



**COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES: April 29<sup>th</sup>, 2019**

**LOCATION:** Southlake Town Hall  
1400 Main Street, Room 4A  
Southlake, Texas 76092

**TIME:** 6:00 P.M.

**COMMITTEE MEMBERS PRESENT:**

Place 1 – Sherry Berman, Chair  
Place 2 – Sandra Harrison  
Place 3 – Vikram Jangam  
Place 6 – Rashmi Singh

**COMMITTEE MEMBERS NOT PRESENT:**

Place 4 – Ben Siebach, Vice Chair  
Place 5 – David Alexander, Secretary  
Place 7 – Vacant

**STAFF PRESENT:**

Lauren E. LaNeave, Assistant to the City Manager

**CITY COUNCIL MEMBERS PRESENT:**

N/A

**OTHERS PRESENT:**

N/A

**REGULAR AGENDA**

1. **Call to order.** Meeting called to order at 6:04 by Sherry Berman, Chair.
2. **Approve February 4, 2019 CEC meeting minutes.** Sandy made a motion to approve the minutes as written. Rashmi provided a second. Approved (4-0).

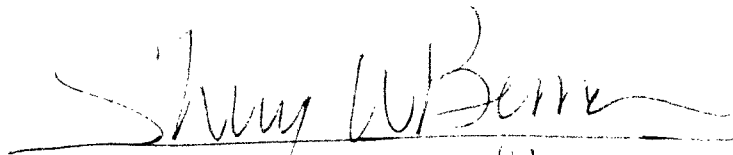
3. **Discuss and Recap Recent Candidate Forums.** The Committee discussed the recently held Carroll ISD Board of Trustees Candidate Forum (April 9, 2019) and the Southlake SPIN City Council Candidate Forum (April 15, 2019). Regarding the City Council Candidate Forum, the committee felt positive about the event and that the time allotted was sufficient. The Committee felt the event would be improved by having the moderator repeat the questions back to the candidates. The Committee asked whether there would be a way to collect questions ahead of time for interested residents that could not be in attendance. The CEC felt the moderator did a great job, and that moving forward this event should always try to get a professional moderator, as this makes the event more professional and keeps it neutral. Regarding the Carroll ISD Board of Trustees Forum, the Vikram suggested that the CEC should be doing the forum, rather than the Chamber of Commerce. The Committee also suggested setting dates earlier so that candidates know what is coming before they file.
  
4. **Discuss SPIN Surveys.** The Committee inquired about seeing if there is a way to get feedback outside of the SPIN meeting. The Committee talked about possibly sending the developer the questions before the SPIN meeting. The CEC mentioned regarding the Corridor Planning Committee that it would lead to more transparency if there were citizens on the Committee. The Committee thought about adding a potential question to the survey about whether someone would participate remotely, via the internet or two-way video. The Committee discussed sending out the meeting details for SPIN in advance of the meeting. The Committee suggested having clips of SPIN, or possible Facebook posts promoting or highlighting things that happened during the month. The Committee directed staff to remove question 4 from the SPIN resident survey.
  
5. **Nominate Community Engagement Committee Officers.** The Committee discussed the nomination of officers for the next CEC term. The Committee will nominate and elect officers at the next CEC meeting in June.
  
6. **Staff Reports:**
  - a. **Social Media Update.** Not discussed.
  
  - b. **Development update.** The Committee asked about the timeline for the construction of the roundabout at N. White Chapel Blvd. and Highland St.
  
7. **Discuss community interest topics.** Not discussed.

8. **Discuss future agenda items.** The Committee discussed highlighting City accomplishments in a “you said, we did” communication format that the CEC could share. Examples of communication topics might include items such as sidewalks and traffic. There was discussion about holding a comprehensive plan forum.
9. **Adjournment.** Sherry closed the meeting at 7:32 PM.

ATTEST:

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David Alexander, Secretary

  
Sherry Bertram, Chairman