



REGULAR CITY COUNCIL MEETING MINUTES NOVEMBER 5, 2019

LOCATION: 1400 Main Street, Southlake, Texas 76092
 Council Chambers in Town Hall

CITY COUNCIL PRESENT: Mayor Laura Hill, Mayor Pro Tem Shawn McCaskill, Deputy Mayor Pro Tem John Huffman, and Councilmembers Shahid Shafi, Chad Patton, Ronell Smith and Christopher Archer.

STAFF PRESENT: City Manager Shana Yelverton, Assistant City Manager Ben Thatcher, Assistant City Manager and Director of Economic Development & Tourism Alison Ortowski, Assistant to the City Manager Lauren LaNeave, Chief Performance & Innovation Officer Dale Dean, Deputy Director of Public Relations Pilar Schank, Communications and Marketing Manager Vicky Schiber, Chief Financial Officer Sharen Jackson, Director of Community Services Chris Tribble, Deputy Director of Community Services Kate Meacham, Deputy Director of Economic Development Daniel Cortez, Police Chief James Brandon, Fire Chief Mike Starr, Director of Human Resources Stacey Black, Deputy Director of Information Technology Jerry Weitzel, Senior Director of Planning and Development Services Ken Baker, Director of Public Works Rob Cohen, City Attorney Allen Taylor, and City Secretary Amy Shelley.

WORK SESSION:

1. CALL TO ORDER

Work Session was called to order by Mayor Laura Hill at 5:32pm.

2. INVOCATION: CLAYTON REED

Mr. Reed gave the invocation. Mayor Laura Hill led the pledges of allegiance to the United States and Texas Flags.

3. SOUTHLAKE BUSINESS SPOTLIGHT – THE WHIMSY COOKIE COMPANY

Deputy Director of Economic Development Daniel Cortez introduced Sharon Hicks of The Whimsy Cookie Company for this month's Southlake Business Spotlight. Ms. Hicks provided an overview of The Whimsy Cookie Company.

4. PROCLAMATION FOR VETERANS DAY

Mayor Hill read the proclamation for Veterans Day. Director of Public Works Rob Cohen accepted the proclamation on behalf of all veterans and took a picture with Council.

5. RECOGNIZE OUTGOING BOARD & COMMISSION MEMBERS

Mayor Hill recognized the following outgoing Board & Commission members for their service to the City:

- David Alexander, Community Engagement Committee
- Leslie Bartlett, Arts Council
- Suzanne Maisto, Community Enhancement Development Corporation

6. DISCUSS ALL ITEMS ON TONIGHT'S AGENDA. NO ACTION WILL BE TAKEN AND EACH ITEM WILL BE CONSIDERED DURING THE REGULAR SESSION.

Mayor Hill reviewed the items on tonight's consent agenda.

REGULAR SESSION: Immediately following the work session

1. CALL TO ORDER

Regular Session was called to order by Mayor Hill at 5:54pm.

2A. EXECUTIVE SESSION

Mayor Hill announced the City Council would go into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071 consultation with city attorney; and, Section 551.087 deliberation regarding economic development negotiations. City Council adjourned for Executive Session at 5:54pm. Executive Session began at 6:24pm and concluded at 7:43pm.

2B. RECONVENE

Mayor Hill reconvened the meeting at 7:46pm.

As a result of Executive Session, a motion was made to direct the City Manager to amend the Memorandum of Understanding as discussed in Executive Session.

Motion: McCaskill
Second: Huffman
Ayes: Shahid, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

3. REPORTS:

3A. MAYOR'S REPORT

Mayor Hill had nothing to report.

3B. CITY MANAGER'S REPORT

3B1. HOME FOR THE HOLIDAYS

City Manager Shana Yelverton introduced Community Services Recreation Manager Ryan McGrail to provide information about the Home for the Holidays Tree Lighting evening in Town Square on November 23, 2019.

3B2. LEAF RECYCLING PROGRAM

City Manager Shana Yelverton introduced Assistant to the City Manager Lauren LaNeave to provide information about the 2019 Leaf Recycling Program and Schedule.

CONSENT AGENDA: All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Councilmember or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. CONSENT AGENDA:

Consent Agenda items are considered to be routine by the City Council and are enacted with one motion.

4A. APPROVE MINUTES FROM THE OCTOBER 15, 2019 REGULAR CITY COUNCIL MEETING.

