

## Southlake Police Department

### Statistical Data

To view statistical data regarding complaints received by the Southlake Police Department, please visit:

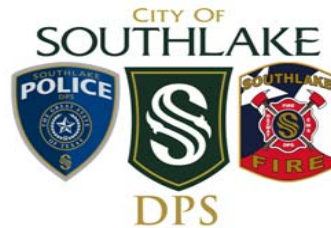
<http://www.cityofsouthlake.com/index.aspx?nid=1378>

Click on "Department Overview" and "Statistical Information"

## False Reports

Knowingly making false statements to Police can result in charges of a False Report or Perjury.

*Texas Penal Code 37.08 and 37.02*



For more information about submitting a complaint or commendation, visit:

<http://www.cityofsouthlake.com/index.aspx?nid=1434>

Click on "How Do I" and "File a Complaint or Commendation"

Southlake Departments  
of Public Safety

Police Department  
and Fire Department



Southlake Departments  
of Public Safety  
600 State Street

Phone: 817-748-8913  
Fax: 817-748-8667

Citizen  
Complaint  
Process

## **Bias Based Policing Prohibited**

(Racial Profiling)

The Southlake Police Department has adopted a policy prohibiting any form of bias or profiling in its enforcement activity. If you believe inappropriate criteria entered into an enforcement decision made by members of the Department, you may file a complaint, and it will be fully investigated.

### **Contact Us**

#### **On-Duty Police Supervisor**

817-743-4524

#### **Internal Affairs**

817-748-8913

#### **Email**

Sergeant Kevin Diehl

[kdiehl@ci.southlake.tx.us](mailto:kdiehl@ci.southlake.tx.us)

#### **Complaint Requirements**

Prior to disciplinary action being taken against an employee, complaints must be in writing and signed by the complainant.

*Texas Government Code 614.022, 614.023(b)*

## **How to Make Complaint**

A complaint may be initiated in one of the following ways:

- 1) **In person:** Come to the Southlake Departments of Public Safety Headquarters facility at 600 State Street, Southlake, TX 76092. Advise the Information Desk that you would like to speak to a supervisor regarding a complaint.
- 2) **By telephone:** Call the Communications Center at (817) 743-4524. Advise them that you would like to speak to a supervisor regarding a complaint.
- 3) **In Writing:** Write a letter to:  
Southlake Departments of Public Safety—Internal Affairs Unit  
600 State Street  
Southlake, TX 76092  
(you may certify mail to ensure receipt)

For each type of complaint, including anonymous complaints, specify whom the complaint involves and outline the general nature of the complaint. You will be contacted by the appropriate supervisor.

## **Complaint Disposition:**

If an investigation is undertaken, a final report of the findings are provided to the appropriate Chief and Command Staff Members. The report includes one of the following classifications:

- **Unfounded**—the evidence tends to disprove the allegation.
- **Not sustained**—there is insufficient evidence to prove or disprove the allegation.
- **Sustained**—the evidence supports the allegation.
- **Exonerated**—the evidence supports the conduct occurred, and the conduct was proper.

You will be notified of the results of the investigation. If the final report indicates misconduct occurred, it will be addressed in accordance with departmental disciplinary procedures. Discipline may include a reprimand, temporary suspension or termination.