



REGULAR CITY COUNCIL MEETING MINUTES

APRIL 5, 2022

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor John Huffman, Mayor Pro Tem Chad Patton, and Councilmembers Kathy Talley, Randy Robbins, and Ronell Smith.

CITY COUNCIL ABSENT: Deputy Mayor Pro Tem Randy Williamson

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Deputy Director of Communications Pilar Schank, Chief Financial Officer Sharen Jackson, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Operations Manager of Special Projects Robert Briggs, Operations Manager of Customer Service Melody Andersen, Director of Economic Development and Tourism Daniel Cortez, Senior Director of Planning and Development Services Ken Baker, Director of Community Services Chris Tribble, Director of Public Works Rob Cohen, Interim Director of Public Works Administration Lauren LaNeave, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor John Huffman at 5:30pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor John Huffman led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – GYMBOREE

Director of Economic Development & Tourism Daniel Cortez presented a video showcasing Gymboree, a local Southlake business.

4. COMMUNITY ENGAGEMENT COMMITTEE ANNUAL REPORT UPDATE

Chair Sherry Berman provided the Community Engagement Committee Annual Report.

5. PRESENTATION ABOUT THE UPCOMING UNITED WE RUN EVENT

Southlake Foundation member Kush Rao provided information about the upcoming United We Run event scheduled for Saturday, April 16th at 9:00am, hosted by the Southlake Foundation, and benefitting the Carroll Education Foundation.

6. HONORS & RECOGNITION: PROCLAMATION FOR NATIONAL LIBRARY WEEK 2022

The Southlake Library were provided a proclamation recognizing National Library Week 2022. The theme for National Library Week, "Connect with Your Library," promotes the idea that libraries are places to get connected, whether it be with technology, with others, or with a good book.

7. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Huffman reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Huffman at 6:04pm.

2A. EXECUTIVE SESSION

Mayor Huffman announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney and Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 6:04pm. Executive Session began at 6:15pm and concluded at 6:49pm.

2B. RECONVENE

Mayor Huffman reconvened the meeting at 6:51pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. POLICE DEPARTMENT UPDATE

City Manager Shana Yelverton introduced Police Chief James Brandon who provided an update about the Police Department.

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

- 4A. APPROVE MINUTES FROM THE MARCH 1, 2022, REGULAR CITY COUNCIL MEETING.**
- 4B. CONSIDER ADOPTION OF THE CITY OF SOUTHLAKE POLICY STATEMENT FOR OPEN SPACE ACQUISITION.**
- 4C. APPROVE ORDINANCE NO. 1246, 1ST READING, ADOPTING THE 2021 INTERNATIONAL BUILDING CODE.**
- 4D. APPROVE ORDINANCE NO. 1247, 1ST READING, ADOPTING THE 2021 INTERNATIONAL ENERGY CONSERVATION CODE.**
- 4E. APPROVE ORDINANCE NO. 1248, 1ST READING, ADOPTING THE 2021 INTERNATIONAL FIRE CODE.**
- 4F. APPROVE ORDINANCE NO. 1249, 1ST READING, ADOPTING THE 2021 INTERNATIONAL MECHANICAL CODE.**
- 4G. APPROVE ORDINANCE NO. 1250, 1ST READING, ADOPTING THE 2021 INTERNATIONAL PLUMBING CODE.**
- 4H. APPROVE ORDINANCE NO. 1251, 1ST READING, ADOPTING THE 2021 INTERNATIONAL FUEL GAS CODE.**
- 4I. APPROVE ORDINANCE NO. 1252, 1ST READING, ADOPTING THE 2021 INTERNATIONAL RESIDENTIAL CODE.**
- 4J. APPROVE ORDINANCE NO. 1253, 1ST READING, ADOPTING THE 2021 INTERNATIONAL EXISTING BUILDING CODE.**
- 4K. APPROVE ORDINANCE NO. 1254, 1ST READING, ADOPTING THE 2021 INTERNATIONAL SWIMMING POOL AND SPA CODE.**
- 4L. APPROVE ORDINANCE NO. 1255, 1ST READING, ADOPTING THE 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE.**
- 4M. AUTHORIZE EXPENDITURES WITH BADGER METER, INC., FOR THE PURCHASE OF CELLULAR LTE ENDPOINTS FOR THE CITY'S WATER SMART PROGRAM, IN AN AMOUNT OF \$169,148.**

