



**Senior Advisory Commission Meeting Minutes: September 10, 2019**

**LOCATION:** The Marq Southlake  
Legends Hall Executive Boardroom  
285 Shady Oaks Drive  
Southlake, Texas

**Members Present:** Vice Chair MaryLee Alford, Secretary Marge Kyle and SAC members, Kathryn Orler, Barbara Pappy, Esther Spickler, Patty Howell (Alt #1)

**Commission Members Absent:** Greta Schumacher (Alt #2)

**Staff Members Present:** Deputy Director of Community Services Department Kate Meacham, Hospitality and Sales Manager of Legends Hall Ashley Newhart, and Senior Services Coordinator Soheila Mashat-Phelps

**Guests:**

**1. CALL TO ORDER**

Vice Chair MaryLee Alford called the meeting of the Senior Advisory Commission to order at 1:01 p.m.

**2. PUBLIC FORUM-** Vice Chair MaryLee Alford opened the Public Forum.

Mr. Lou Braun, current member of the Senior Activity Center, addressed The Senior Advisory Commission regarding a concern not included on the Agenda. Lou Braun brought forth a complaint about the stairwell entrance leading to Legends Hall being closed. He also addresses his concern on how staff responded to the inconvenience.

Vice Chair MaryLee Alford acknowledged the Public Forum Comments and directed staff staff to look into the issue. There being no one else to address the Commission, Public Forum was closed.

**3. DISCUSSION**

**3A. COMMUNITY SERVICES REPORT**

Hospitality & Sales Manager, Ashley Newhart, recognized Beverly Blake with a brief presentation and words from a news article published the week prior. A copy of the July dashboard report was included in the packet.

**3B. METROPORT MEALS ON WHEELS REPORT**

A copy of the MMOW 2019 cumulative report was included in the packet.

**3C. CALL A RIDE SOUTHLAKE REPORT**

A copy of the CARS 2019 cumulative report is included in the packet.

**3D. SOUTHLAKE SENIOR FUNDING REPORT**

No packet documents were included.

**3E. SENIOR SERVICES REPORT**

No packet documents were included.

**4. CONSENT**

**CONSENT AGENDA** Consent Agenda items are considered routine by the Commission and are enacted with one motion.

**4A. APPROVAL OF THE MINUTES FROM THE AUGUST 13, 2019 REGULAR SENIOR ADVISORY COMMISSION MEETING.**

Vice Chair MaryLee Alford presented the Consent Agenda, including approval of the minutes of the August 13, 2019 meeting.

**APPROVED**

A motion was made to accept the minutes of August 13, 2019 meeting a read.

Motion: Kyle  
Second: Spickler  
Ayes: Alford, Orlor, Pappy, Howell (Alt #1)  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

**5. CONSIDER**

**5A. RECOMMENDATION FOR ELECTION OF CHAIR FOR SENIOR ADVISORY COMMISSION**

Hospitality and Sales Manager, Ashley Newhart, presented a brief presentation on the responsibilities of the Senior Advisory Commission Chair. There was no discussion by the Commission.

**APPROVED**

A motion was made and unanimously approved for MaryLee Alford to be Chair and Katheryn Orlor to be Vice Chair.

Motion: Howell (Alt #1)  
Second: Spickler  
Ayes: Alford, Kyle, Orlor, Pappy  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

**6. ADJOURNMENT**

**APPROVED**

A motion was made to adjourn the meeting at 1:21 p.m.

Motion: Orlor  
Second: Kyle  
Ayes: Alford, Pappy, Spickler, Howell (Alt #1)  
Nays: None  
Abstention: None  
Vote: 6-0  
Motion passed.

  
MaryLee Alford, Chair

  
Community Services Department

*A digital recording of this meeting is available by request in the Office of the City Secretary.*

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