



Project Address: _____

Subdivision: _____ Block: _____ Lot: _____

Applicant: _____

Applicant's Address: _____
(Street) (City, State, Zip)

Email: _____ Phone: _____

Date of proposed installation: _____

Check Work Class(es) that apply:

CULVERT

- Culvert Pipe Size _____
- Grade level at culvert location _____
- Drainage arrows marking the direction of drainage at the culvert.

The minimum city standard for a culvert is 18" Diameter concrete pipe with TxDOT standard headwalls.

DRIVEWAY APPROACH

- Driveway Throat Width: **Minimum – 12' / Maximum – 20'**
- Follows City Ordinance No. 634: <http://www.cityofsouthlake.com/index.aspx?nid=307>

Standard Drive Approach Details drawing available on request through Zayne Huff (below).

SIDEWALK

- Sidewalk Section Length _____
- Sidewalk Section Width _____

As per Approved Site Plan.

CURB BORE

- Number of Bores and General Location _____

Pipe size must be 4" diameter and perpendicular to the back of curb.

- **MUST have an attached site plan with the improvement layout, dimensions and location on lot.**
- **All construction activities shall meet the requirements of the Tree Preservation and all other City Ordinances regulating construction.**
- **Driveway Approach and Culvert work classes have a \$50 permitting fee associated with them. This fee must be paid after submittal but prior to permit issuance.**

Applicant Signature

Date

FOR CITY USE ONLY –

CULVERT

RELEASED BY: _____ DESIGN: Approved Incomplete Rejected

CULVERT PIPE SIZE: _____ PIPE SLOPE: _____%

DRIVEWAY

RELEASED BY: _____ DESIGN: Approved Incomplete Rejected

SIDEWALK

RELEASED BY: _____ DESIGN: Approved Incomplete Rejected

CURB BORE

RELEASED BY: _____ DESIGN: Approved Incomplete Rejected

ZAYNE HUFF
1400 Main Street, Suite 320
Southlake, Texas 76092
(817) 748-8041
Permit Questions and General Inquiries

BUILDING INSPECTIONS
1400 Main St., Ste. 250 Southlake, Texas 76092
(817) 748-8237
Online Permitting, Scheduling, and Payment -
<https://energov.cityofsouthlake.com/EnerGovProd/SelfService#/home>