



SOUTHLAKE LIBRARY BOARD MEETING: March 9, 2022

LOCATION: 285 Shady Oaks Dr, Southlake, Texas
The Marq, Legacy Meeting Room

TIME: 6:30 p.m.

SOUTHLAKE LIBRARY BOARD PRESENT: Janet Theaker, William Doby, Lori Burr, Katherine Bennett, Tracy Eaton, Rebecca Petty, Beth Darr

SOUTHLAKE LIBRARY BOARD ABSENT: None.

STAFF PRESENT: Cynthia Pfladderer, Deputy Director of Library Services, Stacey Black, *City of Southlake HR Director*

OTHERS PRESENT: Ronell Smith and Kathy Talley, *City Council Members*

1. **CALL TO ORDER** – Katherine Bennett at 6:31 p.m.

2. **CONSENT**

A. APPROVE MINUTES FROM THE REGULAR SOUTHLAKE LIBRARY BOARD MEETING HELD JANUARY 26, 2022

APPROVED

A motion was made to approve the minutes from the January 26, 2022, Southlake Library Board meeting.

Motion: Theaker
Second: Burr
Ayes: Theaker, Doby, Burr, Bennett, Eaton, Darr
Nays: None
Abstain: None
Vote: 6-0
Motion Carried.

2. DISCUSSION

A. Library Task Force

HR Director Stacy Black introduced Library Task Force initiative structure which was formed by Mayor Huffman in December 2021. Council members Talley and Smith are the co-chairs of the task force. The task force will look at potential library locations, facility components, programming, and amenities to make recommendations for the future of the library. The goal of the Task Force is to have recommendations for the Library Board by May 2022.

B. Citizen Satisfaction Survey

City Librarian Pfladderer shared details of the biennial citizen satisfaction survey conducted between Oct. 1 and Nov. 12, 2021. Survey data is used to identify weak points and acknowledge success. Overall results revealed good quality of life for citizens and good quality of City services. A total of 84% of participants said library services are important and 75% are satisfied with library services.

C. Annual Report

City Librarian Pfladderer shared the library's annual report for accreditation. In fiscal year 2021, the library had total expenditures of a little over \$870,000, of which \$634,000 was for staff expenditures (salary, benefits, etc.) The City provided \$867,489 and the remaining funds were donations to the library. Annual circulation and program stats were also presented.

4. LIBRARIAN'S REPORT

City Librarian Pfladderer discussed staffing issues with a significant loss of staff to private sector and competing libraries. January stats were also shared, but as the library was closed for carpet installation for most of the month, stats were affected. New website launching was announced as well as plans to redesign links so that they are easier to access.

5. DISCUSSION: LIBRARY FOUNDATION

Member Burr presented an update on the activities of the Library Foundation. The mission statement and tagline were selected. The mission statement is "*Committed to the support and success of the Southlake Public Library through advocacy, fundraising, and engagement that delights and benefits the community*" and the tagline is "*Our Library Champion*". The application process continues for the 501(c)(3) designation.

City of Southlake Values:

Integrity ♦ Innovation ♦ Accountability ♦ Commitment to Excellence ♦ Teamwork

6. NEW BUSINESS

Wifi was only new business. Request for feedback about new website look.

7. PUBLIC FORUM

Chair Bennett opened public forum at 7:54 p.m. to ask anyone wishing to speak to come forward. There being no public, the forum was closed at 7:55 p.m.

8. ADJOURNMENT

The next meeting will be scheduled April 20, 2022. The meeting was adjourned.

Motion: Theaker
Second: Darr
Ayes: Theaker, Doby, Burr, Bennett, Darr, Petty, Eaton
Nays: None
Abstain: None
Vote: 7-0
Motion Carried.

Attest:



Katherine Bennett, Chair

Cynthia Pfladderer, City Librarian