



PLAT APPLICATION

Department of Planning & Development Services, 1400 Main Street, Suite 310, Southlake, TX 76092

Phone: (817) 748-8069 Fax: (817) 748-8077

Website: www.cityofsouthlake.com

Type of Plat Preliminary Plat (PP) Final Plat (FP) Plat Showing (PS) Plat Revision (PR) Amended Plat (AP)

Title of Plat Total Acres or Sq. Ft.

Total Lots Current Zoning If more than one zoning district, list all here

Subdivision Name Lot(s) Block(s)

Survey Name(s) Abstract No.(s) Tract(s)

Address/Location

Reason for PR or AP

Applicant		Owner (attach additional sheets if necessary)	
Company	<input type="text"/>	Company	<input type="text"/>
Contact	<input type="text"/>	Contact	<input type="text"/>
Address	<input type="text"/>	Address	<input type="text"/>
Telephone	<input type="text"/>	Telephone	<input type="text"/>
Fax	<input type="text"/>	Fax	<input type="text"/>
Email*	<input type="text"/>	Email*	<input type="text"/>

Main Contact for Project Phone

Email* Fax

**Email should only be provided if you consent to your email address becoming a part of public record.*

I hereby certify that this application is in conformance with the requirements of the Subdivision Ordinance No. 483, as amended and other ordinances, maps, and codes of the City of Southlake that pertain to this submittal. I understand that it is my responsibility to have the Applicant, Owner or other authorized agent present at the Planning and Zoning Commission and City Council meetings. Should an authorized person not be at the meeting to represent the application, I hereby request that consideration of the item be continued to a future date to allow an authorized person the opportunity to appear and present testimony. However I do understand that the City is not obligated to continue this request. I further understand that this request will be placed on the appropriate Planning & Zoning Commission and City Council agendas in accordance with the limitations of Resolution No. 97-22 and where a plat is submitted concurrently with zoning request, concept plan, site plan, or development plan, and approval of the plat is contingent upon receiving the requested zoning and/or plan approval, I hereby request that these items be processed concurrently on the same agenda.

Signature of Applicant, Owner, or Authorized Agent _____ Date

Printed Name

ITEMS REQUIRED WITH SUBMITTAL

The items listed in the Submittal Guidelines & Requirements must be received no later than 5:00 PM on the submittal deadline (refer to schedule) and are required to qualify as an adequate submittal. Upon determination of its inadequacy, the submittal will not be accepted and will be promptly returned to the applicant. For Pre-Submittals please submit 7 copies of all items, unless otherwise noted. For Formal Submittals, please submit 27 copies of all items, unless otherwise noted. Blueprints should be 24" by 36" and folded 12" by 9". One 11" by 17" reduction and a digital pdf format file of each plan is required with all submittals.

*Revised
December 2016*