

FLOODPLAIN ADMINISTRATOR  
City of Southlake, Public Works Department  
1400 Main Street, Suite 320  
Southlake, Texas 76092

**CITY OF SOUTHLAKE  
FLOODPLAIN DEVELOPMENT PERMIT APPLICATION**

**STATE OF TEXAS** §  
**COUNTY OF TARRANT** §  
**APPLICATION NUMBER** \_\_\_\_\_ §

1. **NAME OF APPLICANT:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_

2. **LOCATION OF PROPERTY** (Complete as appropriate)  
If located in a subdivision include subdivision layout over effective FIRM  
Name of Subdivision (Lot and Block No.) \_\_\_\_\_

IF NOT located in subdivision  
Name and No. of Survey/Abstract \_\_\_\_\_ Acreage \_\_\_\_\_  
Location Description (Attach a vicinity map)

3. **NATURE OF PROPOSED CONSTRUCTION** (Check and complete as appropriate)  
( ) Residential ( ) Non-Residential ( ) Other ( ) Placement of Fill  
( ) Alteration of a Natural Waterway or Drainage Course

4. **DESCRIPTION OF PROPOSED CONSTRUCTION** (Check and complete as appropriate)  
( ) New Construction ( ) Substantial Improvement to Existing Structure  
( ) House ( ) Mobile Home ( ) Non-Residential (specify) \_\_\_\_\_  
( ) Commercial (Name and Type of Business) \_\_\_\_\_  
( ) Other (e.g. sheds, pools) \_\_\_\_\_

**WARNING: Please read and acknowledge:**

The flood hazard boundary maps and other flood data used by the City Floodplain Administrator in evaluating flood hazards to proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes. Issuance of an exemption certificate does not imply that developments outside the identified areas of special flood hazard will be free from flooding or flood damage. Issuance of an exemption certificate shall not create Liability on the part of the City of Southlake, the City Floodplain Administrator or any officer or employee of the City of Southlake in the event flooding or flood damage does occur.

**SIGNATURE:** \_\_\_\_\_

- **APPLICANT WILL PROVIDE ONE COPY OF PLANS AND SPECIFICATIONS OF THE PROPOSED CONSTRUCTION, IF IN A FLOODPLAIN.**

**FOR USE BY FLOODPLAIN ADMINISTRATOR:**

Is the Property located in an identified flood hazard area? ( ) Yes ( ) No  
Is additional information required? ( ) Yes ( ) No  
Are other Federal, State or Local Permits required? ( ) Yes ( ) No  
Are other City Regulations applicable? ( ) Yes ( ) No  
( ) Exemption Certificate Issued  
( ) Permit Application Approved  
( ) Permit Application Rejected

**Floodplain Administrator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**This permit is valid for one year from date issued and will need to be renewed if work is not completed at that time.**