



SIGN BOARD MEETING

MAY 5, 2022

LOCATION: 1400 Main Street, Southlake, Texas, 76092

Work Session – Executive Conference Room, Suite 268 of Town Hall
Or City Council Chambers of Town Hall

Regular Session – City Council Chambers of Town Hall

MEMBERS PRESENT: Daniel Kubiak, Michael Forman, Michael Springer, Gina Phalen, Craig Rothmeier, Scott Dyché, and Austin Reynolds.

MEMBERS ABSENT: None.

STAFF PRESENT: Sr. Director of Planning and Development Services Ken Baker; Deputy Director of Planning & Development Services Dennis Killough; Principal Planner Reagan Rothenberger; and Commission Secretary Lydia Ruiz.

WORK SESSION:

1. CALL TO ORDER:

2. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071. Refer to posted list attached hereto and incorporate herein. **Executive Session may be held, under these exceptions, at the end of the Regular Session or at any time during the meeting that a need arises for the Planning and Zoning Commission to seek advice from the City Attorney as to the posted subject matter of this Planning and Zoning Commission meeting.** Section 551.071: Consultation with attorney.

No executive Session was held.

3. Recap of City Council's actions; no questions were asked.

4. Staff presented an overview of item #5 on tonight's meeting agenda; questions were asked.

4. Adjournment.

REGULAR SESSION:

1. CALL TO ORDER

Chairman Kubiak called the Sign Board Meeting to order at 7:16 P.M.

2. CHAIRMAN COMMENTS

No comments.

3. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071. Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at the end of the Regular Session or at any time during the meeting or work session that a need arises for the Sign Board to seek advice from the City Attorney as to the posted subject matter of this Sign Board meeting.** Section 551.071: Consultation with attorney.

No executive session was held.

4. CONSIDER: APPROVAL OF THE MINUTES FROM THE APRIL 21, 2022 SIGN BOARD MEETING.

A motion was made to approve item 4, the minutes from the April 21, 2022 Sign Board meeting.

Motion: Forman

Second: Dyche

Ayes: Reynolds, Rothmeier, Forman, Kubiak, Springer, Phalen, Dyche

Nays: None

Abstain: None

Approved: 7-0-0

5. CONSIDER: SV22-0005, SIGN VARIANCE FOR STARBUCKS LOCATED AT 2102 E. SH 114, SUITE 113, SOUTHLAKE, TEXAS.

Deputy Director, Dennis Killough provided a recap of item 5, as it was formally presented during Work Session; questions were asked.


Applicants – Mike Prezioso with Priority Signs, 8017 Sitka Street, Fort Worth, Texas and Jeff Medici, 2120 Cheyenne Park Lane, Southlake, Texas came forward to speak, clarified that an additional logo disc sign, located on a wall near the entry gate at the State of Texas area, was to be included and answered questions.

At the request of the Commission, Sr. Director Ken Baker provided guidance to the Applicants of what was required to submit to City Council as part of its sign variance application.


A motion was made to approve item 5, subject to the staff report dated April 29, 2022, and recommending approval of a disc sign on the wall at the entrance to the State of Texas area at the building.

Motion: Forman
Second: Phalen
Ayes: Reynolds, Forman, Kubiak, Springer, Phalen
Nays: Rothmeier, Dyché
Abstain: None
Approved: 5-2-0

6. Meeting adjourned at 7:28 P.M.



Daniel Kubiak
Chairman

ATTEST: 

Lydia Ruiz
Commission Secretary