



Southlake Department of Public Safety Application for Peddlers and Solicitors Permit

The following information must be submitted with the application:

1. A valid driver's license or a state issued identification
2. If a vehicle is used, a description of the vehicle, the license number and the vehicle identification number.
3. Two photographs of the applicant (except as provided by section 13-13c), measuring 1.5" x 1.5" and showing the head and shoulders of the applicant in a clear and distinguishing manner, which shall have been taken in the past 60 days.
4. Proof of possession of any license or permit which, under Federal, State or Local laws or regulations, the applicant is required to have in order to conduct the proposed solicitation. For instance, food vendors must submit a copy of a 1) current vehicle inspection report ; and 2) a food handlers certificate which is obtained from the Tarrant County Health Department.
5. A copy of the applicant's sales tax permit (where required).
6. If applicable, proof of non-profit status.
7. Solicitors who require a cash deposit or advance payment or who require an agreement to finance the sale of goods and services for future delivery, or for services to be performed in the future, shall furnish to the city a bond in the amount determined by Ordinance 850, Sec. 13-14 of the City of Southlake Peddlers and Solicitors ordinance.
8. Check or money order in the amount of \$15 payable to the City of Southlake.

Full name of applicant: _____ Date of birth: _____

Address: _____ City/State/Zip: _____

Phone (____) _____ Drivers license/state ID _____

Email address: _____ Gender:(please circle) M F

Applicant signature: _____

Full name of employer/organization: _____

Address: _____ City/State/Zip: _____

Phone (____) _____ Email address: _____

Product/service for sale or type of handbills/pamphlets for distribution:

General location of sales/distribution: _____

Is a cash deposit or advance payments for future delivery or an agreement to finance the sale of goods and services for future delivery required? Yes _____ No _____

Is the solicitation activity conducted on behalf of a non-profit organization? Yes _____ No _____

Indicate the beginning and ending dates for the solicitation activity.

Beginning _____ Ending _____

If a vehicle is used for solicitation purposes, provide the following information.

Make _____ Model _____ Year _____ Color _____

License plate number _____ VIN number _____

Provide the names of all cities that the applicant has conducted solicitation activities in the past 6 months.

If the applicant has pled guilty or no contest to, or has been convicted of a felony or misdemeanor involving fraud, deceit, misrepresentation, a sex offense, trafficking a controlled substance, or any act of violence within the 5 years preceding the date of this application, the following information must be provided:

Offense: _____ Date of offense _____

Location of offense _____ Date of conviction _____

Sentence received _____

Are you sponsoring or employing minors? Yes _____ No _____

If yes, and the minor can prove a non-profit status, a person, company, or organization that sponsors or employs one or more minors as solicitors may submit one solicitors permit application and pay one permit fee for the registration of minors who conduct solicitation activities. The sponsor or employer shall provide the name(s), date(s) of birth, address(es) and driver's license number(s) (if applicable) of all minors conducting solicitation activities. A minor that is sponsored or employed by a person, company,

corporation or organization that is not a non-profit organization shall submit an application and pay a fee for each minor.

I, the undersigned, understand and agree that all peddler/solicitation activities conducted shall be operated in full conformity with the laws of the State of Texas, and with the applicable laws and regulations of the City of Southlake and Ordinance 850, Peddlers and Solicitors Ordinance (copy attached), and that any violation of any such laws or regulations, or a connection therewith, shall render the permit subject to suspension or revocation. I also affirm that the above information is true and correct to the best of my knowledge and I understand that I will be liable for prosecution for providing willful false information.

Signature of Applicant

Date of Application

For City Use:

\$15 Permit Fee Paid: Yes No

Has the surety bond in the appropriate amount been furnished? Yes No Not required

Has the list of minors conducting solicitation activities and the appropriate information been provided?
 Yes No Not required

Date of approval: _____ Effective date of permit _____

Permit Number# _____ Expiration date of permit _____

City representative: _____