- 4N. AUTHORIZE EXPENDITURES WITH U.S. BRONCO SERVICES, INC., FOR THE REPLACEMENT OF CELLULAR LTE ENDPOINTS FOR THE CITY'S WATER SMART PROGRAM, IN AN AMOUNT NOT TO EXCEED \$300,500.
- 4O. APPROVE AN ANNUAL PURCHASE AGREEMENT FOR BEACON CELLULAR SERVICE FOR THE CITY'S WATER SMART PROGRAM WITH BADGER METER INC., IN AN AMOUNT OF \$123,396.
- 4P. AUTHORIZE THE PURCHASE OF A RIGHT-OF-WAY AND A TEMPORARY CONSTRUCTION EASEMENT WITH CLIFFORD PEARSON FOR THE DAVIS BOULEVARD (FM 1938) AND W. CONTINENTAL BOULEVARD INTERSECTION IMPROVEMENTS, IN AN AMOUNT NOT TO EXCEED \$155,155.
- 4Q. APPROVE AN INTERLOCAL AGREEMENT (ILA) WITH THE CITY OF KELLER FOR SHARED DESIGN AND CONSTRUCTION COSTS TO THE INTERSECTION IMPROVEMENTS AT FM 1709 AND PEARSON LANE.
- 4R. APPROVE AN ENGINEERING SERVICES AGREEMENT WITH KSA ENGINEERS, INC. (KSA) TO PROVIDE ENGINEERING DESIGN SERVICES FOR EROSION PROTECTION IMPROVEMENTS AT TIMARRON CREEK NEAR LONGFORD DRIVE, IN AN AMOUNT NOT TO EXCEED \$115,000.
- 4S. APPROVE AN ENGINEERING SERVICES AGREEMENT WITH BAIRD, HAMPTON & BROWN, INC. (BHB) TO PROVIDE ENGINEERING DESIGN SERVICES FOR EROSION PROTECTION AT THE BB-8 TRIBUTARY NEAR INDEPENDENCE PARKWAY, IN AN AMOUNT NOT TO EXCEED \$75,000.
- 4T. APPROVE CONTRACT RENEWAL FOR LANDSCAPE SERVICES WITH O'DONNELL'S LANDSCAPE SERVICES, INC. FOR AN AMOUNT NOT TO EXCEED THE APPROVED FUNDING FOR CONTRACT LANDSCAPE SERVICES.
- 4U. APPROVE A MATCHING FUNDS REQUEST FROM THE CARILLON HOMEOWNER'S ASSOCIATION FOR EROSION CONTROL IMPROVEMENTS AT LAKE CARILLON, IN AN AMOUNT NOT TO EXCEED \$260,000.
- 4V. ORDINANCE NO. 1256, 1ST READING, AMENDING CHAPTER 2, "ADMINISTRATION" ARTICLE VII, "PUBLIC RECORDS" OF THE SOUTHLAKE CODE OF ORDINANCES TO UPDATE AND CLARIFY THE CITY'S ACTIVE AND CONTINUING RECORDS MANAGEMENT PROGRAM.
- 4W. APPROVE THE 2021 COMPREHENSIVE ANNUAL FINANCIAL REPORT.

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4W, as written, including moving Item 9A from the Regular Agenda to the Consent Agenda.

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Motion: Patton
Second: Robbins
Ayes: Talley, Robbins, Patton, Huffman, Smith, Torres-Lepp
Nays: None
Absent: Williamson
Approved: 6-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Huffman opened the public forum at 7:07pm.

There being no one wishing to speak, Mayor Huffman closed the public forum at 7:07pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

6A. RESOLUTION NO. 22-010, ADOPTING A TAX ABATEMENT POLICY; ESTABLISHING GUIDELINES AND CRITERIA FOR TAX ABATEMENT AGREEMENTS; AND, ELECTING TO CONTINUE ELIGIBILITY TO PARTICIPATE IN TAX ABATEMENT. PUBLIC HEARING

APPROVED

Assistant City Manager Alison Ortowski presented Item 6A and answered questions from Council.

Mayor Huffman opened the public hearing at 7:08pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:08pm.

Motion was made to approve Item 6A, Resolution No. 22-010, adopting a tax abatement policy; establishing guidelines and criteria for tax abatement agreements; and, electing to continue eligibility to participate in tax abatement.

Motion: Patton
Second: Robbins
Ayes: Talley, Robbins, Patton, Huffman, Smith, Torres-Lepp
Nays: None
Absent: Williamson
Approved: 6-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 22-010
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A RESOLUTION OF THE CITY OF SOUTHLAKE, TEXAS, ADOPTING A TAX ABATEMENT POLICY; ESTABLISHING GUIDELINES AND CRITERIA FOR TAX ABATEMENT AGREEMENTS; ELECTING TO CONTINUE ELIGIBILITY TO PARTICIPATE IN TAX ABATEMENT; AND PROVIDING AN EFFECTIVE DATE.

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

7A. ORDINANCE NO. 1245A, 1ST READING, REVISING THE BUDGET FIGURES FOR FISCAL YEAR 2022, BEGINNING OCTOBER 1, 2021, AND TERMINATING SEPTEMBER 30, 2022.

APPROVED

Director of Human Resources Stacey Black presented Item 7A and answered questions from Council.

Motion was made to approve Item 7A, Ordinance No. 1245A, 1st Reading, revising the budget figures for Fiscal Year 2022, beginning October 1, 2021, and terminating September 30, 2022.

Motion: Patton
Second: Robbins
Ayes: Talley, Robbins, Patton, Huffman, Smith, Torres-Lepp
Nays: None
Absent: Williamson
Approved: 6-0

8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)

9. OTHER ITEMS FOR CONSIDERATION:

9A. APPROVE THE CONSTRUCTION CONTRACT AWARD OF THE N. PEYTONVILLE AVENUE STORM DRAIN AND SIDEWALK IMPROVEMENTS TO HQS CONSTRUCTION, LLC., IN AN AMOUNT NOT TO EXCEED \$952,269.

APPROVED UNDER CONSENT


10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Huffman adjourned the meeting at 7:19pm.

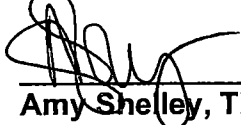
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 19TH DAY OF APRIL 2022.



John Huffman
Mayor

ATTEST:



Amy Shelley, TRMC
City Secretary

