

ORDINANCE NO. 1073-A

AN ORDINANCE AMENDING SECTIONS 2-168 AND 2-169 OF CHAPTER 2, ARTICLE V, DIVISION 2, OF THE CODE OF ORDINANCES OF THE CITY OF SOUTHLAKE, TEXAS, RELATING TO THE COMMUNITY ENGAGEMENT COMMITTEE (“CEC”); AMENDING THE FREQUENCY OF MEETINGS AND THE DUTIES AND RESPONSIBILITIES OF THE CEC; PROVIDING THAT THE CEC SHALL CONTINUE TO EXIST UNTIL DISSOLVED BY THE CITY COUNCIL; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Southlake, Texas, established the Community Engagement Committee (CEC) to act as an advisory board to the City Council in matters regarding community engagement, outreach programs and related issues; and

WHEREAS, the City Council desires to enhance communication and engagement within the Southlake community by allowing the CEC to meet more frequently; and

WHEREAS, the City Council desires to continue the existence of the CEC until dissolved by the affirmative vote of the City Council.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS:

SECTION 1.

That all of the above preambles are found to be true and correct factual and legislative determinations of the City of Southlake and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2.

That Section 2-168, Meetings and By-Laws, of Article V, Boards, Commissions and Committees, of Chapter 2, Administration, of the Code of Ordinances of the City of Southlake, Texas, is hereby amended to read as follows:

The committee shall select from the members a chairman, vice-chairman, and secretary who shall serve for one-year terms, and thereafter until their successors are elected. The by-laws shall be kept on file in the City Secretary’s Office and shall govern the meetings of the committee. The committee may amend such by-laws, or adopt new by-laws, as the committee determines is appropriate to best govern the holding of its meetings, provided that any amendments or new bylaws shall be effective only after being approved by resolution or ordinance of the City Council. The committee’s by-laws

shall be consistent with state law, the City Charter and City Code, and the Board and Commission Manual, and shall, at a minimum, encompass the following matters:

- (1) Regular meetings shall be held, at a minimum, once each quarter.
- (2) Manner of holding and calling of special meetings shall be specified.
- (3) Majority of members shall constitute a quorum.
- (4) Members not planning to attend a regular meeting or special meeting shall notify the staff liaison or the chair of the committee by 12:00 o'clock noon of the meeting day.
- (5) Any member with unexcused absences from two (2) consecutive meetings or not exhibiting interest in the work of the committee shall be reported to the City Council, as outlined in the Board and Commission Manual. The City Council may, at its discretion, remove the committee member and appoint a replacement.
- (6) Minutes of each meeting shall be filed with the City Secretary.

SECTION 3.

That Section 2-169, Duties and Responsibilities, of Article V, Boards, Commissions and Committees, of Chapter 2, Administration, of the Code of Ordinances of the City of Southlake, Texas, is hereby amended to read as follows:

The duties and responsibilities of the committee shall be to:

- (1) Act in an advisory capacity to the City Council in matters pertaining to community engagement, including Town Hall Forums (SPIN meetings).
- (2) Serve in accordance with the provisions of the Board and Commission Manual.
- (3) Cooperate with other city boards and commissions, other governmental agencies, civic groups, and all citizens of the city in the advancement of community engagement.
- (4) Annually prepare and submit a report to the City Council regarding the City's community engagement efforts to include the following:
 - a. Committee accomplishments of the previous year.
 - b. Annually provide comments on the City's communication plan that highlights the City's outreach and engagement efforts for the year, identifies key topics of interest to community members, and identifies tools or techniques to aid in community engagement.
 - c. Recommend policies, programs, tools, and technology for the advancement of community engagement within the city, along with any associated budgetary impacts, for consideration by the City Manager and City Council.

- d. Annually review the Southlake Program for the Involvement of Neighborhoods (SPIN) Map and recommend revisions to the City Council, as necessary.

(5) Perform such other advisory tasks as are delegated to it by the City Council.

SECTION 4.

That the Community Engagement Committee shall continue to exist until dissolved or abolished by ordinance by the affirmative vote of the City Council.

SECTION 5.

This ordinance shall be cumulative of all provisions of ordinances of the City of Southlake, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

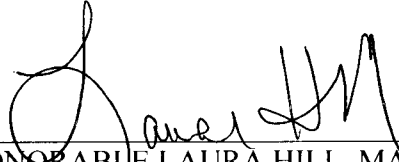
SECTION 7.

All rights and remedies of the City of Southlake are expressly saved as to any and all violations of the provisions of Ordinance No. 1073-A or any other ordinances affecting community engagement which have accrued at the time of the effective date of this ordinance; and as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON FIRST READING ON THIS 19th DAY OF May, 2015.



THE HONORABLE LAURA HILL, MAYOR

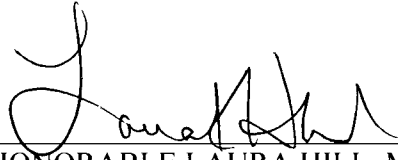
ATTEST:



Lori Payne, CITY SECRETARY



PASSED AND APPROVED ON SECOND READING ON THIS 2nd DAY OF June, 2015.

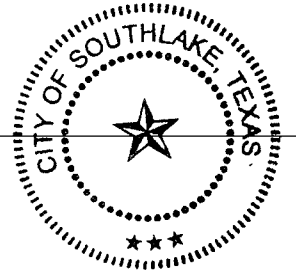


THE HONORABLE LAURA HILL, MAYOR

ATTEST:

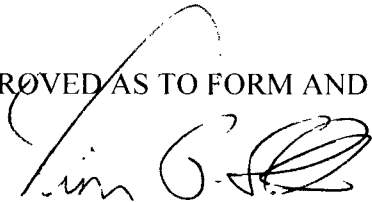


Lori Payne, CITY SECRETARY



EFFECTIVE: June 2, 2015

APPROVED AS TO FORM AND LEGALITY:



CITY ATTORNEY