



REGULAR CITY COUNCIL MEETING MINUTES

OCTOBER 18, 2022

LOCATION: 1400 Main Street, Southlake, Texas 76092
Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor John Huffman, Mayor Pro Tem Randy Williamson, Deputy Mayor Pro Tem Shawn McCaskill, and Councilmembers Kathy Talley, Randy Robbin, Ronell Smith, and Amy Torres-Lepp.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Alison Ortowski, Assistant to the City Manager Major Youngblood, Management Assistant Bora Sulollari, Deputy Director of Communications Pilar Schank, Chief Financial Officer Sharen Jackson, Fire Chief Mike Starr, Senior Director of Human Resources Stacey Black, Director of Economic Development and Tourism Daniel Cortez, Senior Director of Planning and Development Services Ken Baker, Deputy Director of Planning and Development Services Dennis Killough, Director of Public Works Rob Cohen, Deputy Director of Public Works Administration Lauren LaNeave, Operations Manager, Special Projects Robert Briggs, Operations Manager, Customer Service, Melody Andersen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor John Huffman at 5:30pm.

2. INVOCATION: CLAYTON REED

Mr. Clayton Reed provided the invocation. Mayor John Huffman led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE CHAMBER OF COMMERCE UPDATES

4. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Huffman reviewed the items on the consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Huffman at 5:45pm.

2A. EXECUTIVE SESSION

Mayor Huffman announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney, and Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 5:45pm. Executive Session began at 6:10pm and concluded at 6:26pm.

2B. RECONVENE

Mayor Huffman reconvened the meeting at 6:30pm.

3. REPORTS:

3A. MAYOR'S REPORT

3B. CITY MANAGER'S REPORT

3B1. NATIONAL COMMUNITY PLANNING MONTH

City Manager Shana Yelverton introduced Senior Director of Planning and Development Services Ken Baker who provided an overview of the Planning and Development Services department. Since this was the last meeting for Director Baker, due to his retirement, the Mayor and Council offered their words of encouragement and appreciation about his service to the City of Southlake.

3B2. FINANCIAL REPORT (WRITTEN)

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT:

4A. APPROVE MINUTES FROM THE OCTOBER 4, 2022, REGULAR CITY COUNCIL MEETING.

4B. CANCEL THE DECEMBER 20, 2022, REGULAR CITY COUNCIL MEETING.

4C. APPROVAL FOR PERMANENT LARGE PLANS AND HISTORICAL MAP SCANNING SERVICES WITH ARMSTRONG ARCHIVES, LLC., IN AN AMOUNT NOT TO EXCEED \$100,000.

- 4D. APPROVE TOSHIBA COPIER SERVICE EXPENSES IN AN AMOUNT NOT TO EXCEED \$132,000.
- 4E. AUTHORIZE ANNUAL LANDLINE AND WIRELESS TELECOM, INTERNET, AND CABLE FROM ONESOURCE, VERIZON WIRELESS, MITEL, AT&T, AND SPECTRUM IN AN AMOUNT NOT TO EXCEED \$312,000.
- 4F. APPROVE THE PURCHASE OF NEW COMPUTER WORKSTATIONS IN AN AMOUNT NOT TO EXCEED \$234,325.
- 4G. APPROVE THE PROPOSAL FROM FORD AUDIO-VIDEO SYSTEMS, LLC DESIGNED TO OVERHAUL AND EXPAND THE CAMERA COVERAGE AT DPS NORTH IN AN AMOUNT NOT TO EXCEED \$112,000.
- 4H. APPROVE THE PROPOSAL FROM FORD AUDIO-VIDEO SYSTEMS, LLC DESIGNED TO OVERHAUL AND EXPAND THE INTERIOR CAMERA COVERAGE AT TOWN HALL IN AN AMOUNT NOT TO EXCEED \$371,000.
- 4I. APPROVE THE PROPOSAL FROM FORD AUDIO-VIDEO SYSTEMS, LLC DESIGNED TO ADDRESS AUDIO-VIDEO ISSUES AT DPS HEADQUARTERS IN THE FIRE TRAINING ROOM IN AN AMOUNT NOT TO EXCEED \$195,000.
- 4J. APPROVE THE PROPOSAL FROM FORD AUDIO-VIDEO SYSTEMS, LLC DESIGNED TO ADDRESS AUDIO-VIDEO ISSUES AT DPS NORTH IN THE CLASSROOMS IN AN AMOUNT NOT TO EXCEED \$93,000.
- 4K. RESOLUTION NO. 22-021, AMENDING THE FEE SCHEDULE.
- 4L. APPROVE THE PURCHASE OF SOFTWARE AND SUPPORT SERVICES FROM DATA TRANSFER SOLUTIONS, LLC FOR VUEWORKS LICENSES AND YEAR TWO IMPLEMENTATIONS IN AN AMOUNT NOT TO EXCEED \$290,000.
- 4M. AWARD THE CONTRACT FOR THE CONSTRUCTION OF THE DOVE CREEK TRAIL AND WEST HIGHLAND STREET DRAINAGE IMPROVEMENTS PROJECT TO CAPKO CONCRETE STRUCTURES, LLC. IN AN AMOUNT NOT TO EXCEED \$1,467,450.
- 4N. APPROVE ANNUAL PURCHASE AGREEMENTS WITH REYNOLDS ASPHALT & CONSTRUCTION CO. (RAC) FOR PAVEMENT RESURFACING SERVICES AND FOR THE PURCHASE OF ASPHALT PAVING MATERIALS THROUGH INTERLOCAL AGREEMENTS (ILAS) WITH THE CITY OF GRAND PRAIRIE AND TARRANT COUNTY IN AN AMOUNT NOT TO EXCEED \$2,000,000.
- 4O. AUTHORIZE EXPENDITURES WITH APEX CONCRETE CONSTRUCTION INC. FOR CONCRETE SERVICES IN AN AMOUNT NOT TO EXCEED \$800,000.

