



SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING MINUTES
MARCH 5, 2019

LOCATION: Southlake Town Hall, City Council Chambers, 1400 Main Street, Southlake, Texas

MEMBERS PRESENT: Vice President John Huffman and Secretary Sherry Berman, and members, Shawn McCaskill, Tamara McMillan, Shahid Shafi, and Tina Wasserman

ABSENT: President Randy Williamson

STAFF PRESENT: Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, and City Secretary Amy Shelley

REGULAR AGENDA:

1. CALL TO ORDER

Vice President John Huffman called the meeting to order at 4:30pm.

2. CONSENT

2A. APPROVAL OF THE MINUTES FROM THE FEBRUARY 5, 2019, SOUTHLAKE PARKS DEVELOPMENT CORPORATION MEETING

Vice President John Huffman presented Item 2A, and there were no questions from the board.

APPROVED

A motion was made to approve the minutes from the February 5, 2019, Southlake Parks Development Corporation meeting.

Motion: Berman
Second: Wasserman
Ayes: Berman, McCaskill, McMillan, and Wasserman
Approved: 4-0
Abstain: Huffman and Shafi
Absent: Williamson

3. PUBLIC FORUM

Vice President John Huffman opened the public forum. There being no one wishing to speak, Vice President John Huffman closed the public forum.

4. CONSIDER

4A. RECOMMENDATION TO APPROVE A CONTRACT RENEWAL AND AMENDMENT WITH O'DONNELL'S LANDSCAPE SERVICES, INC., FOR CITYWIDE LANDSCAPE SERVICES IN AN AMOUNT NOT TO EXCEED \$394,000.

Director of Community Services Chris Tribble presented Item 4A and answered questions from the Board, specifically about the locations of landscape services.

APPROVED

A motion was made to approve the recommendation of a contract renewal and amendment with O'Donnell's Landscape Services, Inc., for citywide landscape services in an amount not to exceed \$394,000.

Motion: Berman
Second: Wasserman
Ayes: Berman, Huffman, McCaskill, McMillan, Shafi, and Wasserman
Approved: 6-0
Absent: Williamson

5. DISCUSSION

5A. SALES TAX REPORT

Chief Financial Officer Sharen Jackson provided an overview of the sales tax report, and no action was required.


5B. SPDC ATTENDANCE REPORT

Tamara McMillan stated the attendance report needed to reflect the correct percentage based on not having a meeting in January. Director of Community Services Chris Tribble stated staff would update the report for the next meeting.

6. ADJOURNMENT

Meeting was adjourned by Vice President John Huffman at 4:49 p.m.

MINUTES APPROVED ON THIS, THE 2ND DAY OF APRIL, 2019.



John Huffman, Vice President
Southlake Parks Development Corporation

ATTEST:



Amy Shelley, City Secretary
Southlake Parks Development Corporation Liaison