4B. APPROVE AN ENGINEERING SERVICES AGREEMENT (ESA) WITH KIMLEY-HORN AND ASSOCIATES, INC. TO PROVIDE ENGINEERING DESIGN SERVICES FOR RIGHT TURN LANE AND TRAFFIC SIGNAL IMPROVEMENTS ON SOUTHLAKE BOULEVARD (FM 1709) IN AN AMOUNT NOT TO EXCEED \$177,500.

4C. APPROVE A COMMERCIAL DEVELOPER AGREEMENT (CDA) WITH OFFICE EQUITY SOLUTIONS FOR THE NOLEN OFFICE PARK ADDITION DEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$231,000.

4D. APPROVE AN ENCROACHMENT AND JOINT USE AGREEMENT FOR NORTH CARROLL 114 PROPERTIES, LLC'S FIRE SUPPRESSION SYSTEM WITHIN THE CITY RIGHT OF WAY OF LAKEWOOD DRIVE FOR THE DEVELOPMENT LOCATED AT 750 NORTH CARROLL AVENUE.

4E. APPROVE AN ANNUAL PURCHASE AGREEMENT WITH STRIPE-A-ZONE, INC. FOR PAVEMENT MARKINGS THROUGH AN INTERLOCAL AGREEMENT (ILA) WITH THE CITY OF GRAND PRAIRIE IN AN AMOUNT NOT TO EXCEED \$125,000.

- 4F. APPROVE CONTINUING THE PARTNERSHIP WITH SLALOM, LLC TO PROVIDE TECHNOLOGY CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$145,920.
- 4G. WITHDRAW: RESOLUTION NO. 19-040 (ZA19-0055), SPECIFIC USE PERMIT FOR A RESIDENTIAL SOLAR ENERGY SYSTEM ON PROPERTY DESCRIBED AS LOT 15, BLOCK 1, SOUTH HOLLOW PHASE I, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 1507 SPRUCE COURT, SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-20A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #8. (WITHDRAWN PER APPLICANT'S REQUEST.)

APPROVED

Motion was made to approve the Consent Agenda Items 4A-4G, as written, including Item 7A.

Motion: McCaskill
 Second: Huffman
 Ayes: Shahid, McCaskill, Patton, Hill, Smith, Huffman, Archer
 Approved: 7-0

REGULAR AGENDA:

5. PUBLIC FORUM

Mayor Hill opened the public forum at 7:55pm.

David Dowd, 2900 Hillcastle Lane, spoke about apartments in Southlake.

Dianne Dorman, 100 Ascot Drive, spoke about issues with the traffic and street lights next to her home and damages to her yard by a vendor.

There being no one else wishing to speak, Mayor Hill closed the public forum at 8:08pm.

6. ORDINANCES, SECOND READINGS, PUBLIC HEARINGS, AND RELATED ITEMS

- 6A. RESOLUTION NO. 19-038, (ZA19-0056), SPECIFIC USE PERMIT FOR A RESIDENTIAL SOLAR ENERGY SYSTEM ON PROPERTY DESCRIBED AS TRACT 2B5, SAMUEL FREEMAN SURVEY, ABSTRACT NO. 525, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS AND LOCATED AT 2481 GREENBOUGH LANE, SOUTHLAKE, TEXAS. CURRENT ZONING: "SF-1A" SINGLE FAMILY RESIDENTIAL DISTRICT. SPIN NEIGHBORHOOD #4. PUBLIC HEARING

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 6A and answered questions from Council.

Mayor Hill opened the public hearing at 8:11pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 8:11pm.

Motion was made to approve Item 6A, Resolution No. 19-038, (ZA19-0056), Specific Use Permit for a Residential Solar Energy System on property described as Tract 2B5, Samuel Freeman Survey, Abstract No. 525, located at 2481 Greenbough Lane, subject to the Staff Report dated October 29, 2019, and the Specific Use Permit Review No. 2 dated October 11, 2019, noting the following:

- Approval of 31 solar energy panels.

Motion: McCaskill
Second: Huffman
Ayes: Shahid, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

RESOLUTION NO. 19-038

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, GRANTING A SPECIFIC USE PERMIT FOR A SOLAR ENERGY SYSTEM ON RESIDENTIAL PROPERTY WITHIN THE CITY OF SOUTHLAKE, TEXAS, LOCATED AT 2481 GREENBOUGH LANE, BEING DESCRIBED AS TRACT 2B5, SAMUEL FREEMAN SURVEY, ABSTRACT NO. 525, AN ADDITION TO THE CITY OF SOUTHLAKE AS DEPICTED ON THE APPROVED SITE EXHIBIT ATTACHED HERETO AND INCORPORATED HEREIN AS EXHIBIT "A" AND PROVIDING AN EFFECTIVE DATE.

