



**SIGN BOARD MEETING**

**AUGUST 8, 2019**

**LOCATION:** 1400 Main Street, Southlake, Texas  
Work Session - Executive Conference Room, Suite 268 of Town Hall  
or City Council Chambers of Town Hall  
Regular Session - City Council Chambers of Town Hall

**COMMISSIONERS PRESENT:** Amy Lepp, Craig Rothmeier, Daniel Kubiak, Michael Springer, Gina Phalen and Scott Dyche.

**STAFF PRESENT:** Deputy Director of Planning & Development Services, Dennis Killough; Planner, Patty Moos; Planner, Lorrie Fletcher, and Commission Secretary, Selena Serrano

**WORK SESSION:**

1. NO DISCUSSION
2. ADJOURNMENT

**REGULAR SESSION:**

1. CALL TO ORDER

Chairman Kubiak called the Sign Board Meeting to order at 9:35 P.M.

2. EXECUTIVE SESSION

No Executive Session held.

3. CONSIDER: APPROVAL OF THE MINUTES FROM THE JUNE 20, 2019 SIGN BOARD MEETING.

A motion was made to approve the minutes from the June 20, 2019 Sign Board meeting.

**Motion: Springer**

**Second: Dyche**

**Ayes: Lepp, Rothmeier, Kubiak, Springer, Phalen, Dyche**

**Nays: None**

**Approved: 6-0**

4. CONSIDER: SV19-0007, VARIANCE TO SIGN ORDINANCE NO. 704, AS AMENDED, FOR THE SOUTHLAKE TECH CENTER LOCATED AT 1363 BRUMLOW AVENUE.

Patty Moos, came forward to present Sign Board Item 4, and answer questions.

Applicant, Robert Hyman with LNS Signs, came forward to give a brief presentation, and to answer questions.

A motion was made to approve Sign Board Item 4, SV19-0007, subject to the Staff Report dated August 2, 2019.

**Motion: Springer**

**Second: Phalen**

**Ayes: Lepp, Rothmeier, Kubiak, Springer, Phalen, Dyche**

**Nays: None**

**Approved: 6-0**

**5. CONSIDER: SV19-0008, VARIANCES TO SIGN ORDINANCE NO. 704, AS AMENDED, AND THE MASTER SIGN PLAN FOR SOUTHLAKE TOWN SQUARE, PHASE I, FOR L MAKEUP INSTITUTE LOCATED AT 112 STATE STREET.**

Lorrie Fletcher, came forward to present Sign Board Item 5, and answer questions.

Applicant, Kyle Wong, 1205 White Squall Trail, Arlington, Texas, came forward to answer questions.

A motion was made to approve Sign Board Item 5, subject to the Staff Report dated August 2, 2019 with the following conditions:

- Approving Sign 4 as reverse channel lit maximum 12 inch letter height
- Approving Sign 5 as presented
- Approving Sign 7 with face-lit illumination and maximum 18 inch letter height
- Denying Signs 8 & 9

**Motion: Springer**

**Second: Dyche**

**Ayes: Lepp, Rothmeier, Kubiak, Springer, Phalen, Dyche**

**Nays: None**

**Approved: 6-0**

**6. CONSIDER: SV19-0009, VARIANCE TO SIGN ORDINANCE NO. 704, AS AMENDED, FOR TACO CASA LOCATED AT 2150 E. SH 114.**

Patty Moos, came forward to present Sign Board Item 6, and answer questions.

Applicant, Josh Carson with Willow Creek Signs, came forward to give a brief presentation, and to answer questions.

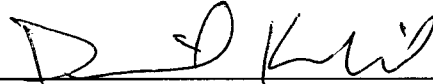
A motion was made to approve Sign Board Item 6, subject to the Staff Report dated August 2, 2019, as presented.

**Motion: Springer**

**Second: Rothmeier**

**Ayes: Lepp, Rothmeier, Kubiak, Springer, Phalen, Dyché**  
**Nays: None**  
**Approved: 6-0**

**7. CONSIDER: MEETING ADJOURNMENT AT 10:30 P.M.**



Daniel Kubiak  
Chairman

ATTEST:



Selena Serrano  
Commission Secretary