



RESIDENTIAL SUBMITTAL CHECKLIST

ADDRESS: _____ PERMIT #: _____

Registration: General- _____ ELEC- _____ HVAC- _____ PLB - _____

Current Codes: 2018 IRC and 2020 NEC

- _____ SWPPP approval letter from PW Environmental
- _____ Plot Plan (with setbacks and drainage pattern reflecting the engineered subdivision drainage plan) (If septic, show location on plot plan.)
- _____ Engineered Drainage Plan (when not in a subdivision with an existing engineered plan) Final Drainage plan will be require an engineer's letter.
- _____ Foundation/Pier Plans (with detail and engineer's letter)
- _____ Floor Plans
- _____ MEP Plans (electrical only for new houses)
- _____ Framing/Roof Plans (with engineer's seal)
- _____ Elevations
- _____ Truss Plan (with engineer's seal)
- _____ Braced Wall Plan (with engineer's seal)
- _____ 2018 Energy Code Verification
- _____ Tree Protection Permit with tree survey (if there are trees on the lot)

Is Sprinkler required: YES - NO (required if over 6,000 S.F. enclosed area)

APPLICATION COMPLETE: YES NO (note any missing or incorrect items)

Checklist Reviewed By: _____ Date _____