



**Senior Advisory Commission Meeting Minutes: August 11, 2020**

**LOCATION:** Virtual Meeting

**Members Present:** Chair MaryLee Alford, and Vice Chair Greta Schumacher, Secretary Patty Howell, and SAC members, Bernadette MacDermott (audio only), Esther Spickler, and Jayne Winfrey (Alt #2)

**Commission Members Absent:** SAC member Kathryn Orlor

**Staff Members Present:** Hospitality and Sales Manager of Legends Hall at The Marq Southlake, Ashley Newhart and Senior Services Coordinator, Soheila Mashat-Phelps

**1. CALL TO ORDER**

Chair MaryLee Alford called the meeting of the Senior Advisory Commission to order at 10:31 a.m.

**2. PUBLIC FORUM**

There being no one present to address the Commission, Public Forum was closed.

**3. DISCUSSION**

**3A. SENIOR SERVICES REPORT**

Senior Services Coordinator, Soheila Phelps, reported on the Q2 and FY 2020 Cumulative Report as well as the curbside meal program for the months of June and July and answered questions from the Commission.

**4. CONSENT**

**CONSENT AGENDA** Consent Agenda items are considered routine by the Commission and are enacted with one motion.

**4A. APPROVAL OF THE MINUTES FROM THE FEBRUARY 11, 2020  
REGULAR SENIOR ADVISORY COMMISSION MEETING.**

Chair MaryLee Alford presented the Consent Agenda, including approval of the minutes of the February 11, 2020 meeting. Chair Alford asked if there were any revisions to the minutes. No revisions were discussed.

**APPROVED**

A motion was made to accept the minutes of February 11, 2020 meeting as read.

Motion: Schumacher  
Second: Howell  
Ayes: Alford, Howell, MacDermott, Schmacher, Spickler  
Abstention None  
Vote: 5-0  
Motion passed.

**5. CONSIDER**

**5A. RECOMMENDATION ON PROPOSED FY 2021 SENIOR SERVICES GENERAL FUND OPERATING BUDGET**

Hospitality and Sales Manager of Legends Hall at The Marq Southlake, Ashley Newhart presented the FY 2021 Senior Services General Fund Operations Budget for a recommendation and answered questions.

The proposed FY2021 Senior Services General Fund Budget and findings of the Analysis report were discussed.

**APPROVED**

A motion was made to approve the FY 2021 Senior Services General Fund Budget as presented.

Motion: Schumacher  
Second: Spickler  
Ayes: Alford, Howell, Schmacher, Spickler  
Abstention None  
Vote: 4-0  
Motion passed.

**6. ADJOURNMENT**

**APPROVED**

A motion was made to adjourn the meeting at 10:58 a.m.

Motion: Spickler  
Second: Shumacher  
Ayes: Alford, Howell, Schumacher, Spickler  
Nays: None  
Abstention None  
Vote: 4-0  
Motion passed.

  
MaryLee Alford, Chair

  
Ashley Newhart, Community Services Department

Senior Advisory Commission  
Meeting Minutes of the August 11, 2020

***A digital recording of this meeting is available by request in the Office of the City Secretary.***