



CONTRACTOR REGISTRATION

(Please Choose)

ANNUAL REGISTRATION FEE: \$105.00

General Contractor Types

General Contractor

New Registration

Pool Contractor

Renewal

Sign Contractor

Licensed Trade (no charge)

LICENSED TRADES: Electric, Plumbing, HVAC, Well & Irrigation licenses do not require payment.
The information on this form is still required.

STEP #1: Create an Account Online at energov.cityofsouthlake.com/EnerGovPROD/SelfService#/home or from the CityofSouthlake.com website then to Building Insp page then to Online permits CSS link.

STEP #2:

GENERAL CONTRACTOR NAME OF BUSINESS: _____

OWNER & ADDRESS: _____

TELEPHONE NO: _____ **EMAIL ADDRESS:** _____

OWNER SIGNATURE: _____ **DATE:** _____

Original Signature required

OR

LICENSE TRADE HOLDER NAME: _____

BUSINESS NAME & ADDRESS: _____

TELEPHONE NO: _____ **EMAIL ADDRESS:** _____

LICENSE TRADE TYPE: _____ **LICENSE NO:** _____

PLUMBER INSURANCE EXPIRATION DATE: _____

OWNER SIGNATURE: _____ **DATE:** _____

Original Signature required

BUILDING INSPECTIONS, 1400 Main St., Ste. 250, Southlake, TX 76092
Phone # 817-748-8237 or 8236 E-mail to: permittechs@ci.southlake.tx.us
Sign Contractors E-mail to: scarpenter@ci.southlake.tx.us