



REGULAR CITY COUNCIL MEETING MINUTES

SEPTEMBER 20, 2022

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor John Huffman, Mayor Pro Tem Randy Williamson, Deputy Mayor Pro Tem Shawn McCaskill, and Councilmembers Kathy Talley, Randy Robbins, and Ronell Smith.

CITY COUNCIL PRESENT: Councilmember Amy Torres-Lepp.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Assistant to the City Manager Major Youngblood, Deputy Director of Communications Pilar Schank, Chief Financial Officer Sharen Jackson, Police Chief James Brandon, Fire Chief Mike Starr, Senior Director of Human Resources Stacey Black, Senior Director of Planning and Development Services Ken Baker, Director of Public Works Rob Cohen, Deputy Director of Public Works Administration Lauren LaNeave, Operations Manager, Special Projects Robert Briggs, Operations Manager, Customer Service, Melody Andersen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor John Huffman at 5:30pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor John Huffman led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE CHAMBER OF COMMERCE UPDATE

Mark Gilbert, President of the Southlake Chamber of Commerce, provided an update about Chamber events.

4. RECOGNITION OF EXCELLENT PERFORMANCE RELATED TO THE DALDEN FIRE RESPONSE AND HAZARDOUS MATERIAL MITIGATION.

City Manager Shana Yelverton introduced Fire Chief Mike Starr, who provided a presentation about that day. All employees who participated on that day stood to be acknowledged.

5. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Huffman reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Huffman at 5:58pm.

2A. EXECUTIVE SESSION

Mayor Huffman announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; Section 551.072 deliberation regarding real property; and Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 5:58pm. Executive Session began at 6:12pm and concluded at 7:00pm.

2B. RECONVENE

Mayor Huffman reconvened the meeting at 7:04pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. NATIONAL IT PROFESSIONAL MONTH

Chief Financial Officer Sharen Jackson recognized the IT staff for National IT Professional Month.

3B2. FINANCIAL REPORT (WRITTEN)

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

- 4A. APPROVE MINUTES FROM THE SEPTEMBER 6, 2022, REGULAR CITY COUNCIL MEETING.
- 4B. ORDINANCE NO. 635-D, 1ST READING, AMENDING CHAPTER 2, ARTICLE VI, CODE OF ETHICS AND CONDUCT OF THE CITY OF SOUTHLAKE CODE OF ORDINANCES.
- 4C. THIS ITEM LEFT BLANK INTENTIONALLY.
- 4D. APPROVE RESOLUTION NO. 22-024, APPOINT CLERK OF THE COURT.
- 4E. APPROVE PURCHASE OF REPLACEMENT AMBULANCE FROM TWIN STATE TRUCKS, INC., DBA PLILER INTERNATIONAL IN AN AMOUNT NOT TO EXCEED \$268,000.
- 4F. APPROVE TEEN COURT INTERLOCAL AGREEMENT.
- 4G. REJECT ALL BID PROPOSALS FOR THE WATER DISTRIBUTION SYSTEM & SIDEWALK IMPROVEMENTS AT S. PEARSON LANE & UNION CHURCH ROAD, E. DOVE ROAD, AND OAK BEND COURT PROJECT.
- 4H. APPROVE COMMUNITY SERVICES AGREEMENT WITH CALL A RIDE SOUTHLAKE, INC. (CARS) FOR THE TERM OCTOBER 1, 2022- SEPTEMBER 30, 2025.
- 4I. APPROVE COMMUNITY SERVICES AGREEMENT WITH METROPORT MEALS ON WHEELS FOR THE TERM OCTOBER 1, 2022- SEPTEMBER 30, 2025.
- 4J. APPROVE COMMUNITY SERVICES AGREEMENT WITH GRAPEVINE RELIEF AND COMMUNITY EXCHANGE FOR THE TERM OCTOBER 1, 2022- SEPTEMBER 30, 2025.
- 4K. APPROVE COMMUNITY SERVICES AGREEMENT WITH SAFEHAVEN OF TARRANT COUNTY FOR THE TERM OCTOBER 1, 2022- SEPTEMBER 30, 2025.
- 4L. APPROVE COMMUNITY SERVICES AGREEMENT WITH SOUTHLAKE COMMUNITY BAND FOR THE TERM OCTOBER 1, 2022- SEPTEMBER 30, 2025.
- 4M. APPROVE AMENDED COMMUNITY SERVICES AGREEMENT WITH APEX ARTS LEAGUE FOR THE TERM OCTOBER 1, 2022 – SEPTEMBER 30, 2024.

