



City of Southlake Right of Way Permit for Franchise Utilities
 The purpose of this permit is for all Franchise Utilities performing work in the Public ROW

Date: _____

Applicant/Franchise Utility Company: _____

Applicant Name: _____ Phone #: _____

On Site Contractor Information

Company Name: _____ Address: _____

Contact Name : _____ Phone #: _____

Emergency Contact Name/Phone #(24 HR): _____

Email Address: _____

Address/Location of Project: _____

Purpose: _____

Description: () Road Bore () Other _____

Will this work require traffic control? () NO () YES If yes, please attach Traffic Control Plan (TCP)
 (Attach Sidewalk Closure Plan if applicable)

Start Date: _____ Completion Date _____

NOTE: Attach TxDOT Permit where applicable (FM 1709, FM 1938, SH 114)

Please contact the City of Southlake ROW Inspector (817-748-8094) to schedule on-site line locates and issuance of permit.

*****This process MUST be completed prior to the start of any work in the Public Right of Way.*****

PLEASE ALLOW 5 WORKING DAYS FOR PERMIT APPROVAL

THIS PERMIT BECOMES NULL AND VOID IF CONSTRUCTION IS NOT COMPLETED WITHIN 30 DAYS OF APPROVAL

By signing below, I acknowledge and agree to the following:

1. In the event of pavement damage, please refer to the Construction Standard Details via www.cityofsouthlake.com.
2. All Right-of-Way shall be restored to original or better condition.
3. Repair all damage caused to other utilities including irrigation.
4. Provide Traffic Control Plan (TCP) to maintain traffic per MUTCD.
5. Provide Certificate of Liability Insurance naming provider.
6. Provide detailed copy of plans with this application for review.
7. Contractor must have permit on the job site at all times.
8. Approved lane closures can only be performed from 9:00 a.m. to 3:00 p.m. All approved lane closures require a minimum of two (2) business days' notice to allow for proper notification to the public.

 Contractor Signature

 Public Works Authorized Signature

 Print Name

 Date of Approval

SOUTHLAKE



Instructions for Submitting Right of Way Permit for Franchise Utilities

1. Print out form and complete
2. Attach 3 copies of the plans
3. Sign form
4. Scan to channa@ci.southlake.tx.us or drop off at the Public Works Operations Office located at:
1950 E Continental Blvd., Southlake TX 76092

If you need further assistance, please call 817-748-8079 or 817-748-8094