



SOUTHLAKE LIBRARY BOARD MEETING: September 29, 2021

LOCATION: 1400 Main Street, Southlake, Texas
Southlake Town Hall – Exec. Conf. Room

TIME: 6:30 p.m.

SOUTHLAKE LIBRARY BOARD PRESENT: Janet Theaker, William Doby, Tracy Eaton, Katherine Bennett, Rebecca Petty, Beth Darr

SOUTHLAKE LIBRARY BOARD ABSENT: Lori Burr

STAFF PRESENT: Cynthia Pfledderer, Deputy Director of Library Services

OTHERS PRESENT: None

1. **CALL TO ORDER** – Katherine Bennett at 6:39 p.m.

2. **CONSENT**

A. APPROVE MINUTES FROM THE REGULAR SOUTHLAKE LIBRARY BOARD MEETING HELD AUGUST 25, 2021

APPROVED

A motion was made to approve the minutes from the August 25, 2021 Southlake Library Board meeting.

Motion: Theaker
Second: Doby
Ayes: Theaker, Doby, Eaton, Bennett, Darr, Petty
Nays: None
Abstain: None
Vote: 6-0
Motion Carried.

3. LIBRARIAN'S REPORT

City Librarian Pfladderer provided stats for Library performance since the last Board Meeting. Numbers are on the upswing: print circulation up 12% and Could Library 9%. Stats for library traffic were not able to be provided because of technical issue with reporting module. Digital traffic is down a bit, but still doing well. Computer use and study room use is up. Volunteer hours are up. Proctoring counts are down. Programming has a direct link to stats and now that we are returning to programming, we are seeing improved traffic and stats.

4. DISCUSSION

A. SUPPLEMENTAL REQUESTS

The Library received \$25,000 more in the materials budget. Brainfuse will be one of the first expenses paid out of that increase. Brainfuse is not being paid by a grant anymore. This budget increase will also help with procuring eBooks and e-audiobooks. Jennifer Tucker has been promoted to Library Manager. The Library will get new carpet and it will be easier to clean and more stain resistant. The carpet will be installed in the beginning of the new year. The Library will close for 2 weeks for that process. The last time this was done the Library had a service to clean materials, but staff and volunteers will be cleaning materials this time. The Library is getting new chairs so that all the wood chairs will match. The drive-up book return has been re-wrapped and the walk-up book returns will be re-done soon as well.

B. WORK PLAN Q1

The lockers in Timarron have been approved and will be installed in the new year. The Library will work with the HOA to choose an appealing wrap. The lockers will cost approximately \$18-20,000 and will be located at the HOA business office in an extended patio area. Patrons will not need to be residents to use the lockers. There is a lot of staff changeover as the Library has lost three employees. The City is experiencing this on a whole and the situation is being evaluated. Voces Americana is coming down from display and Fact or Fiction will be going up. Upcoming programs include partnering with MAUC for a Margarita class, Snack making class for kids, teen author, drawing classes, drawing in nature for adults, garbage truck Storytime. FOSL is receiving a recognition plaque to honor all that they do to help. November is Native American Heritage month, and the Library will host a Pow Wow on the 18th and it is being covered partially by a grant. In November, we will have a class about writing family history, Choctaw Code Talker author event, Bollywood night. December events will include a murder mystery lunch with the senior center, Christmas carol at town hall, Mrs. Claus will do a Storytime, and more.

City of Southlake Values:

Integrity ♦ Innovation ♦ Accountability ♦ Commitment to Excellence ♦ Teamwork

5. DISCUSSION: LIBRARY FOUNDATION

City Librarian Pfladderer read a statement from Lori Burr that the Foundation Committee moved forward with establishing a foundation supporting the Southlake Library and the name Library Foundation of Southlake. The Foundation committee met with an attorney. Committee members met with Cynthia Pfladderer and Amy Pearson about fundraising ideas. There is room for one more Library Foundation Board member. Katherine Bennett mentioned there had been discussion about membership levels and benefits.

6. NEW BUSINESS

Side discussion about Green Space bond, tax rates and proposed Carillon retail development. Rebecca Petty shared about her visit to Calgary Library.

7. PUBLIC FORUM

Bennett opened public forum at 7:48 p.m. to ask anyone wishing to speak to come forward. The forum was closed at 7:49 p.m.


8. ADJOURNMENT

The next meeting will be scheduled October 27, 2021. The meeting was adjourned.

Motion: Bennett
Second: Petty
Ayes: Theaker, Doby, Eaton, Bennett, Darr, Petty
Nays: None
Abstain: None
Vote: 6-0
Motion Carried.


Lori Burr, Chair

Attest:


Cynthia Pfladderer, City Librarian