



REGULAR CITY COUNCIL MEETING MINUTES

SEPTEMBER 6, 2022

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor John Huffman, Mayor Pro Tem Randy Williamson, Deputy Mayor Pro Tem Shawn McCaskill, and Councilmembers Kathy Talley, Randy Robbins, Ronell Smith, and Amy Torres-Lepp.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Assistant to the City Manager Major Youngblood, Deputy Director of Communications Pilar Schank, Chief Financial Officer Sharen Jackson, Police Chief James Brandon, Fire Chief Mike Starr, Senior Director of Human Resources Stacey Black, Senior Director of Planning and Development Services Ken Baker, Deputy Director of Community Services David Miller, Director of Public Works Rob Cohen, Deputy Director of Public Works Administration Lauren LaNeave, Operations Manager, Special Projects Robert Briggs, Operations Manager, Customer Service, Melody Andersen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor John Huffman at 5:31pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor John Huffman led the pledges of allegiance to the United States and Texas Flags.

3. HONORS SOUTHLAKE SISTER CITIES COLLEGE SCHOLARSHIPS

Southlake Sister Cities President Katy Hintze presented the scholarship recipients.

4. HONORS & RECOGNITION: BROTHERHOOD FOR THE FALLEN

Mayor Huffman recognized the Brotherhood for the Fallen with a proclamation and President Jimmy Pollozani provided a brief overview of the organization.

5. COMMUNITY CARDBOARD COLLECTION (C3)

Deputy Director of Public Works Administration Lauren LaNeave provided a brief overview of the completion of the Community Cardboard Collection location.

6. VETERAN PARKING SPACES

Police Chief James Brandon provided an overview of the concept of having designated parking spaces located at Town Hall for Veterans.

7. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Huffman reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Huffman at 5:50pm.

2A. EXECUTIVE SESSION

Mayor Huffman announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; Section 551.072 deliberation regarding real property; and Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 5:50pm. Executive Session began at 5:58pm and concluded at 7:31pm.

2B. RECONVENE

Mayor Huffman reconvened the meeting at 7:36pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. NATIONAL PREPAREDNESS MONTH

Emergency Manager Amanda Meneses provided an overview about National Preparedness Month.

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

- 4A. APPROVE MINUTES FROM THE AUGUST 16, 2022, REGULAR CITY COUNCIL MEETING.**
- 4B. APPROVE CONTRACT AWARDS FOR DISASTER DEBRIS REMOVAL SERVICES FOR D&J ENTERPRISES, PRIMARY AWARD, AND DRC EMERGENCY SERVICES AND TFR ENTERPRISES AS SECONDARY AWARD.**
- 4C. APPROVE THE PURCHASE FROM TUBBESING SOLUTIONS, LLC FOR AN UNINTERRUPTABLE POWER SUPPLY (UPS) REPLACEMENT AT TOWN HALL, IN AN AMOUNT NOT TO EXCEED \$80,000.**

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4C, as written.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Huffman opened the public forum at 7:45pm.

Dianne Dorman, 100 Ascot Drive, spoke relative to high school traffic, water pooling between the walls on her property and White Chapel, and mosquito issues.

There being no one else wishing to speak, Mayor Huffman closed the public forum at 7:49pm.

- 6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:**
- 6A. ORDINANCE NO. 1262, 2ND READING, AN ORDINANCE ESTABLISHING TAX ABATEMENT REINVESTMENT ZONE NO. 2. PUBLIC HEARING**

APPROVED

Assistant City Manager Alison Ortowski presented Item 6A and answered questions from Council.

Mayor Huffman opened the public hearing at 7:49pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:49pm.

