the City of Southlake, Tarrant County, Texas and located at 2102-2116 E. State Hwy. 114, subject to Staff Report dated February 9, 2021 and Concept/Site Plan Review Summary No. 2 dated January 15, 2021, noting the following:

- Approval of the site plan and specifically revising the north parking garage elevations to remove the metal screen and adding a sidewalk connection to the property addressed as 469 Cherry Ln. Unless indicated on the site plan/staff report or noted in the City Council motion, no other changes to the previous zoning are approved and all previous conditions and regulations remain in effect.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Hill, Smith, Huffman, Williamson
Approved: 6-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 480-657E

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; GRANTING A ZONING CHANGE ON A CERTAIN TRACT OR TRACTS OF LAND WITHIN THE CITY OF SOUTHLAKE, TEXAS BEING LEGALLY DESCRIBED AS LOTS 1, 2R AND 3-6, KIMBALL PARK, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, BEING APPROXIMATELY 17.27 ACRES, AND MORE

FULLY AND COMPLETELY DESCRIBED IN EXHIBIT "A" FROM "S-P-2" GENERALIZED SITE PLAN DISTRICT TO "S-P-2" GENERALIZED SITE PLAN DISTRICT, AS DEPICTED ON THE APPROVED CONCEPT AND SITE PLANS ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B", SUBJECT TO THE SPECIFIC REQUIREMENTS CONTAINED IN THIS ORDINANCE; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; DETERMINING THAT THE PUBLIC INTEREST, MORALS AND GENERAL WELFARE DEMAND THE ZONING CHANGES AND AMENDMENTS HEREIN MADE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

6B. RESOLUTION NO. 21-002, ZA20-0069, SPECIFIC USE PERMIT FOR A TEMPORARY SALES FACILITY ON PROPERTY DESCRIBED AS LOT 1, BLOCK 20, GARDEN DISTRICT AND PHASE C BROWNSTONES, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 351 CENTRAL AVENUE, SOUTHLAKE, TEXAS. CURRENT ZONING: "DT" DOWNTOWN DISTRICT. SPIN NEIGHBORHOOD #8. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Hill opened the public hearing at 7:58pm.

There being no one wishing to speak, Mayor Hill closed the public hearing at 7:58pm.

Motion was made to approve Item 6B, Resolution No. 21-002, ZA20-0069, Specific Use Permit for a Temporary Sales Facility on property described as Lot 1, Block 20, Garden District and Phase C Brownstones, an addition to the City of Southlake, Tarrant County, Texas and located at 351 Central Avenue, subject to Staff Report dated February 9, 2021, and noting:

- Approval of the Specific Use Permit to allow a 1 – year extension for the previously approved SUP for the temporary sales facility/signage. The SUP is extended until March 30, 2022.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Hill, Smith, Huffman, Williamson
Approved: 6-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 21-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, GRANTING A SPECIFIC USE PERMIT FOR TEMPORARY CONSTRUCTION AND/OR SALES FACILITY ON PROPERTY DESCRIBED AS LOT 1, BLOCK 20, GARDEN DISTRICT AND PHASE C BROWNSTONES, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS; AND LOCATED AT 351 CENTRAL AVENUE, SOUTHLAKE, TEXAS, MORE FULLY AND COMPLETELY DESCRIBED IN EXHIBIT "A", AND AS DEPICTED ON THE APPROVED PLAN ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B" AND PROVIDING AN EFFECTIVE DATE.

6C. ORDINANCE NO. 480-DDDDD, 2ND READING, AMENDMENTS TO ZONING ORDINANCE 480, AS AMENDED TO ALLOW THE ADMINISTRATIVE APPROVAL OF SOLAR ENERGY SYSTEMS (SOLAR PANELS) MEETING CERTAIN DESIGN AND LOCATION CRITERIA. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6C and answered questions from Council.

Mayor Hill opened the public hearing at 7:59pm.

There being no one wishing to speak, Mayor Hill closed the public hearing at 7:59pm.

Motion was made to approve Item 6C, Ordinance No. 480-DDDDD, 2nd Reading, Amendments to Zoning Ordinance 480, to allow the administrative approval of Solar Energy Systems (Solar Panels) meeting certain design and location criteria, subject to Staff Report dated February 9, 2021, and noting:

- Approve subject to the 1st reading City Council motion and noting that staff has added a regulation to section 34 of the zoning ordinance to that solar systems mounted to accessory building still must meet all zoning requirements in terms of height and setbacks.

Motion: McCaskill
Second: Huffman
Ayes: Talley, McCaskill, Hill, Smith, Huffman, Williamson
Approved: 6-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 480-DDDDD

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; AMENDING SECTION 34, ACCESSORY USES AND SECTION 45, SPECIFIC USE PERMITS TO PROVIDE REGULATIONS PERTAINING TO SOLAR ENERGY SYSTEMS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL

ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 480-778, (ZA20-0070), 1ST READING, ZONING CHANGE AND CONCEPT PLAN FOR 1395 E. DOVE RD. ON PROPERTY DESCRIBED AS TRACT 4A3, FRANCIS THROOP SURVEY, ABSTRACT NO. 1511, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, AND LOCATED AT 1395 E. DOVE RD., SOUTHLAKE, TEXAS. CURRENT ZONING: "AG" AGRICULTURAL DISTRICT. REQUESTED ZONING: "SF-30" SINGLE FAMILY RESIDENTIAL DISTRICT SPIN NEIGHBORHOOD #3. (IF APPROVED, THE PUBLIC HEARING WILL BE AT THE MARCH 2, 2021 CITY COUNCIL MEETING.)**

APPROVED UNDER CONSENT

8. RESOLUTIONS:

- 8A. RESOLUTION NO. 21-008, APPOINTING MEMBERS TO THE MAYOR'S ALLIANCE FOR UNITY AND CULTURE COMMITTEE.**

Motion was made to approve Item 8A, Resolution No. 21-008, appointing members to the Mayor's Alliance for Unity and Culture Committee, subject to Staff Report dated February 9, 2021, appointing the following:

Place 16 – REMAINS VACANT

Place 35 – Ari Smith

Motion: McCaskill

Second: Huffman

Ayes: Talley, McCaskill, Hill, Smith, Huffman, Williamson

Approved: 6-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 21-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, APPOINTING MEMBERS TO POSITIONS ON THE MAYOR'S ALLIANCE FOR UNITY AND CULTURE COMMITTEE TO FILL VACANCIES AND PROVIDING AN EFFECTIVE DATE.

- 9. OTHER ITEMS FOR CONSIDERATION: (THERE ARE NO ITEMS ON THIS AGENDA.)**

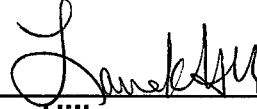
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:03pm.

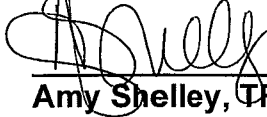
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 2ND DAY OF MARCH 2021.



Laura Hill
Mayor

ATTEST:



Amy Shelley, TRMC
City Secretary

