



City of Southlake

Permanent Electric & Gas Meters

ELECTRIC METER RELEASE

- Electrical system must be complete with all switches and receptacle outlets installed.
- Any electrical fixtures or equipment not installed shall be capped off with wire nuts and blank cover plates shall be placed over the outlet boxes. Cover plates are not required on outlets over 8 feet high.
- Circuit breakers shall not be installed for equipment that is not installed.
- All circuits shall be specifically labeled at the electric panel with permanent marker.
- Service grounding electrode conductor(s) shall be accessible for inspection of connection to grounding electrode.
- Receptacles and switches shall be secured within approved boxes with cover plates attached. Extension of devices from walls for tile work, cabinetry, etc. is prohibited.
- HVAC equipment shall be identified by number at each unit as well as electric panel. Circuit breaker/fuse sizing shall be in accordance with manufacturer's nameplate rating.
- Smoke and carbon monoxide detectors shall be installed at the time of inspection.

GAS METER RELEASE

- All gas appliances shall be installed. *EXCEPTION:* Kitchen range/oven/cooktop.
- All gas appliance vents shall be installed with proper clearance from combustibles.
- Gas system must be complete.
- Sediment traps shall be installed where required.
- Install gas valves on all gas outlets. Systems utilizing CSST shall have valves installed for each outlet at the manifold. Each outlet shall be identified using permanent marker.
- Three (3) lb. air test on gas system using a six (6) lb. diaphragm gauge.
- Gas outlets installed for future use shall have valves installed with a threaded plug.
- Loglighters shall be capped with key installed for testing past valve.

BUILDING INSPECTIONS

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Building Inspection Request Line (817) 748-8214 www.ci.southlake.tx.us