- 4N. APPROVE AMENDED COMMUNITY SERVICES AGREEMENT WITH ARTS COUNCIL NORTHEAST FOR THE TERM OCTOBER 1, 2022 – SEPTEMBER 30, 2024.
- 4O. APPROVE AMENDED COMMUNITY SERVICES AGREEMENT WITH SOUTHLAKE HISTORICAL SOCIETY FOR THE TERM OCTOBER 1, 2022 – SEPTEMBER 30, 2024.
- 4P. APPROVE AMENDED COMMUNITY SERVICES AGREEMENT WITH SOUTHLAKE SISTER CITIES FOR THE TERM OCTOBER 1, 2022 – SEPTEMBER 30, 2024.
- 4Q. ZA22-0039, PRELIMINARY PLAT FOR HIGHLAND TERRACE ON PROPERTY DESCRIBED AS LOTS 1-9, BLOCK A, HIGHLAND TERRACE, ON A PORTION OF PROPERTY DESCRIBED AS LOT 1R1, BLOCK 1, SOUTHLAKE ASSEMBLY OF GOD ADDITION, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, LOCATED AT 101 E. HIGHLAND STREET, SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-20A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #7.
- 4R. ZA22-0038, PRELIMINARY PLAT FOR RAINEY COURT ON PROPERTY DESCRIBED AS TRACT 15, R.D. PRICE SURVEY, ABSTRACT NO. 992A, CITY OF SOUTHLAKE, DENTON COUNTY, TEXAS, AND LOCATED AT 4078 N. WHITE CHAPEL BLVD, SOUTHLAKE, TEXAS.
- 4S. ZA22-0040, PLAT REVISION FOR LOT 14R, HILLTOP ACRES ADDITION, BEING A REVISION OF LOT 14 HILLTOP ACRES ADDITION, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS, AND INCLUDING A 0.116 ACRE TRACT OF LAND IN THE DAVID DOUTHIT SURVEY, ABSTRACT NO. 448, SOUTHLAKE, TARRANT COUNTY, TEXAS.
- 4T. ORDINANCE NO. 483-R, 1ST READING, BEING AN AMENDMENT TO THE CITY OF SOUTHLAKE SUBDIVISION ORDINANCE NO. 483, AS AMENDED, ADDING PROVISIONS REQUIRING NOTES ON PLATS PERTAINING TO MAINTENANCE RESPONSIBILITIES OF PARK LAND, OPEN SPACE, DRAINAGE EASEMENT, AND OTHER DEDICATIONS WHERE APPLICABLE.
- 4U. RESOLUTION NO. 22-023, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE & ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE 2022 RATE REVIEW MECHANISM FILING.
- 4V. RATIFY EXPENDITURES WITH WILDSTONE CONSTRUCTION LLC. FOR EMERGENCY WATER LEAK REPAIRS AT BEAR CREEK, RAY WHITE DRIVE, NORTH PEARSON WATER TANK SITE, AND WESTWOOD DRIVE IN AN AMOUNT OF \$142,939.

4W. RESOLUTION NO. 22-025, ANNUAL REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES.

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4W, as written, including moving Item 9A from the Regular Agenda to the Consent Agenda, noting the following:

- Approving per the Sign Board's recommendation on September 8, 2022, which states "that only one sign for the building and any subdivision of this building will require a separate application to add additional signs to the building.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None
Absent: Torres-Lepp
Approved: 6-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Huffman opened the public forum at 7:07pm.

There being no one wishing to speak, Mayor Huffman closed the public forum at 7:07pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

6A. ORDINANCE NO. 1265, 2ND READING, TAX LEVY ORDINANCE. PUBLIC HEARING

APPROVED

Chief Financial Officer Sharen Jackson presented Item 6A and answered questions from Council.

Mayor Huffman opened the public hearing at 7:13pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:13pm.

Motion was made to approve Item 6A, Ordinance No. 1265, 2nd Reading, Tax Levy Ordinance, and noting the following:

- Approve the 2nd Reading, Tax Levy Ordinance.

Motion: Williamson
Second: McCaskill

Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None
Absent: Torres-Lepp
Approved: 6-0

ORDINANCE NO. 1265

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED, AT THE RATE OF \$0.36 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF SOUTHLAKE, TEXAS, AS OF JANUARY 1, 2022, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND TO PROVIDE AN INTEREST AND SINKING FUND ON ALL OUTSTANDING DEBTS OF THE CITY; DIRECTING THE ASSESSMENT THEREOF; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR PLACE OF PAYMENT; PROVIDING FOR APPROVAL OF THE TAX ROLLS PRESENTED TO THE CITY COUNCIL; PROVIDING FOR THE REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

6B. ORDINANCE NO. 1266, 2ND READING, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023 AND APPROVING THE REVISED BUDGET FIGURES FOR FISCAL YEAR 2022 AND MULTI-YEAR CAPITAL IMPROVEMENT. PUBLIC HEARING

APPROVED

Chief Financial Officer Sharen Jackson presented Item 6B and answered questions from Council.

Mayor Huffman opened the public hearing at 7:14pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:14pm.