- 4P. APPROVE AN ANNUAL PURCHASE AGREEMENT WITH ROAD MASTER STRIPING, LLC FOR PAVEMENT MARKINGS THROUGH AN INTERLOCAL AGREEMENT (ILA) WITH THE CITY OF ALLEN IN AN AMOUNT NOT TO EXCEED \$88,000.
- 4Q. APPROVE AN INTERLOCAL AGREEMENT (ILA) WITH THE CITY OF GRAPEVINE FOR SHARED COSTS ASSOCIATED WITH THE REPAVING OF N. KIMBALL AVE. FROM E. DOVE RD. TO THE SOUTHLAKE CITY LIMITS IN AN AMOUNT NOT TO EXCEED \$190,000.
- 4R. AUTHORIZE EXPENDITURES WITH DAVIDSON RECONSTRUCTION, INC. FOR VARIOUS PROJECTS IN CITY FACILITIES IN AN AMOUNT NOT TO EXCEED \$160,000.
- 4S. AUTHORIZE EXPENDITURES WITH PACE ANALYTICAL FOR VARIOUS LABORATORY TESTING SERVICES TO COMPLY WITH FEDERAL AND STATE REGULATORY REQUIREMENTS IN AN AMOUNT NOT TO EXCEED \$110,000.
- 4T. APPROVE THE RENEWAL OF A CONTRACT WITH TACTICAL SYSTEMS NETWORK (TSN) FOR TOWN HALL AND CHAMPIONS CLUB SECURITY IN AN AMOUNT NOT TO EXCEED \$330,206.
- 4U. APPROVE RESOLUTION NO. 22-031, SUPPORTING THE FY 2023 BULLET-RESISTANT SHIELD GRANT APPLICATION REQUESTING GRANT FUNDING TO PURCHASE 26 BALLISTIC SHIELDS FOR THE SOUTHLAKE POLICE DEPARTMENT SCHOOL RESOURCE OFFICER PROGRAM NOT TO EXCEED \$200,000.

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4U, as written, including moving Items 7A and 9A from the Regular Agenda to the Consent Agenda, noting the following:

- Item 9A - Approve the sign variance per the Sign Board's recommendation which increases the sign area on the lower floor signs (Signs D, E, and F) from to 2' height x 30' width to 2.5' height x 30' width (A 6-inch height increase in sign area). Also, eliminating the current 14-inch maximum letter size and permit any letter size that fits within the defined sign area. This is a maximum letter height of 2.5 feet (30 inches) for lower floor signage and a maximum letter height of 4 feet (48 inches) for the upper floor signage. All previous conditions of the Master Sign Plan under MSP21-0006 are to remain unless otherwise noted.

Motion: Williamson
 Second: McCaskill
 Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson
 Nays: None
 Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Huffman opened the public forum at 7:00pm.

There being no one wishing to speak, Mayor Huffman closed the public forum at 7:00pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS:

6A. ORDINANCE NO. 337A, 2ND READING, AMENDMENTS TO THE CITY OF SOUTHLAKE SOLID WASTE ORDINANCE NO. 337, ESTABLISHING A CONSTRUCTION DEBRIS LICENSE AND MODERNIZING THE ORDINANCE. PUBLIC HEARING

APPROVED

Deputy Director of Public Works Administration Lauren LaNeave presented Item 6A and answered questions from Council.

Mayor Huffman opened the public hearing at 6:58pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 6:58pm.

