



## CONSTRUCTION METER AND HYDRANT GUIDELINES

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Meter # \_\_\_\_\_

\_\_\_\_\_ **(Initial)** Contractor will pay the rates and fees set forth on the Southlake Water Utilities website as well as any applicable security deposits. Rates, fees and security deposits are subject to change at any time. All security deposits and any bill must be paid by check, cash, money order or credit card

\_\_\_\_\_ **(Initial)** Contractor will pay monthly water usage charges and all other applicable charges on or before the due date. I understand that failure to remit payment in full for all water withdrawn on a monthly basis within two (2) business days of the due date shall result in a 10% penalty fee per occurrence

\_\_\_\_\_ **(Initial)** In the event of non-payment of any bill by the Contractor, Southlake Water Utilities may suspend or terminate services and the Contractor shall not be able to contract for any additional meters and will receive a hold on any City of Southlake Building inspections until all outstanding balances have been satisfied

\_\_\_\_\_ **(Initial)** The final balance due on an account will be deducted from the security deposit prior to being issued a refund check

\_\_\_\_\_ **(Initial)** Contractor will forfeit of the \$2500.00 security deposit and confiscation of meter in the event of any equipment damage, or unpaid water usage bill

\_\_\_\_\_ **(Initial)** Contractor will forfeit of the \$2500.00 security deposit and confiscation of the meter in the event of water theft or tampering of the meter. Contractor will be subject to criminal charges

\_\_\_\_\_ **(Initial)** Forfeit of the \$2500.00 security deposit in the event of a lost, stolen or irreparable meter

\_\_\_\_\_ **(Initial)** Meters will be inspected every three (3) months at our Public Works Operations facility. This facility is located at **1950 E Continental Blvd** and the contact number is 817.748.8082. Failure to turn in this meter for quarterly inspection within five (5) business days shall result in a \$250.00 violation of inspection fee per occurrence and shall be cause for confiscation of the meter or termination of security deposit.

\_\_\_\_\_ **(Initial)** Meters will be checked in and serviced on an annual basis based upon a rolling calendar year at our Public Works Operations facility. This service can take up to two business days. This facility is located at **1950 E Continental Blvd** and the contact number is 817.748.8082. I understand that failure to turn in meter for annual inspection within five (5) business days shall result in a \$250.00 violation of inspection fee per occurrence, and will be cause for confiscation of the meter or termination of security deposit

\_\_\_\_\_ **(Initial)** Hydrant Meter Gate Valve will not be removed - Any alteration of the meters' plumbing or components will result in immediate termination of service and loss of deposit. All Contractor connections are at the Gate Valve.

\_\_\_\_\_ **(Initial)** Meters reported "Stolen" must be accompanied by a Police Report.

\_\_\_\_\_ **(Initial)** Deposit will be lost in the event a meter is stolen and estimated charges for water use will be billed.

\_\_\_\_\_ **(Initial)** The person applying to rent the hydrant meter is responsible for their own adaptors, hoses, and hydrant wrench.