6B. ORDINANCE NO. 1225, 2ND READING, ADOPTING THE 2020 STANDARDS OF CARE FOR THE RECREATION PROGRAMS FOR ELEMENTARY SCHOOL AGE CHILDREN OPERATED BY THE COMMUNITY SERVICES DEPARTMENT. PUBLIC HEARING

APPROVED

Deputy Director of Community Services Kate Meacham presented Item 6B and answered questions from Council.

Mayor Hill opened the public hearing at 8:13pm. There being no one wishing to speak, Mayor Hill closed the public hearing at 8:13pm.

Motion was made to approve Item 6B, Ordinance No. 1225, 2nd Reading, Adopting the 2020 Standards of Care for the recreation programs for elementary school age children operated by the Community Services Department, subject to the Memo dated November 5, 2019.

Motion: McCaskill
Second: Huffman
Ayes: Shahid, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

In accordance with Section 4.21 of the City Charter, the caption for this item is listed as follows:

ORDINANCE NO. 1225

AN ORDINANCE ESTABLISHING STANDARDS OF CARE FOR THE RECREATION PROGRAMS FOR ELEMENTARY SCHOOL AGE CHILDREN OPERATED BY THE CITY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

7. ORDINANCES, FIRST READINGS, AND RELATED ITEMS:

- 7A. ORDINANCE NO. 480-337C, ZA19-0060, 1ST READING, ZONING CHANGE AND CONCEPT PLAN/SITE PLAN FOR COSTCO ON PROPERTY BEING DESCRIBED AS LOT 2, BLOCK 1, GATEWAY PLAZA PHASE II, AN ADDITION TO THE CITY OF SOUTHLAKE, TARRANT COUNTY, TEXAS LOCATED AT 2601 E. SH 114, SOUTHLAKE TEXAS. SPIN NEIGHBORHOOD #4.**

APPROVED UNDER CONSENT

- 8. RESOLUTIONS: (THERE ARE NO ITEMS ON THIS AGENDA.)**

9. OTHER ITEMS FOR CONSIDERATION:

- 9A. SV19-0013, VARIANCE TO THE SOUTHLAKE TOWN SQUARE PHASE I MASTER SIGN PLAN AND SIGN ORDINANCE NO. 704, AS AMENDED, FOR DAVIS PEDIATRIC DENTISTRY LOCATED AT 1422 MAIN STREET, SUITE 226, SOUTHLAKE, TEXAS.**

APPROVED

Senior Director of Planning and Development Services Ken Baker presented Item 9A and answered questions from Council.

Motion was made to approve Item 9A, Variance to the Southlake Town Square Phase I Master Sign Plan and Sign Ordinance No. 704, as amended, for Davis Pediatric Dentistry located at 1422 Main Street, Suite 226, subject to the Staff Report dated October 29, 2019, noting the following:

- Granting variances to the Master Sign Plan to allow the illuminated upper story attached building sign, which exceeds the maximum letter and logo height.

Motion: McCaskill
Second: Huffman
Ayes: Shahid, McCaskill, Patton, Hill, Smith, Huffman, Archer
Approved: 7-0

10. OTHER ITEMS FOR DISCUSSION: (THERE ARE NO ITEMS ON THIS AGENDA.)

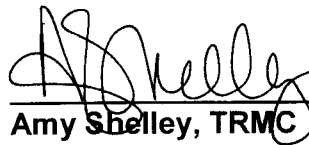
11. ADJOURNMENT

Mayor Hill adjourned the meeting at 8:18pm.

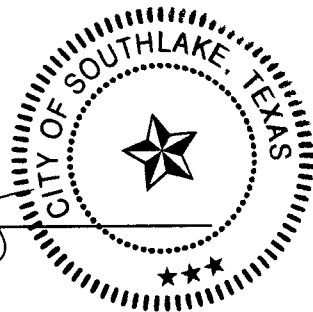
**An audio recording of this meeting will be permanently retained in the City Secretary's Office.*

MINUTES APPROVED ON THIS, THE 19TH DAY OF NOVEMBER 2019.

ATTEST:



Amy Shelley, TRMC
City Secretary





Laura Hill
Mayor