Motion was made to approve Item 6A, Ordinance No. 1262, 2nd Reading, Establishing a Tax Abatement Reinvestment Zone in the City of Southlake, Texas as authorized by the Property Redevelopment and Tax Abatement Act, Chapter 312 of the Texas Tax Code noting that the improvements proposed for the zone are feasible and practical and would be a benefit to the land to be included in the zone and to the City after the expiration of any tax abatement agreement and also noting that the zone is reasonably likely as a result of the designation to contribute to the retention or expansion of primary employment or to attract major investment in the zone that would be a benefit to the property and that would contribute to the economic development of the City.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0

ORDINANCE NO. 1262

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, DESIGNATING A CERTAIN AREA AS A TAX ABATEMENT REINVESTMENT ZONE FOR COMMERCIAL-INDUSTRIAL AND RESIDENTIAL TAX ABATEMENT, TO BE KNOWN AS REINVESTMENT ZONE NO. 2; ESTABLISHING THE BOUNDARIES THEREOF AND OTHER MATTERS RELATED THERETO; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

6B. ORDINANCE NO. 480-763A (ZA22-0029), 2ND READING, WHEELHOUSE GARAGES, LLC., IS REQUESTING APPROVAL OF A ZONING CHANGE AND SITE PLAN WITH A VARIANCE TO THE MASONRY ORDINANCE ON PROPERTY DESCRIBED AS TRACTS 6C, 6C02, 6C03, 6C01A, JESSE G. ALLEN SURVEY ABSTRACT NO. 18, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, AND LOCATED AT 880-950 DAVIS BLVD., SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-1" DETAILED SITE PLAN DISTRICT. REQUESTED ZONING: "S-P-1" DETAILED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #10. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Huffman opened the public hearing at 7:51pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:51pm.

Motion was made to approve Item 6B, Ordinance No. 480-763a (ZA22-0029), 2nd Reading, Wheelhouse Garages, LLC., is requesting approval of a Zoning Change and Site Plan with a variance to the Masonry Ordinance on property described as Tracts 6C, 6C02, 6C03, 6C01A, Jesse G. Allen Survey Abstract No. 18, City of Southlake, Tarrant County, Texas, and located at 880-950 Davis Blvd., Southlake, Texas. Current Zoning: "S-P-1" Detailed Site Plan District. Requested Zoning: "S-P-1" Detailed Site Plan District, subject to Staff Report dated August 31, 2022, and Site Plan Review Summary No. 3, dated August 31, 2022, and granting the following:

- Approving the previous variances approval in case ZA19-0033 and as noted in the 1st reading approval.

And noting the following:

- Variance to Driveway Ordinance No. 634, as amended, Section 5.2(d) regarding stacking depth, to minimum 33', for the entrance from Davis Blvd.
- Variance to Subdivision Ordinance No. 483, as amended, Section 8.01.A, regarding lots abutting a street, to allow the lots as shown on the Site Plan.
- Variance to Subdivision Ordinance No. 483, as amended, Section 8.01.D, regarding side lot lines, to allow the lots as shown on the Site Plan.
- Variance to Subdivision Ordinance No. 483, as amended, and the Master Pathways Plan, to provide an easement for possible future needs, but not require construction of an 8' multi-use trail running north/south through the flood plain in Lot 6, as shown on the Site Plan.
- Variance to the Driveway Ord. No. 634, as amended, Section 5.1, which requires a minimum 500' driveway spacing for commercial driveways along F.M. 1938, to allow the spacings of 154' and 423' as shown.
- Variance to Masonry Ordinance 557-A to allow an elastomeric stucco finish and metal screening as shown on the buildings.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0

ORDINANCE NO. 480-763a

AN ORDINANCE AMENDING ORDINANCE NO. 480, AS AMENDED, THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF SOUTHLAKE, TEXAS; GRANTING A ZONING CHANGE ON A CERTAIN TRACT OR TRACTS OF LAND WITHIN THE CITY OF SOUTHLAKE, TEXAS BEING LEGALLY DESCRIBED AS ALL OF TRACTS 6C01A, 6C AND 6C03 AND A PORTION OF TRACT 6C02, JESSE G. ALLEN SURVEY, ABSTRACT NO. 18, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, BEING APPROXIMATELY 6.235 ACRES, AND MORE FULLY AND COMPLETELY DESCRIBED IN EXHIBIT "A" FROM "S-P-1" DETAILED SITE PLAN DISTRICT AND "I-1" LIGHT INDUSTRIAL DISTRICT TO "S-P-1" DETAILED SITE PLAN DISTRICT, AS DEPICTED ON THE APPROVED SITE PLAN ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "B", SUBJECT TO THE SPECIFIC

