



REGULAR CITY COUNCIL MEETING MINUTES

AUGUST 6, 2019

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Shahid Shafi, Ronell Smith and Christopher Archer.

CITY COUNCIL ABSENT: Councilmember Chad Patton

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Ben Thatcher, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant to the City Manager Lauren LaNeave, Chief Performance & Innovation Officer Dale Dean, Deputy Director of Public Relations Pilar Schank, Communications Manager Vicky Schiber, Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, Deputy Director of Community Services Kate Meacham, Deputy Director of Economic Development Daniel Cortez, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Deputy Director of Information Technology Jerry Weitzel, Senior Director of Planning and Development Services Ken Baker, Director of Public Works Rob Cohen, Assistant City Attorney Cara White, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill at 5:39pm.

2. INVOCATION: CLAYTON REED

Mr. Reed gave the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – ICODE

Deputy Director of Economic Development Daniel Cortez introduced Saniya Kashif, Director of iCode-Southlake, Southlake's Business Spotlight. iCode is a computer science education company specializing in Critical Thinking, Project-Based Learning (PBL), Presentation Skills, Collaboration and Teamwork.

4. FY 2020 BUDGET: GUIDING PRINCIPLES

Chief Financial Officer Sharen Jackson provided City Council with an overview of the guiding principles for the FY 2020 Budget.

5. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on tonight's consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 6:22pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; Section 551.072 deliberation regarding real property; and Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 6:23pm. Executive Session began at 6:35pm and concluded at 7:40pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:48pm.

3. REPORTS:

3A. MAYOR'S REPORT

Mayor Hill had nothing to report.

3B. CITY MANAGER'S REPORT

3B1. NATIONAL PARKS & RECREATION MONTH

City Manager Shana Yelverton introduced Director of Community Services Chris Tribble who recapped the activities of July's National Parks and Recreation Month and highlighted specific accomplishments of the team.

3B2. BACK TO SCHOOL MOBILITY UPDATE

City Manager Shana Yelverton introduced Director of Public Works Rob Cohen who discussed mobility efforts to make back-to-school easier and safer with current ongoing projects at CISD campuses, as well as the White Chapel Road widening project.

4. CONSENT AGENDA:

Consent Agenda items are considered to be routine by the City Council and are enacted with one motion.

- 4A. APPROVE MINUTES FROM THE JUNE 18, 2019 REGULAR CITY COUNCIL MEETING.**
- 4B. APPROVE MINUTES FROM THE JUNE 26, 2019 CITY COUNCIL SUMMER WORKSHOP.**
- 4C. APPROVE RESOLUTION NO. 19-027, ADOPTING AN AMENDED AND RESTATED 380 AGREEMENT BETWEEN THE CITY OF SOUTHLAKE AND SRH HOSPITALITY SOUTHLAKE INVESTMENTS, LLC, A TEXAS LIMITED LIABILITY CORPORATION.**
- 4D. APPROVE RESOLUTION NO. 19-025, APPOINTING THE SOUTHLAKE 2035 PARKS, RECREATION & OPEN SPACE MASTER PLAN COMMITTEE.**
- 4E. APPROVE A CONTRACT RENEWAL AND CHANGE ORDER WITH AETNA TO PROVIDE EMPLOYEE HEALTH INSURANCE, DENTAL INSURANCE, AND VISION INSURANCE BENEFITS FOR PLAN YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020.**
- 4F. APPROVE A CONTRACT WITH STANDARD INSURANCE COMPANY TO PROVIDE EMPLOYEE LONG-TERM DISABILITY, LIFE INSURANCE, AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE FOR THE PLAN YEAR OCTOBER 1, 2019 THROUGH SEPTEMBER 30, 2020.**
- 4G. APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH KRONOS TO UPGRADE THE CURRENT KRONOS EMPLOYEE TIMEKEEPING SYSTEM INCLUDING PURCHASING SOFTWARE, HARDWARE, AND MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$86,369.**
- 4H. APPROVE AN ENCROACHMENT AND JOINT USE AGREEMENT FOR MOXIE'S SOUTHLAKE OUTDOOR DINING AREA WITHIN THE CITY RIGHT OF WAY AT 1460 MAIN STREET AND CENTRAL AVENUE.**
- 4I. AWARD THE CONTRACT FOR THE REPAINTING OF THE MIRON 1.5 MILLION GALLON (MG) SINGLE PEDESTAL COMPOSITE ELEVATED STORAGE TANK TO VIKING INDUSTRIAL PAINTING IN AN AMOUNT NOT TO EXCEED \$623,000.**

- 4J. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH HALFF ASSOCIATES, INC. TO PROVIDE ENGINEERING SERVICES FOR THE KIRKWOOD BRANCH WATERSHED STUDY PROJECT IN AMOUNT NOT TO EXCEED \$163,800.
- 4K. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH HALFF ASSOCIATES, INC. TO PROVIDE SURVEY AND ENGINEERING SERVICES FOR STORM DRAIN AND SIDEWALK IMPROVEMENTS NEAR THE INTERSECTION OF NORTH PEYTONVILLE AVENUE AND RAVEN BEND COURT IN AMOUNT NOT TO EXCEED \$59,500.
- 4L. APPROVE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH SCHRICKEL ROLLINS PSC FOR THE DESIGN OF KIRKWOOD BOULEVARD ENHANCEMENTS IN AN AMOUNT NOT TO EXCEED \$190,000.