Motion was made to approve Item 6A, Ordinance No. 337A, 2nd Reading, amendments to the City of Southlake Solid Waste Ordinance No. 337, establishing a construction debris license and modernizing the ordinance, and noting the following:

- Approve the 2nd Reading, Ordinance No. 337-A, amending the City of Southlake Waste Ordinance No. 337, establishing a construction debris license and modernizing the ordinance.

Motion: Williamson

Second: McCaskill

Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson

Nays: None

Approved: 7-0

ORDINANCE NO. 337A

AN ORDINANCE AMENDING CHAPTER 16, "SOLID WASTE" OF THE SOUTHLAKE CODE OF ORDINANCES RELATING TO SOLID WASTE COLLECTION AND FEES INCLUDING SOLID WASTE LICENSE FEES; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

6B. RESOLUTION NO. 22-026, (ZA22-0043), SPECIFIC USE PERMIT FOR WEST COAST EXOTICS TEXAS, LLC TO ALLOW SALES AND SERVICE OF NEW AND/OR USED AUTOMOBILES, TRUCKS OR MOTORHOMES ON PROPERTY DESCRIBED AS LOT 2R1R1, BLOCK 5, CORNERSTONE BUSINESS PARK ADDITION, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 405 S. NOLEN DRIVE, SUITE 200, SOUTHLAKE, TEXAS. CURRENT ZONING: "S-P-2" GENERALIZED SITE PLAN DISTRICT. SPIN NEIGHBORHOOD #8. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6B and answered questions from Council.

Mayor Huffman opened the public hearing at 7:16pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:16pm.

Motion was made to approve Item 6B, Resolution No. 22-026, (ZA22-0043), Specific Use Permit for West Coast Exotics Texas, LLC to allow sales and service of new and/or used automobiles, trucks or motorhomes on property described as Lot 2R1R1, Block 5, Cornerstone Business Park Addition, City of Southlake, Tarrant County, Texas and located at 405 S. Nolen Drive, Suite 200, Southlake, Texas, subject to the Staff Report dated October 11, 2022, and Specific Use Permit Review Summary No. 2, dated September 30, 2022, and noting the following:

- Approving the Specific Use Permit for a 4-year period; and,
- Service on engines is not permitted.

Motion: McCaskill
Second: Robbins
Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp
Nays: Williamson
Approved: 6-1

6C. RESOLUTION NO. 22-027, (ZA22-0048), SPECIFIC USE PERMIT FOR AVARY INVESTMENTS TO ALLOW SALES AND SERVICE OF USED AUTOMOBILES, TRUCKS OR MOTORHOMES ON PROPERTY DESCRIBED AS LOT 4R, BLOCK C, NORTH DAVIS BUSINESS PARK, CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 2105 GREENBRIAR DRIVE, SOUTHLAKE, TEXAS. CURRENT ZONING: "I-1" LIGHT INDUSTRIAL DISTRICT. SPIN NEIGHBORHOOD #8. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6C and answered questions from Council.

Mayor Huffman opened the public hearing at 7:26pm.

There being no one wishing to speak, Mayor Huffman closed the public hearing at 7:26pm.

Motion was made to approve Item 6C, Resolution No. 22-027, (ZA22-0048), Specific Use Permit for Avary Investments to allow sales and service of used automobiles, trucks or motorhomes on property described as Lot 4R, Block C, North Davis Business Park, City of Southlake, Tarrant County, Texas and located at 2105 Greenbriar Drive, Southlake, Texas, subject to the Staff Report dated October 11, 2022, and noting the following:

- Approving the Specific Use Permit for a period of 10 years, per the Planning and Zoning Commission's recommendation.

Motion: Williamson

Second: McCaskill

Ayes: Talley, Robbins, McCaskill, Huffman, Smith, Torres-Lepp, Williamson

Nays: None

Approved: 7-0

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 717-G, 1ST READING, AN AMENDMENT TO CHAPTER 18, SECTION 18-79 OF THE SOUTHLAKE CITY CODE, ESTABLISHING A NEW SPEED LIMIT OF 25 MILES PER HOUR (MPH) WITHIN THE TIMARRON ADDITION WYNDSOR CREEK 1 NEIGHBORHOOD. (IF APPROVED, THE PUBLIC HEARING WILL BE HELD ON NOVEMBER 8, 2022).**

APPROVED UNDER CONSENT

- 8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)**

9. OTHER ITEMS FOR CONSIDERATION:

- 9A. SV22-0013, SIGN VARIANCE FOR GRANITE PLACE TWO LOCATED AT 601 STATE STREET, SOUTHLAKE.**

APPROVED UNDER CONSENT


- 10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)**

11. ADJOURNMENT

Mayor Huffman adjourned the meeting at 7:27pm.


**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 1ST DAY OF NOVEMBER 2022.



John Huffman
Mayor

ATTEST:



Amy Shelley, TRM
City Secretary

