

**LOCATION:** Council Chambers, 1400 Main Street, Southlake, Texas, 76092

**MEMBERS PRESENT:** Daniel Kubiak, Craig Rothmeier, Gina Phalen, Michael Forman, Michael Springer, and Austin Reynolds

**MEMBERS ABSENT:** Commissioner Dyche

**STAFF PRESENT:** Sr. Director of Planning and Development Services Ken Baker; Director of Public Works Rob Cohen; Chief Financial Officer Sharen Jackson; and Commission Secretary Lydia Ruiz.

**REGULAR SESSION:**

**Item No. 1- Call to Order:**

Chairman Kubiak called the meeting to order at 5:36 P.M.

**Item No. 2 – Administrative Comments:**

No Comments were made.

**Item No. 3- Evaluate the Implementation of the 10 Year Capital Improvement Plan for Water, Sewer and Roadway:**

Chief Financial Officer Sharen Jackson provided an overview on the purpose of the 10 year Capital Improvement Plan for Water, Sewer and Roadway and the actions that the Committee would be considering this evening which was to the implementation of the Impact Fee Capital Improvements Program and report any perceived inequities in implementing the plan or imposing the impact fee.

**Item No. 4- Review and approve the semi-annual report to City Council with respect to the Implementation of the 10 year Capital Improvement Plan for Water, Sewer and Roadway:**

Director of Public Works Rob Cohen came forward and provided the Committee a status report with the respect to the implementation of the Impact Fee Capital Improvements Plan and Impact fees that have been collected.

Following the presentation the Chairman asked the committee if they had any questions or if there are any perceived inequities in implementing the plan or imposing the impact fee.

The committee indicated that there were no perceived inequities in implementing the plan or imposing the impact fee.

A motion was made that this Capital Improvements Plan for Water, Sewer and Roadway is hereby submitted to the Southlake City Council by the Capital Improvements Advisory Committee on this the 25th day of February 2021. We find no perceived inequities in implementing the plan or imposing the impact fee.

**Motion: Forman**

**Second: Phalen**

**Ayes: Phalen, Springer, Rothmeier, Reynolds, Forman, Kubiak**

**Nays: None**

**Approved: 6-0**

**Item No. 5 – Meeting Adjournment.** Meeting adjourned at 5:53 p.m.



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Daniel Kubiak  
Chairman

ATTEST:



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Lydia Ruiz  
Commission Secretary