Motion was made to approve Item 6B, Ordinance No. 1266, 2nd Reading, approving and adopting the Annual Budget for Fiscal Year 2023 and approving the revised budget figures for Fiscal Year 2022 and Multi-year capital improvement, and noting the following:

- Approve and adopting the 1st Reading of the FY 2023 Annual Budget.
- Approve the FY 2022 Revised Budget figures and multi-year Capital Improvements Program.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None

Absent: Torres-Lepp
Approved: 6-0

ORDINANCE NO. 1266

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR 2022; APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND TERMINATING SEPTEMBER 30, 2023, AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT; REPEALING CONFLICTING ORDINANCES; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE.

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 1264, CP22-0002, 1ST READING, A LAND USE PLAN AMENDMENT, AN ELEMENT OF THE CITY'S COMPREHENSIVE PLAN, CHANGING THE LAND USE DESIGNATION FROM "LOW DENSITY RESIDENTIAL" TO "MEDIUM DENSITY RESIDENTIAL" ON LOT 1, BLOCK 1, RAVEN BEND ADDITION, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1100 RAVEN BEND CT., SOUTHLAKE, TEXAS. SPIN NEIGHBORHOOD #6.**

DENIED

Senior Director of Planning and Development Services Ken Baker presented Item 7A and answered questions from Council.

Although not a public hearing, Mayor Huffman opened the public hearing at 7:21pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:21pm.

Motion was made to DENY Item 7A, Ordinance No. 1264, CP22-0002, 1st Reading, a Land Use Plan Amendment, an element of the City's Comprehensive Plan, changing the Land Use Designation from "Low Density Residential" to "Medium Density Residential" on Lot 1, Block 1, Raven Bend Addition, City of Southlake, Tarrant County, Texas and located at 1100 Raven Bend Ct., Southlake, Texas.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None
Absent: Torres-Lepp
DENIED: 6-0

- 7B. ORDINANCE NO. 480-796, ZA22-0037; 1ST READING, ZONING CHANGE AND CONCEPT PLAN FOR MALIK ESTATES, ON PROPERTY DESCRIBED AS LOT 1A, MALIK ESTATES ADDITION, AND TRACTS 1A01A2B AND 1A01A2C, BEN**

J. FOSTER SURVEY ABSTRACT 519, LOCATED AT 905-925 RANDOL MILL AVE., SOUTHLAKE, TARRANT COUNTY, TEXAS.

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 7B and answered questions from Council.

Although not a public hearing, Mayor Huffman opened the public hearing at 7:36pm.

The following persons spoke in opposition to this request:

Jeanne Ma, 900 Los Altos Trail
Karthik Thirumalai, 900 Los Altos Trail

There being no one else wishing to speak, Mayor Huffman closed the public hearing at 7:41pm.

Motion was made to approve Item 7B, Ordinance No. 480-796, ZA22-0037; 1st Reading, Zoning Change and Concept Plan for Malik Estates, on property described as Lot 1A, Malik Estates Addition, and Tracts 1A01A2B and 1A01A2C, Ben J. Foster Survey Abstract 519, located at 905-925 Randol Mill Ave., subject to the Staff Report dated September 13, 2022, and Concept Plan Review No 2 dated September 9, 2022, and noting the following:

- Approving Subdivision Ordinance No. 483, as amended, Section 8.01.E, requires that the rear lot line of all lots abutting property residentially zoned or platted for lots 1-acre or larger be a minimum of 125 ft in width. The rear lot line of Lot 2 abuts two platted residentially zoned (RPUD) lots greater than 1-acre in area, one being common area/open space lot and a portion of residential lot in Palomar Estates. The width of Lot 2 is proposed to be 101 feet.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None
Absent: Torres-Lepp
Approved: 6-0

8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)

9. OTHER ITEMS FOR CONSIDERATION:

9A. SV22-0010, SIGN VARIANCE FOR PRIORITY SIGNS AND GRAPHICS LOCATED AT 2865 MARKET LOOP, SOUTHLAKE.

APPROVED UNDER CONSENT

9B. CONSIDER REQUEST FOR SOLID WASTE RATE ADJUSTMENTS IN ACCORDANCE WITH REPUBLIC WASTE SERVICES OF TEXAS, LTD. CONTRACT FOR THE PROVISION OF COMMERCIAL AND RESIDENTIAL SOLID WASTE AND RECYCLING SERVICES.

APPROVED

Deputy Director of Public Works Administration Lauren LaNeave presented Item 9B and answered questions from Council.

Motion was made to approve Item 9B, request for solid waste rate adjustments in accordance with Republic Waste Services of Texas, Ltd. contract for the provision of commercial and residential solid waste and recycling services, and noting the following:

- Approval of a rate adjustment of 9.5% for both commercial and residential.

Motion: Williamson
Second: McCaskill
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Williamson
Nays: None
Absent: Torres-Lepp
Approved: 6-0

10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

11. ADJOURNMENT

Mayor Huffman adjourned the meeting at 8:10pm.

**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 4TH DAY OF OCTOBER 2022.



John Huffman
Mayor

ATTEST:



Amy Shelley, FRMC
City Secretary