REQUIREMENTS CONTAINED IN THIS ORDINANCE; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; DETERMINING THAT THE PUBLIC INTEREST, MORALS AND GENERAL WELFARE DEMAND THE ZONING CHANGES AND AMENDMENTS HEREIN MADE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

6C. APPROVAL OF THE AMENDED FISCAL YEAR 2022 SOUTHLAKE CRIME CONTROL AND PREVENTION DISTRICT OPERATING BUDGET AND ADOPTION OF FISCAL YEAR 2023 OPERATING BUDGET AND MULTI-YEAR CAPITAL IMPROVEMENT PLAN. PUBLIC HEARING

APPROVED

Chief Financial Officer Sharen Jackson presented Item 6C and answered questions from Council.

Mayor Huffman opened the public hearing at 8:08pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 8:08pm.

Motion was made to approve Item 6C, approval of the amended Fiscal Year 2022 Southlake Crime Control and Prevention District Operating Budget and adoption of Fiscal Year 2023 Operating Budget and Multi-Year Capital Improvement Plan, and noting the following:

- Approve the amended FY 2022 Southlake Crime Control and Prevention District Operating Budget.
- Adopt the FY 2023 Operating Budget and Multi-Year Capital Improvement Plan.

Motion: Williamson

Second: McCaskill

Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson

Nays: None

Approved: 7-0

6D. ORDINANCE NO. 1265, 1ST READING, TAX LEVY ORDINANCE. PUBLIC HEARING

APPROVED

Chief Financial Officer Sharen Jackson presented Item 6D and answered questions from Council.

Mayor Huffman opened the public hearing at 8:09pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 8:09pm.

Motion was made to approve Item 6D, Ordinance No. 1265, 1st Reading, Tax Levy Ordinance, and noting the following:

- Approve the 1st Reading, Tax Levy Ordinance.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0

6E. ORDINANCE NO. 1266, 1ST READING, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023 AND APPROVING THE REVISED BUDGET FIGURES FOR FISCAL YEAR 2022 AND MULTI-YEAR CAPITAL IMPROVEMENT. PUBLIC HEARING

APPROVED

Chief Financial Officer Sharen Jackson presented Item 6E and answered questions from Council.

Mayor Huffman opened the public hearing at 8:10pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 8:10pm.

Motion was made to approve Item 6E, Ordinance No. 1266, 1st Reading, approving and adopting the Annual Budget for Fiscal Year 2023 and approving the revised budget figures for Fiscal Year 2022 and Multi-year capital improvement, and noting the following:

- Approve and adopting the 1st Reading of the FY 2023 Annual Budget.
- Approve the FY 2022 Revised Budget figures and multi-year Capital Improvements Program.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS: (THERE ARE NO ITEMS ON THIS AGENDA.)

8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)

9. OTHER ITEMS FOR CONSIDERATION:

9A. APPOINT CITY COUNCIL AND BOARD AND COMMISSION MEMBERS TO SERVE ON THE CARILLON PARC PUBLIC SPACES STEERING COMMITTEE.

APPROVED

Senior Director of Human Resources Stacey Black presented Item 9A and answered questions from Council.

Motion was made to approve Item 9A, Appoint City Council and Board and Commission members to serve on the Carillon Parc Public Spaces Steering Committee, as follows:

Appointing one representative from each of the following boards and commissions, and Council member representatives to serve on the Steering Committee:

Community Enhancement Development Corporation – Martin Schelling
Library Board – Making appointments on October 4th.
Parks & Recreation Board – Magdalena Battles
Planning & Zoning Commission – Austin Reynolds
Southlake Arts Council – Tamara McMillan
Southlake Parks Development Corporation – Amy Torres-Lepp
City Council Members – Kathy Talley and Ronell Smith

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
Nays: None
Approved: 7-0


10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Huffman adjourned the meeting at 8:19pm.

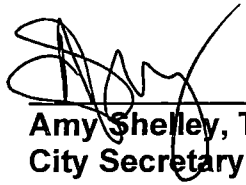
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 20TH DAY OF SEPTEMBER 2022.



John Huffman
Mayor

ATTEST:


Amy Shelley, TRM
City Secretary

