

AMENDED

SEE 292-A

ORDINANCE NO. 292

AN ORDINANCE CREATING THE SOUTHLAKE CITY PLANNING AND ZONING COMMISSION, PRESCRIBING THE DUTIES AND QUALIFICATIONS OF ITS MEMBERS AND THEIR TERM OF OFFICE, PROVIDING FOR THE APPOINTMENT OF ITS MEMBERS, THE METHOD OF FILLING VACANCIES, MAKING STAFF SERVICES AVAILABLE TO THE CITY PLANNING AND ZONING COMMISSION, PRESCRIBING POWERS AND DUTIES OF THE CITY PLANNING AND ZONING COMMISSION, PROVIDING FOR ADOPTION OF RULES AND REGULATIONS, REPEALING ORDINANCE NO. 203, CREATING A SOUTHLAKE CITY PLANNING AND ZONING COMMISSION, AND PROVIDING A SAVINGS CLAUSE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOUTHLAKE, TEXAS, THAT:

SECTION I.

There is hereby created and established within the City of Southlake, Texas, a City Planning and Zoning Commission which shall be subject to the jurisdiction of the Southlake City Council. Such City Planning and Zoning Commission shall be composed of seven (7) members whose offices have been created and established. The members of the City Planning and Zoning Commission shall be resident citizens of the corporate limits of the City of Southlake, Texas, and qualified voters of the City of Southlake, Texas. The members of the City Planning and Zoning Commission shall be appointed by the City Council. The term of office of said members shall be three (3) years. All vacancies occurring on the City Planning and Zoning Commission shall be filled by appointment of the City Council. The offices of Chairperson, and Vice-Chairperson will be for the period of one (1) year. They will be chosen by the City Council. The Zoning Administrator will record the minutes of each meeting of the Planning and Zoning Commission and will be responsible for the records. The Zoning Administrator will have no vote at the meetings.

SECTION II.

The Planning and Zoning Commission shall receive reports, advice and available services from the various City Departments as re-

quired and as directed by the Mayor, or his designated representative. When directed by the Mayor, any Department Head or official of the City of Southlake shall be available to the Planning and Zoning Commission for advice and consultation, and they shall cooperate with and render such services for the Planning and Zoning Commission as shall come within the scope of the duties of the Mayor.

SECTION III.

The City Planning and Zoning Commission shall have the power and authority and it shall be its duties:

- a). To make studies and project plans for the improvement of the City of Southlake, with a view of its development and extension, and to recommend all matters for the development and advancement of the City facilities, layouts and appearance and to perform the duties imposed upon the City Planning and Zoning Commission by the Statutes of the State of Texas.
- b). To study and recommend plans of the whole or any portion of the City of Southlake and of land outside the City limits within the extraterritorial jurisdiction of the City of Southlake.
- c). To aid and assist the Mayor in the procuring of financial and other aids and assistance for the City from the State and Federal Government and their agencies for each and all of the purposes herein enumerated.
- d). To act with and assist all other municipal boards, governmental agencies, regional associations and especially the City Council in formulating proper plans for municipal development.
- e). To plan and recommend the location, plan and extent of city alleyways, parks, playgrounds, airports, automobile parking places and other public grounds, and public improvements, for the location and planning of public buildings, schools and other properties and of public utilities including bus terminals, railroad depots and terminals, whether public or privately owned, for water, lights, sanitation, sewer disposal, drainage, flood control, transportation, communication and shipping facilities, and for the removal, relocation, widening, extension, narrowing, vacating, abandonment or change of use of any of the foregoing

public places, works, buildings, facilities or utilities.

f). To select and recommend routes of streets, avenues and boulevards and particularly to investigate and recommend the opening, widening or abandonment of streets, avenues, boulevards and alleyways, and drainage ways or the changing thereof to conform to the city's system, present and future, all streets, avenues, boulevards, alleyways, drainage ways and parks.

g). To investigate, consider and make recommendations about the layout and plan of any new subdivision to the City of Southlake on property within the extraterritorial jurisdiction of the City of Southlake and to act upon plans, plats or replats of additions, within the city limits and within the extraterritorial jurisdiction of the City of Southlake, in a manner described from time to time by the City Council.

h). To recommend general rules and regulations governing plats and subdivisions of land within the corporate limits of the City of Southlake or within the extraterritorial jurisdiction of the City of Southlake, to promote health, safety, moral and general welfare of the community, and the safe and orderly and healthful development of the community.

i). To recommend plans for improving, developing, expanding and beautifying the parks, lakes and public buildings in or adjacent to the City and to cooperate with the City Council and other agencies of the City in advising, establishing, locating, improving, selecting, expanding and maintaining the public parks, playgrounds and lakes for public recreation.

j). To aid and assist the City Council by recommending plans for the development of civic centers and to make investigations, consider and make recommendations concerning traffic regulations.

k). To review all zoning regulations and make recommendations on amendments thereto and to review and make recommendations on exceptions permitted under Ordinance No. 261. This duty shall not be construed as the power to grant variances as stated in Article 1011a-1011j, Civil Statutes.

l). To serve as the Zoning Commission in order that the City may avail itself of the powers conferred by Article 1011a-1011j, and specifically for the City Planning Commission to serve as a Zoning Commission as states in Article 1011-f.

m). To recommend the boundaries of the various districts into which the City should be zoned and to recommend appropriate regulations to be enforced therein. The Planning and Zoning Commission shall hold public hearings thereon following which it will submit a report for City Council consideration.

SECTION IV

The City Planning and Zoning Commission shall meet on the second and fourth Tuesday nights, at 7:30 p.m. in the City Council Chambers of City Hall, 667 North Carroll Avenue, Southlake, Texas. Four (4) members of the City Planning and Zoning Commission shall constitute a quorum for the transaction of business.

SECTION V

Should any member of the City Planning and Zoning Commission be absent for three (3) consecutive regular meetings, or fail to attend a total of four (4) regular or special meetings of the City Planning and Zoning Commission during any three (3) month period, provided that the City Planning and Zoning Commission had scheduled four (4) or more meetings during such a three (3) month period, it shall be the responsibility of the chairperson, or vice-chairperson, of the City Planning and Zoning Commission to notify the City Council, through the City Secretary, with a record of said absences and of any and all circumstances related to the absences. The City Council shall have sole authority to replace such member if in their opinion such action is justified.

SECTION VI

All that certain Ordinance No. 54, and No. 203, entitled "An Ordinance Creating a Planning and Zoning Commission for the Town of Southlake" is hereby repealed.

In the event of conflict between any provision of this ordinance and Ordinance No. 160-A and/or Ordinance No. 261 of the City of Southlake, then, the provisions of Ordinance No. 160-A and/or Ordinance No. 261 shall prevail.

SECTION VII

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or constitutional by a court of competent jurisdiction, such section, subsection, sentence, clause, phrase or portion shall be deemed separate, distinct and an independent provision and such holding shall not affect the validity of the remaining portion hereof.

SECTION VIII

This ordinance shall be in full force and effect from and after the date of its passage and adoption by the City Council.

PASSED AND APPROVED THIS THE 11 DAY OF January, 1984

Sam Sargent
Mayor

ATTEST:

Deborah L. Grone
City Secretary