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4L.

Motion: McCaskill
 Second: Huffman
 Ayes: Shafi, McCaskill, Smith, Huffman, Archer
 Approved: 5-0
 Absent: Patton

(Mayor Hill's vote was not cast due to the use of the new voting system. Had she casted her vote, she would have voted in favor)

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 8:07pm. There being no one wishing to speak, Mayor Hill closed the public forum at 8:07pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS

- 6A. ZA19-0032, SITE PLAN FOR IL CALABRESE ON PROPERTY DESCRIBED AS LOT 3, GREENWAY-CARROLL ADDITION, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1281 EAST STATE HIGHWAY 114, SOUTHLAKE, TEXAS. CURRENT ZONING: "C-3" GENERAL COMMERCIAL DISTRICT. SPIN NEIGHBORHOOD #8. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 8:15pm.

There being no one wishing to speak, Mayor Hill closed the public hearing at 8:15pm.

Motion was made to approve Item 6A, ZA19-0032, Site Plan for iL Calabrese on property described as Lot 3, Greenway-Carroll Addition, an addition to the City of Southlake, Tarrant County, Texas and located at 1281 East State Highway 114, Southlake, Texas. Current Zoning: "C-3" General Commercial District. SPIN Neighborhood #8, subject to the Staff Report dated July 30, 2019, and Revised Site Plan Review Summary No. 2, dated July 30, 2019, granting the following:

- A 10% parking reduction in the off-street parking requirements to allow 71 spaces to accommodate maximum seating requirements (233 total seating capacity).

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Huffman, Smith and Archer
Approved: 6-0
Absent: Patton

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS

7A. ORDINANCE NO. 480-313B, (ZA19-0029), 1ST READING, ZONING CHANGE AND CONCEPT PLAN FOR SABRE GROUP CAMPUS ON PROPERTY BEING DESCRIBED AS LOTS 1R1R1R, 1R1R2, 1R2, 2R, 3, 4R1-4R3, BLOCK 1, SABRE GROUP CAMPUS ADDITION, AND LOT 4, BLOCK A, MTP-IBM #1 ADDITIONS, ALL BEING ADDITIONS TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS LOCATED AT 1001, 1050, 1051, 1400, 1600, 1750, 1901, W. KIRKWOOD BLVD., 3415 T. W. KING RD. AND 3110, 3112, 3120, 3140, 3150 SABRE DRIVE, SOUTHLAKE TEXAS. "NR-PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. PROPOSED ZONING: "NR-PUD" NON-RESIDENTIAL PLANNED UNIT DEVELOPMENT DISTRICT. SPIN NEIGHBORHOOD #1. (IF APPROVED AT THE 1ST READING, A PUBLIC HEARING WILL BE HELD AT THE AUGUST 20, 2019 CITY COUNCIL MEETING).

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 7A and answered questions from Council.

Motion was made to approve Item 7A, Ordinance No. 480-313B, (ZA19-0029), 1st Reading, Zoning Change and Concept Plan for Sabre Group Campus on property being described as Lots 1R1R1R, 1R1R2, 1R2, 2R, 3, 4R1-4R3, Block 1, Sabre Group Campus Addition, and Lot 4, Block A, MTP-IBM #1 Additions, all being additions to the City of Southlake, Tarrant County, Texas located at 1001, 1050, 1051, 1400, 1600, 1750, 1901, W. Kirkwood Blvd., 3415 T. W. King Rd. and 3110, 3112, 3120, 3140, 3150 Sabre Drive,

Southlake Texas. "NR-PUD" Non-Residential Planned Unit Development District. Proposed Zoning: "NR-PUD" Non-Residential Planned Unit Development District. SPIN Neighborhood #1, subject to the Staff Report dated July 30, 2019 and Concept Plan Review Summary No. 2 dated May 31, 2019, also noting the following:

- The "properties" as described in the zoning case can continue to develop under Ordinance No. 480-313 incorporating all uses, regulations and vested rights.
- Ordinance No. 480-313 will be amended to allow Outdoor Sales and Services to be allowed with approval of a Specific Use permit, subject to the requirements of Section 45.11 of the Southlake Zoning ordinance, as amended and the application of this provision will be limited to Lot 1R2, Block 1, Sabre Group Campus Addition.

Motion: McCaskill
Second: Huffman
Ayes: Shafi, McCaskill, Hill, Huffman, Smith and Archer
Approved: 6-0
Absent: Patton

8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)

9. OTHER ITEMS FOR CONSIDERATION: (THERE ARE NO ITEMS ON THIS AGENDA.)

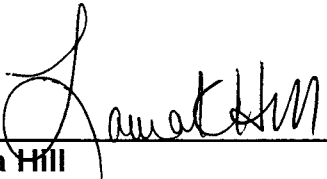
10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:25pm.

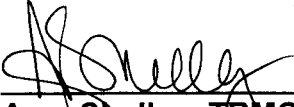
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 20TH DAY OF AUGUST 2019.



Laura Hill
Mayor

ATTEST:



Amy Shelley, TRMC
City Secretary

